

MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF) FOR 2024-2027

MINISTRY OF PARLIAMENTARY AFFAIRS

*In accordance with Section 21(4) of the
Public Financial Management Act,
2016 (Act 921)*



REPUBLIC OF GHANA



PROGRAMME BASED BUDGET ESTIMATES FOR 2024



Nkunim Budget



MINISTRY OF PARLIAMENTARY AFFAIRS(MoPA)

The MoPA MTEF PBB for 2024 is also available on the internet at: www.mofep.gov.gh



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1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Year: 2024 | Currency: Ghana Cedi (GHS)

Base Version

	GoG				IGF				Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Statutory	ABFA	Others	Goods and Services	31 - Non financial assets	Total	
04701 - Management and Administration	3,607,520	2,369,254	2,000,000	7,976,774											7,976,774
04701001 - General Administration and Finance	3,607,520	1,681,894	2,000,000	7,289,414											7,289,414
04701002 - Human Resource		105,000		105,000											105,000
04701003 - Policy Planning, Budgeting, Monitoring and Evaluation		400,000		400,000											400,000
04701004 - Statistics, Research, Information and Public Relations		182,360		182,360											182,360
04702 - Executive and Legislative Coordination and Dialogue		1,447,000		1,447,000											1,447,000
04702000 - Executive and Legislative Coordination and Dialogue		1,447,000		1,447,000											1,447,000
Grand Total	3,607,520	3,816,254	2,000,000	9,423,774											9,423,774

PART A: STRATEGIC OVERVIEW OF THE MINISTRY OF PARLIAMENTARY AFFAIRS.

1. NMTDPF POLICY OBJECTIVES

The Sector Policy Objectives for the Medium Term are to:

- Deepen democratic governance.
- Deepen political and administrative decentralization.
- Improve participation of Civil Society in national development.
- Promote the fight against corruption and economic crimes.

2. VISION

An accountable client-sensitive institution within an enhanced participatory and representative democracy.

3. CORE FUNCTIONS

Section 13 of the Civil Service Act, 1993 (PNDC 327) states that a Ministry shall

- Initiate and formulate policies, considering the needs and aspirations of the people.
- Undertake developmental planning in consultation with the NDPC.
- Co-ordinate, monitor, and evaluate the efficiency and effectiveness of the sector's performance.

Based on the above framework, the Ministry of Parliamentary Affairs is established to perform the following functions:

- Serves as the interface between the Executive and the Legislature.
- Facilitates the conduct of government business on the floor of Parliament.
- Provides an effective linkage between Parliament, the Executive, the Judiciary, and Civil Society Organisations.
- Assists in the development and implementation of citizens-centered collaborative interface with state and non-state actors (private businesses, CSOs, etc.) on matters relating to the Legislature.
- Assesses policy papers, credit agreements legislative proposals, and other matters intended for deliberations by Parliament and provide appropriate recommendations.
- Facilitates the review/promulgation of legislations and regulations for equitable national development.
- Aggregates and articulates the concerns of Civil Society Organisations.
- Coordinates, Monitors, and Evaluates the efficiency and effectiveness of the performance of Parliament.
- Collects, collates, and reviews answers to questions raised in Parliament through the Ministry to enhance good governance.
- Undertakes such research as may be necessary to enhance the collaboration between the Legislature, the Executive, and Civil Society Organisations.



4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator Description	Unit Measurement	Baseline	Latest Status	Target			
		Year	Value	Year	Value	Year	Value
Timely delivery of government business	Amount of time spent on delivery of government business	2022	85%	2023	88%	2024	100%
The level of Monetisation improved	Reduce the influence of money in elections	2022	Nil	2023	Nil	2024	50%
Engagement with Independent Governance Institutions (IGIs) improved	Number of engagements with IGIs on their key functions	2022	Nil	2023	Nil	2024	50%
Relationship between MPs and MMDCEs improved	Number of governance issues addressed	2022	Nil	2023	Nil	2024	50%
Civil Society Participation in Public Policy Making Improved	Number of workshops organized and diversity of CSOs engaged	2022	Nil	2023	Nil	2024	80%
Constitutional Review Processes activated	Number of processes activated	2022	Nil	2023	4	2024	100%

5. KEY ACHIEVEMENTS FOR THE YEAR 2023

The Ministry of Parliamentary Affairs is critical in fostering an effective and harmonious relationship between the Legislature and the Executive. In addition, the Ministry supports the work of the Majority Leader and Leader of Government Business on the floor of Parliament, ensuring that the business of the House is conducted smoothly and efficiently. Ultimately, the Ministry's overarching goal is to promote democratic governance and sustainable development in Ghana, a mission that is essential for the country's long-term success and prosperity.

The key programmes and activities undertaken by the Ministry are explained in detail below:

- Constitutional Review Processes:
- The Ministry has been able to activate processes that may engender debate for the possible review of the 1992 Constitution and these include the following:
 - Consultative meeting with Constitutional Experts, February 2023.
 - Consultative meeting with Elderly Statesmen and members of the Council of State, February 2023.
 - Inauguration of a Consultative Committee to oversee the possible review of the 1992 Constitution, April 2023.
- The Constitutional Review Consultative Committee sought to achieve the following objectives;



-
- Review the 2011 report of the Constitutional Review Commission (CRC) and its accompanying White Paper.
 - Development of Transport Policy, January 2023
 - Development of Client Service Charter, July 2023.
 - Development of ICT Policy, June 2023
 - 2022 Parliamentary Questions analyzed and report prepared, June 2023.
 - Review of the Ministry's Organizational Manual, September 2023



6. EXPENDITURE TRENDS

The resources allocated to the Ministry since 2021 are captured in the table below:

Item Description	2021		2022		2023	2024
	Approved Budget	Actual	Approved Budget	Actual	Actual	Allocated
Compensation	2,932,635	600,862.47	3,363,000.00	676,336.25	2,153,439	3,607,520
Goods and Services	2,611,917.00	1,828,341.90	2,631,371.00	39,582.51	656,266	3,816,254
CAPEX	9,600,000.00	0	2,040,400.00	0	0	2,000,000
Total	15,144,522	2,429,204.37	8,034,771.00	715,918.76	2,809,705	9,423,774

The Ministry was allocated a total resource envelope of GH¢15,144,552.00 which consists of Compensation of GH¢2,932,635.00, and Goods and Services of GH¢2,611,917.00 in the year 2021. An amount of GH¢9,600,000 was allocated for Capital Expenditure. However as of 30th September 2021 actual receipt was GH¢2,429,204.37 and this consists of Compensation of GH¢600,862.47, Goods and Services of GH¢1,828,341.90 and Capital Expenditure of GH¢0.00.

For the year 2022, an amount of GH¢8,034,771.00 was allocated to the Ministry and this consists of Compensation of GH¢3,363,000.00, Goods and Services of GH¢2,631,371.00. An amount of GH¢2,040,400.00 was allocated for Capital Expenditure. However, as of 30 September 2022, the actual amount released was **715,918.76 and this consists of Compensation of GH¢676,336.25, Goods and Services of GH¢39,582.51, and Capital Expenditure of GH¢0.000.**

In the year 2023, an amount of GH¢4,615,380 was allocated to the Ministry and this consists of Compensation of GH¢3,564,780, Goods and Services of GH¢604,200, and GH¢446,400.00 for Capital Expenditure. However, as of 30th September 2023, the actual amount released was **GH¢2,809,705 and**



this consists of Compensation of GH¢2,153,439, Goods, and Services of GH¢655,266, and Capital Expenditure of GH¢0.000.

In the year 2024, an amount of GH¢9,423,774.00 has been allocated to the Ministry and this consists of Compensation of GH¢3,607,520.00, Goods and Services of GH¢3,816,254.00, and Capital Expenditure of GH¢2,000,000.00.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | **Currency:** Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
Programmes - Ministry Of Parliamentary Affairs (MoPA)	9,423,774	9,423,774	9,423,774	9,423,774
04701 - Management and Administration	7,976,774	7,976,774	7,976,774	7,976,774
04701001 - General Administration and Finance	7,289,414	7,289,414	7,289,414	7,289,414
21 - Compensation of Employees [GFS]	3,607,520	3,607,520	3,607,520	3,607,520
22 - Use of Goods and Services	1,681,894	1,681,894	1,681,894	1,681,894
31 - Non financial assets	2,000,000	2,000,000	2,000,000	2,000,000
04701002 - Human Resource	105,000	105,000	105,000	105,000
22 - Use of Goods and Services	105,000	105,000	105,000	105,000
04701003 - Policy Planning, Budgeting, Monitoring and Evalua	400,000	400,000	400,000	400,000
22 - Use of Goods and Services	400,000	400,000	400,000	400,000
04701004 - Statistics, Research, Information and Public Relati	182,360	182,360	182,360	182,360
22 - Use of Goods and Services	182,360	182,360	182,360	182,360
04702 - Executive and Legislative Coordination and	1,447,000	1,447,000	1,447,000	1,447,000
04702000 - Executive and Legislative Coordination and Dialog	1,447,000	1,447,000	1,447,000	1,447,000
22 - Use of Goods and Services	1,447,000	1,447,000	1,447,000	1,447,000



PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

1. Budget Programme objectives

- To formulate policies for the Ministry of Parliamentary Affairs
- To provide institutional support for the administration of government business in the delivery of good democratic governance.

2. Budget Programme Description

The Management and Administration coordinates the activities of the Ministry of Parliamentary Affairs. The programme seeks to;

- Ensure timely availability of support and financial and material resources to facilitate the technical and operational activities of the Ministry.
- Facilitates the recruitment, development, motivation, and management of manpower for effective and efficient service delivery toward the realization of the Ministry's vision and mission
- Facilitates the preparation of strategic and corporate plans for the Ministry and defines sector targets and performance indicators. It also monitors and evaluates the implementation of all the Ministry's programmes and projects for the achievement of its goals.
- The main source of funding for the Ministry's programmes is GOG.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | **Currency:** Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
04701 - Management and Administration	7,976,774	7,976,774	7,976,774	7,976,774
04701001 - General Administration and Finance	7,289,414	7,289,414	7,289,414	7,289,414
21 - Compensation of Employees [GFS]	3,607,520	3,607,520	3,607,520	3,607,520
22 - Use of Goods and Services	1,681,894	1,681,894	1,681,894	1,681,894
31 - Non financial assets	2,000,000	2,000,000	2,000,000	2,000,000
04701002 - Human Resource	105,000	105,000	105,000	105,000
22 - Use of Goods and Services	105,000	105,000	105,000	105,000
04701003 - Policy Planning, Budgeting, Monitoring and Evalua	400,000	400,000	400,000	400,000
22 - Use of Goods and Services	400,000	400,000	400,000	400,000
04701004 - Statistics, Research, Information and Public Relati	182,360	182,360	182,360	182,360
22 - Use of Goods and Services	182,360	182,360	182,360	182,360



BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.1: General Administration and Finance

1. Budget Sub-Programme objectives

The Budget Programme seeks to:

- Provide requisite logistics and provide other support services to sustain excellent service delivery.
- Improve the financial management system of the Ministry.
- Review operations and programmes to ensure consistency with the established goals.
- Appraise the economy and efficient use of public funds.

2. Budget Sub-Programme Description

The Ministry of Parliamentary Affairs has General Administration and Finance Section responsible for delivering of this Sub-Programme. The organizational units involved in the delivery of this sub-programme are Administration, Finance, Procurement, and Internal Audit with combined staff strength of 8. This sub-programme is funded by GOG.

The General Administration is responsible for the effective functioning of the Ministry by ensuring the timely availability of support services to facilitate the operational activities of the Ministry.

The Finance Unit exists to improve the financial management practices of the Ministry by establishing and implementing financial policies and procedures for planning and controlling financial transactions through the maintenance of proper accounting records and management of public funds and assets.

The Procurement unit ensures the availability of material resources for the running of the Ministry. These include vehicles, stationery, office consumables, furniture, and fittings.

Section 16 (1) of the Internal Audit Agency Act 2003 (Act 658) encourages the Ministry to maintain an internal auditing function. The Unit is to help accomplish the Ministry's objectives by bringing a systemic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

The main source of funding is GOG.



3. Budget Sub-Programme Results Statement

The table below indicates the main output, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance, whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
				Budget Year	Indicative Year	Indicative Year	Indicative the year
		2022	2023	2024	2025	2026	2027
Management Meeting Organized	Number of minutes	6	12	12	12	12	12
Advisory Board Meetings Organized	Number of Minutes	1	4	4	4	4	4
Budget Committee Meetings Organized	Number of Minutes	5	5	5	5	5	5
Audit Committee Meetings Organized	Number of Minutes	3	3	4	4	4	4
Entity Tender Committee Meetings Organized	Number of Minutes	4	4	4	4	4	4
Quarterly Financial Report	Prepared and submitted by	15 days in the ensuing quarter	15 days in the ensuing quarter	15 days in the ensuing quarter	15 days in the ensuing quarter	15 days in the ensuing quarter	15 days in the ensuing quarter
Annual Financial Report Prepared	Prepared and submitted by	15th of March	28th February	15th of March	15th of March	15th of March	15th of March
Monthly Bank Reconciliation Prepared	Prepared and submitted by	12 days in the ensuing month	14 days in the ensuing month	12 days in the ensuing month	12 days in the ensuing month	12 days in the ensuing month	12 days in the ensuing month
Annual Audit Plan Developed	Prepare and submit by	31st of January	31st December	31st of January	31st of January	31st of January	31st of January
Quarterly Internal Audit Report Prepared	Prepared and submitted by	15 th day of the ensuing quarter	15 th day of the ensuing quarter	15 th day of the ensuing quarter	15 th day of the ensuing quarter	15 th day of the ensuing quarter	15 th day of the ensuing quarter
Annual Audit Report Prepared	Prepared and submitted by	31 st January	12	31 st January	31 st January	31 st January	31 st January



4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and Projects to be undertaken by the Programme

Operations	Projects (Investments)
Prepare and submit a budget estimate	Procurement of Official Vehicles
Prepare and Submit Quarterly Accounts	Procurement of Office Equipment
Coordinate the review of the annual accounts	
Preparation of Financial Report	
Carrying out Audit Inspections	
Prepare Mid-year and Annual Performance Report	
Prepare Annual Action Plan	
Prepare Quarterly and Annual Audit Report	
Prepare Minutes for Meetings	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | **Currency:** Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
04701001 - General Administration and Finance	7,289,414	7,289,414	7,289,414	7,289,414
21 - Compensation of Employees [GFS]	3,607,520	3,607,520	3,607,520	3,607,520
22 - Use of Goods and Services	1,681,894	1,681,894	1,681,894	1,681,894
31 - Non financial assets	2,000,000	2,000,000	2,000,000	2,000,000



BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.2: Human Resource

1. Budget Sub-Programme Objectives

- To ensure the availability, development, and management of requisite Human Resources in terms of numbers, skills mix, and competencies for the execution of Ministerial goals.
- To establish systems and procedures for planning and controlling human resource development and facilitate smooth integration of recruits, posted staff, and national service personnel into the Ministry's work environment/culture.

2. Budget Sub-Programme Description

The Sub-programme facilitates the recruitment, development, motivation, and management of manpower for effective and efficient service delivery toward the realization of the Ministry's vision and mission.

The major services delivered by the sub-programme are to:

- Coordinate staff replacement processes
- Guide in determining the training needs of all categories of staff
- Coordinates and collates training and manpower development budgets for allocation of funds for implementation
- Coordinate staff performance appraisal management
- Initiate Human Resource Management policy guidelines based on the PSC HR framework
- Periodically review rules, regulations, and procedures relating to training
- Facilitate the determination (review) of appropriate Ministerial manpower/establishment levels consistent with the overall operational requirements of the Ministry.
- Assist in the formulation and institution of welfare and safety policies in compliance with labour laws.

The Sub-programme is delivered by the Human Resource Unit and is composed of two personnel who are in charge of delivering the above job functions.

Beneficiaries of the Programme

The programmes are carried out in the various units of the Ministry and the beneficiaries are the entire workforce of the Ministry.



Programme Funding

The Programmes of the Human Resource Unit are funded through the Government of Ghana.

Key Issues/Challenges for the Programme

Key challenges that the unit encounters in the delivery of its core functions include but are not limited to inadequate office space, inadequate staff, and lack of Logistics to enable the to Ministry perform its functions.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance, whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
				Budget Year	Indicative Year	Indicative Year	Indicative Year
		2022	2023	2024	2025	2026	2027
Staff trained, resourced, and motivated	Number of personnel trained	30	25	44	44	44	44
	Number of new employees inducted	12	-	-	-		
Performance of staff appraised	Number of officers appraised	16	35	40	40	44	44
Improved Staff Welfare	Number of welfare programmes Organized	2	4	4	4	4	4

4. Budget Sub-Programme Operations and Projects

The table lists the main operations and projects to be undertaken by the sub-programme.

Operations	Projects
Placement and Promotions expenses Conduct Orientation / Induction of new Staff	
Personnel and Staff Management Appraisal of Staff Development of HRM Policy and Guidelines Review of Work Programme and Performance Organize Staff Welfare and Safety Programme	
Manpower Skill Development Staff trained and resourced	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | **Currency:** Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
04701002 - Human Resource	105,000	105,000	105,000	105,000
22 - Use of Goods and Services	105,000	105,000	105,000	105,000



BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.3: Policy Planning, Budgeting, Monitoring and Evaluation

1. Budget Sub-Programme Objective

The Budget Sub-programme is mainly to ensure effective policy planning, budgeting, monitoring, and evaluation of the Ministry activities.

2. Budget Sub-Programme Description

The Policy Planning, Monitoring, and Evaluation Unit (PPME) spearheads and facilitates the preparation of strategic and corporate plans for the sector, defining sector targets and performance indicators.

The Unit also translates programmes into financial costing and budgeting. The PPBME ensures that the sector projects and programmes are in line with the national development agenda. The Unit also monitors and prepares reports on the implementation of all sector programmes and projects for the achievement of Ministerial goals.

The main source of funding is GOG.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
				Budget Year	Indicative Year	Indicative Year	Indicative Year
		2022	2023	2024	2025	2026	2027
Annual Work Programme	Submitted by the end of the year	28 th February	28 th February	28 th February	28 th February	28 th February	28 th February
Annual Performance Report	Prepared and submitted by	15 th January	15 th January	15 th January	15 th January	15 th January	15 th January
Report on Mid-year Performance	Prepared and submitted by	15 th August	15 th August	15 th August	15 th August	15 th August	15 th August
Quarterly Performance Report	Prepared and submitted by	12 th day in the ensuing quarter	12 th day in the ensuing quarter	12 th day in the ensuing quarter	12 th day in the ensuing quarter	12 th day in the ensuing quarter	12 th day in the ensuing quarter
Annual Budget Prepared	Prepared and submitted by	31 st October	31 st October	31 st October	31 st October	31 st October	31 st October



4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operations	Projects
Policies and Programme Review Activities Preparation of annual performance report Mid-year Review of Sector Performance Preparation of Budget Estimates	
Management and Monitoring Policies, Programmes and Projects Preparation of Work Plan and Quarterly Reports	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | **Currency:** Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
04701003 - Policy Planning, Budgeting, Monitoring and	400,000	400,000	400,000	400,000
22 - Use of Goods and Services	400,000	400,000	400,000	400,000



BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.4: Statistics, Research, Information and Public Relations

1. Budget Sub-Programme objectives

The budget programme seeks to achieve the following:

- To Strengthen the Management and Dissemination of information of the Ministry to its stakeholders.
- To nurture and establish an effective relationship with media as well as train media to understand and appreciate the Ministry's objectives and their intended outcomes.
- Conduct assessment and research on the ministry's Policies activities and programme.
- To collect, collate, and analyze data and provide the needed statistical information.

2. Budget Sub-Programme Description

The Ministry of Parliamentary Affairs in fulfilling its mandate to the people of Ghana, has set up a Public Affairs Unit, where all activities of the Ministry are packaged and disseminated to the public, civil society, and other interest groups through media and social. Through these mediums, the Ministry will update the public on the purpose of the Ministry as well as its interface role for the Legislature and the Executive, The Legislature and the MMDCEs, as well as engagements with Civil Society, the Public, and governance stakeholders.

The Public Affairs Unit uses the Service Charter, factsheets, and interviews to project the activities of the Ministry and respond to areas of clarity within the Ministry. The Public Affairs Unit also collaborates with the Research Unit and makes it available to the public on a need basis.

- Organize a quarterly Media Soiree to engage the media unofficially and update them on the Ministry's activities.
- Undertake analysis of 2023 Parliamentary Questions for dissemination
- ICT Policy Operationalization and Sensitization
- Constitute and hold two IT Steering Committee meetings
- Organize a Media Encounter (Meet the Press).
- Update of the MoPA Social Media Handles.
- Train Staff on e-records Management (Digitalization of Records Management)
- Operationalization of MoPA database on One Drive System of Smart Workplace



3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry’s estimate of future performance.

Main Outputs	Output Indicator	Past Years		Budget Year 2024	Projections		
		2022	2023		Indicative Year 2025	Indicative Year 2026	Indicative Year 2027
		Media Engagement organized	No. of meetings organized		1	1	4
Research to assess the public relationship between MPs and MMDCEs.	Research conducted	-	1	2	1	1	1

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the Programme.

Operations	Projects (Investments)
Preparation of annual media encounter reports, Research assessments, and Programme reports	
Meet-the-Press	
Exhibition at the Civil Service Week Celebration	
Preparation of media reports, providing research design, and methodology, and submitting findings.	
ICT Policy Operationalization and Sensitization	
Operationalization and assessment of the Smart Work Place	
Constitute and hold two IT Steering Committee meetings	
Undertake analysis of 2023 Parliamentary Questions for dissemination	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | **Currency:** Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
04701004 - Statistics, Research, Information and Public	182,360	182,360	182,360	182,360
22 - Use of Goods and Services	182,360	182,360	182,360	182,360



BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: EXECUTIVE AND LEGISLATIVE COORDINATION AND DIALOGUE

1. Budget Programme Objective

The mandate of Parliamentary Affairs is borne out of the Parliamentary Service Act 1993 (Act 460) to facilitate a harmonious relationship between the Executive and the Legislature. The main purpose of its establishment was to enable Parliament through the Ministry to gain a deeper understanding of government policies that are brought before the House for approval to engender the necessary buy-in of these policies by Parliament to further enhance good governance.

2. Budget Programme Description

The imperative of the 1992 Constitution, which created the hybrid systems necessitates the need to facilitate a harmonious relationship between the Executive and Legislative. Section 11 of the Parliamentary Service Act, 1993 (Act 460) further provides that the Minister responsible for Parliamentary Affairs or leader of the House shall liaise between Parliament, the Office of the President, the Cabinet, and the Service on any matters that relate to the institution.

This programme will engage the Leadership of Parliament in a series of pre-legislative consultative meetings, and consensus-building forums on critical national policies to enhance the smooth passage of bills and the expeditious delivery of other government business in the House.

It will promote inclusiveness among the political class to broaden and deepen policy formulation and adoption. This involves organization conferences and workshops for Civil Society groups and other organized groups to increase their participation in the formulation of policy to ensure local ownership of policies as well as the smooth implementation of same for national development.

Furthermore, the Ministry will promote a harmonious relationship between the Executive arm of Government and the Legislature and the governance sub-structures at the local level. Conferences and seminars will be held for MPs and MMDCEs, CSOs, Traditional and Opinion leaders, and the Media to enhance the synergy of roles and responsibilities as well as ensure peace and stability for development.

The main source of funding is GOG.



3. Budget Programme Results Statement

The table below indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this Programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performances.

Main Outputs	Output Indicator	Past Years		Budget Year 2024	Projections		
		2022	2023		Indicative Year 2025	Indicative Year 2026	Indicative Year 2027
		Meetings with the Core leadership of Parliament Organized	Number of Meetings Held		1	-	2
Meetings with the Expanded Leadership organized	Number of Meetings Held	1	-	1	2	2	2
Governance and Leadership Workshop for Members of Parliament and MMDCE Organized	Number of workshops organized	-	-	1	1	1	1
Independent Governance Institutions engaged	Number of Meetings Held	1	-	2	2	2	2
Meeting with the Civil Society Organized	The number of Consultation Meetings held.	1	-	2	2	1	1
Organize Sovereign National Conference on Constitutional Review	No. of Conferences Organized	-	-	6	-	-	-



4. Budget Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the programme.

Operations	Projects
Organize Meetings with the Core and Expanded Leadership of Parliament to enhance consensus building.	
Organize Governance and Leadership workshops for Members of Parliament and MMDCEs.	
Organize Meetings with the Independent Governance Institutions to strengthen their capacities to perform their function.	
Organize Meetings with the Political Parties.	
Organize Meetings with Civil Society Organisations and Media	
Organize a workshop on Monetization and the Constitutional Review Conference.	

AUDIT ISSUES

The table below deals with Audit issues if any, and how management dealt with it.

AUDIT ISSUES	RESPONSE
List of Audit Infractions for 2022	NIL
Status of Implementation of Audit infraction for the 2022 financial year	NIL
List of all Outstanding up to the end of September 2023	NIL





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Funding: Total Source of Funding

Year: 2024 | Currency: Ghana Cedi (GHS)

Base Version

	2024	2025	2026	2027
04702 - Executive and Legislative Coordination and	1,447,000	1,447,000	1,447,000	1,447,000
04702000 - Executive and Legislative Coordination and Dialog	1,447,000	1,447,000	1,447,000	1,447,000
22 - Use of Goods and Services	1,447,000	1,447,000	1,447,000	1,447,000





1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 047 - Ministry Of Parliamentary Affairs (MoPA)

Year: 2024 | Currency: Ghana Cedi (GHS)

Base Version

	GoG				IGF				Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services	Capex	Total	
047 - Ministry Of Parliamentary Affairs (MoPA)	3,607,520	3,816,254	2,000,000	9,423,774											9,423,774
04701 - Headquarters	3,607,520	3,816,254	2,000,000	9,423,774											9,423,774
0470101 - General Administration and Finance	3,607,520	3,816,254	2,000,000	9,423,774											9,423,774
0470101001 - Admin Office	3,607,520	3,816,254	2,000,000	9,423,774											9,423,774

