



REPUBLIC OF GHANA

## MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF) FOR 2023-2026

### OFFICE OF THE ATTORNEY- GENERAL AND MINISTRY OF JUSTICE



### PROGRAMME BASED BUDGET ESTIMATES FOR 2023

**THEME:**

**Restoring and Sustaining Macroeconomic Stability and  
Resilience through Inclusive Growth & Value Addition**



Nkabom Budget

***OFFICE OF THE ATTORNEY  
GENERAL AND MINISTRY OF  
JUSTICE***



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The OAGMoJ MTEF PBB for 2023 is also available on the internet at: [www.mofep.gov.gh](http://www.mofep.gov.gh)



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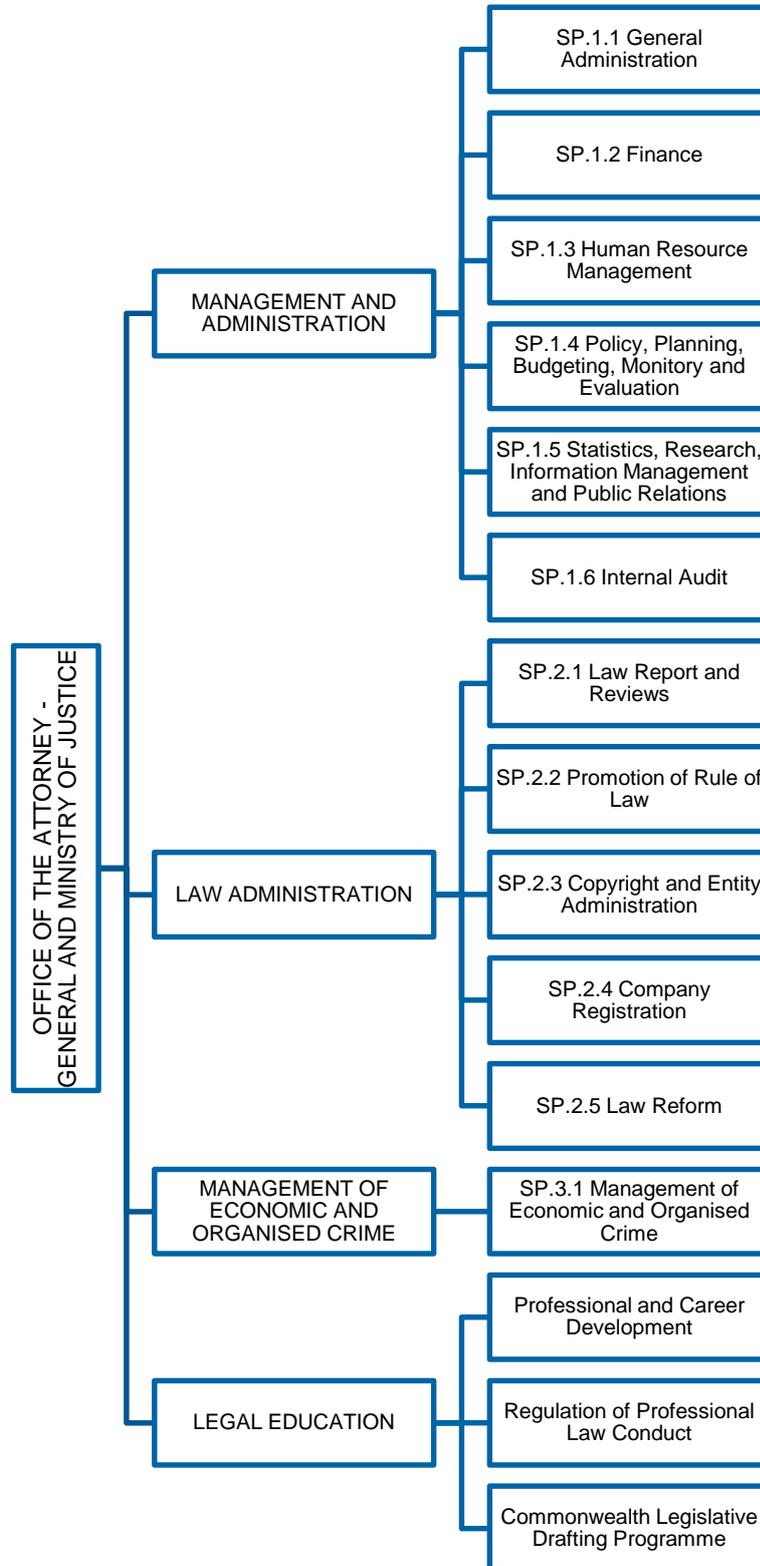
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# OFFICE OF ATTORNEY GENERAL AND MINISTRY OF JUSTICE- PBB PROGRAMME STRUCTURE





## 1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|   | GoG                       |                    |                           |                    | IGF                       |                    |                           |                    | Funds / Others |      |        | Donors             |                           |       | Grand Total        |
|---|---------------------------|--------------------|---------------------------|--------------------|---------------------------|--------------------|---------------------------|--------------------|----------------|------|--------|--------------------|---------------------------|-------|--------------------|
|   | Compensation of employees | Goods and Services | 31 - Non financial assets | Total              | Compensation of employees | Goods and Services | 31 - Non financial assets | Total              | Statutory      | ABFA | Others | Goods and Services | 31 - Non financial assets | Total |                    |
| <b>03301 - Management And Administration</b>                      | <b>4,402,993</b>          | <b>2,082,382</b>   | <b>13,801,171</b>         | <b>20,286,546</b>  |                           |                    |                           |                    |                |      |        |                    |                           |       | <b>20,286,546</b>  |
| 03301001 - General Administration                                 | 2,524,302                 | 1,041,191          | 13,801,171                | 17,366,664         |                           |                    |                           |                    |                |      |        |                    |                           |       | 17,366,664         |
| 03301002 - Finance  | 138,655                   | 166,591            |                           | 305,246            |                           |                    |                           |                    |                |      |        |                    |                           |       | 305,246            |
| 03301003 - Human Resource Management                              | 349,179                   | 208,238            |                           | 557,417            |                           |                    |                           |                    |                |      |        |                    |                           |       | 557,417            |
| 03301004 - Policy Planning; Budgeting; Monitoring And Evaluation  | 400,040                   | 416,476            |                           | 816,516            |                           |                    |                           |                    |                |      |        |                    |                           |       | 816,516            |
| 03301005 - Statistics; Research; Information And Public Relations | 651,578                   | 145,767            |                           | 797,345            |                           |                    |                           |                    |                |      |        |                    |                           |       | 797,345            |
| 03301006 - Internal Audit   | 339,239                   | 104,119            |                           | 443,358            |                           |                    |                           |                    |                |      |        |                    |                           |       | 443,358            |
| <b>03302 - Law Administration</b>                                 | <b>112,962,315</b>        | <b>3,092,728</b>   | <b>914,938</b>            | <b>116,969,981</b> |                           | <b>95,528,588</b>  | <b>62,364,283</b>         | <b>157,892,871</b> |                |      |        |                    |                           |       | <b>274,862,852</b> |
| 03302001 - Law Report and Reviews                                 | 3,861,662                 | 206,319            | 135,535                   | 4,203,515          |                           | 300,306            | 128,703                   | 429,008            |                |      |        |                    |                           |       | 4,632,524          |
| 03302002 - Promotion of Rule of Law                               | 96,196,111                | 2,198,908          | 308,014                   | 98,703,033         |                           |                    |                           |                    |                |      |        |                    |                           |       | 98,703,033         |
| 03302003 - Copyright and Entity Administration                    | 11,943,185                | 257,042            | 327,272                   | 12,527,499         |                           | 4,919,931          | 2,030,014                 | 6,949,945          |                |      |        |                    |                           |       | 19,477,444         |
| 03302005 - Law Reform   | 961,357                   | 430,459            | 144,117                   | 1,535,933          |                           |                    |                           |                    |                |      |        |                    |                           |       | 1,535,933          |
| 03302006 - Company Registration Activities                        |                           |                    |                           |                    |                           | 90,308,350         | 60,205,567                | 150,513,917        |                |      |        |                    |                           |       | 150,513,917        |
| <b>03303 - Management Of Economic and Organised Crime</b>         | <b>34,861,747</b>         | <b>1,557,331</b>   | <b>261,859</b>            | <b>36,680,937</b>  |                           |                    |                           |                    |                |      |        |                    |                           |       | <b>36,680,937</b>  |
| 03303000 - Management Of Economic And Organised Crime             | 34,861,747                | 1,557,331          | 261,859                   | 36,680,937         |                           |                    |                           |                    |                |      |        |                    |                           |       | 36,680,937         |
| <b>03304 - Legal Education</b>                                    | <b>3,458,869</b>          | <b>122,009</b>     | <b>209,320</b>            | <b>3,790,198</b>   | <b>9,738,381</b>          | <b>17,389,966</b>  | <b>7,651,585</b>          | <b>34,779,932</b>  |                |      |        |                    |                           |       | <b>38,570,130</b>  |
| 03304001 - Professional And Career Development                    | 3,458,869                 | 122,009            | 209,320                   | 3,790,198          | 9,738,381                 | 17,389,966         | 7,651,585                 | 34,779,932         |                |      |        |                    |                           |       | 38,570,130         |
| <b>Grand Total</b>  | <b>155,685,924</b>        | <b>6,854,450</b>   | <b>15,187,288</b>         | <b>177,727,662</b> | <b>9,738,381</b>          | <b>112,918,554</b> | <b>70,015,868</b>         | <b>192,672,803</b> |                |      |        |                    |                           |       | <b>370,400,465</b> |

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## **PART A: STRATEGIC OVERVIEW OF THE OFFICE OF THE ATTORNEY GENERAL AND MINISTRY OF JUSTICE**

### **1. NMTDPF POLICY OBJECTIVES RELEVANT TO THE MANDATE OF OAGMoJ**

The NMTDPF has five (5) Policy Objectives that are relevant to the Office of the Attorney General and Ministry of Justice. These are:

- Promote access and efficiency in delivery of Justice.
- Promote the fight against corruption and economic crimes.
- Ensure improved fiscal performance and sustainability.
- Develop a competitive creative art industry.
- Enhance capacity for policy formulation and coordination.

### **2. GOAL**

To provide quality advice and legal service to the Government and the People of Ghana.

### **3. CORE FUNCTIONS**

The Mandate of the Attorney-General as provided for under article 88 of the Constitution includes the following:

- To provide legal advice to the Government.
- To initiate and conduct all prosecutions of criminal offences.
- To draft legislation and vetting of subsidiary legislation
- To provide professional legal education and ensure high standards of professional conduct of Lawyers.
- To prevent and detect organized crime and generally to facilitate the confiscation of the proceeds of crime.
- To provide free legal services to the indigent and vulnerable.
- To implement copyright and copyright-related laws and regulations and provide for copyright administration.
- To conduct research and make recommendations for the reform of laws in the Country.
- To undertake the registration of Businesses, Marriages, protection of Industrial Property Rights, and Administration of Estates.



#### 4. POLICY OUTCOME INDICATORS AND TARGETS

| Outcome Indicator Description                    | Unit of Measurement   | Baseline |              | Latest Status as at September |               | Targets |             |
|--|---|----------|--------------|-------------------------------|---------------|---------|-------------|
|  |   | Year     | Value        | Year                          | Value         | Year    | Value       |
| <b>Business Registration improved</b>            | The ratio of the number of applications projected against the numbers registered expressed in %.                    | 2021     | <b>83%</b>   | 2022                          | <b>95%</b>    | 2026    | <b>95%</b>  |
| <b>Marriage Registration improved</b>            | The ratio of the number of applications received against the number anticipated expressed in %.                     | 2021     | <b>39%</b>   | 2022                          | <b>66.2%</b>  | 2026    | <b>70%</b>  |
| <b>Industrial Property registration Improved</b> | The ratio of the number of applications received against the numbers registered expressed in %.                     | 2021     | <b>74.9%</b> | 2022                          | <b>58%</b>    | 2026    | <b>65%</b>  |
| <b>Legal service delivery Improved</b>           | Percentage of number of cases investigated against the number of total cases received by EOCO                       | 2021     | <b>42%</b>   | 2022                          | <b>108.9%</b> | 2026    | <b>100%</b> |
|  | Percentage of number of cases prosecuted as against number of cases received by the Office of the Attorney- General | 2021     | <b>42.2%</b> | 2022                          | <b>73.4%</b>  | 2026    | <b>75%</b>  |
| <b>Creative art industry Improved</b>            | Percentage of number of anti-piracy exercises conducted as against targeted anti-piracy exercises                   | 2021     | <b>80%</b>   | 2022                          | <b>40%</b>    | 2026    | <b>60%</b>  |
|  | Percentage of registered creative arts work as against creative arts work received                                  | 2021     | <b>50%</b>   | 2022                          | <b>74.9%</b>  | 2026    | <b>80%</b>  |



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## 5. EXPENDITURE TREND FOR 2020-2022

The Ministry, as of December, 2020 expended an amount of GH¢146,952,272.89 for both GoG and IGF against a total budget figure of GH¢ 139,291,169.91 giving the negative variance of GH¢7,661,103.51. Expenditure on Goods and Services for the year amounted to GH¢31,819,686.59 against a budget of GH¢ 29,460,689.28 resulting in negative variance of GH¢ 2,358,997.31. Expenditure on Capex for both GoG and IGF amounted to GH¢ 12,342,370.96 against a budget of GH¢15,583,355.22 which resulted in a favourable variance of GH¢ 3,240,984.26

The Ministry and its Agencies were allocated a total amount of GH¢ 148,404,045.23 in 2021. This figure was inclusive of GH¢ 113,957,756.16 for Compensation of Employees, GH¢ 5,117,391.26 for Goods and Services, and GH¢ 29,328,897.81 for Capex.

The total amount expended by the Sector on IGF was GH¢ 33,125,187.90. The stated figure included GH¢ 11,368,398.31 for Compensation, GH¢ 15,348,636.95 for Goods and Services, and GH¢ 6,408,152.64 for Capital Expenditure (CAPEX).

The Ministry was allocated an amount of GH¢ 186,649,793.00 for 2022. The GoG component was GH¢ 126,657,793.00 (GH¢104,974,000.00 for CoE; GH¢ 5,716,979.00 for G&S; and GH¢15,966,814.00 for Capex). The IGF component was GH¢59,992,000.00 which was made up of GH¢ 9,706,000.00 for CoE; GH¢34,930,000.00 for G&S; and GH¢ 15,356,000.00 for Capex.

The Ministry as of September 2022, had expended an amount of GH¢ 134,682,062.20 for both IGF and GoG. The GoG component was GH¢ 97,258,162.29 (i.e., CoE-GH¢ 93,292,177.80; G&S- GH¢ 1,342,285.79; and Capex-GH¢ 2,623,698.70). The IGF component was GH¢ 37,423,899.91 (CoE-GH¢ 7,411,499.17; G&S-GH¢ 23,055,205.52; and Capex-GH¢ 6,957,195.22).

The Ministry for 2023 had been allocated a provisional amount of GH¢ 370,400,465.05. The breakdown is as follows: GH¢ 177,727,662.00 for GoG which includes GH¢ 155,685,924.00 for CoE; GH¢ 6,854,450.00 for G&S; and GH¢ 15,187,288.00 for Capex. The amount of GH¢ 192,672,803.05 for IGF is made up of GH¢ 9,738,380.96 for CoE, GH¢ 112,918,553.64 for G&S and GH¢ 70,015,868.45 for Capex

Payment of utilities (especially electricity), purchase of fuel to run the official fleet of vehicles, and procurement of essential logistics like tonners and stationery (critical to work of the Sector) are the key spending areas in the 2023 budget. The Sector in 2023, is expected to spend GH¢ 4,000,000.00 Ghana Cedis on fuel alone for over 140 vehicles. Electricity charges for the Ministry (Head Office) are expected to be GH¢ 900, 000 for the year 2023.



**Table 5a: 2022 GoG Budget Expenditure performance by economic items**

| Economic Classification | 2022 Budget           | Releases (end of September. 2022) | Actual (end of September. 2022) | Remarks (Variance%) |
|-------------------------|-----------------------|-----------------------------------|---------------------------------|---------------------|
| COMPENSATION            | 104,974,000.00        | 94,264,083.83                     | 93,292,177.80                   | 11.1                |
| GOODS AND SERVICE       | 5,716,979.00          | 1,561,518.14                      | 1,342,285.79                    | 76.5                |
| CAPEX                   | 15,966,814.00         | 4,103,580.32                      | 2,623,698.70                    | 83.6                |
| <b>TOTAL</b>            | <b>126,657,793.00</b> | <b>99,929,182.29</b>              | <b>97,258,162.29</b>            | <b>23.2</b>         |

**Table 5b: 2022 IGF Budget Expenditure performance by economic items**

| Economic Classification | 2022 Budget          | Releases (end of September. 2022) | Actual (end of September. 2022) | Remarks (Variance%) |
|-------------------------|----------------------|-----------------------------------|---------------------------------|---------------------|
| COMPENSATION            | 9,706,000.00         | 7,411,499.17                      | 7,411,499.17                    | 23.6                |
| GOODS AND SERVICE       | 34,930,000.00        | 24,256,030.91                     | 23,055,205.52                   | 34.0                |
| CAPEX                   | 15,356,000.00        | 8,033,284.78                      | 6,957,195.22                    | 54.7                |
| <b>TOTAL</b>            | <b>59,992,000.00</b> | <b>39,700,814.86</b>              | <b>37,423,899.91</b>            | <b>37.6</b>         |



| CLASSIFICATION            | 2022 BUDGET (APPROPRIATED)<br>a | 2022 REVISED BUDGET<br>b | 2022 RELEASED BUDGET<br>c | ACTUAL PAYMENT (Jan end-Sept.)<br>d | VARIANCE (b-d)       | % VARIANCE  |
|---------------------------|---------------------------------|--------------------------|---------------------------|-------------------------------------|----------------------|-------------|
| Compensation of Employees |                                 |                          |                           |                                     |                      |             |
| GoG                       | 104,974,000.00                  | 104,974,000.00           | 94,264,083.83             | 93,292,177.80                       | 11,681,822.20        | 11.1        |
| IGF                       | 9,706,000.00                    | 9,706,000.00             | 7,411,499.17              | 7,411,499.17                        | 2,294,500.83         | 23.6        |
| Goods and Services        |                                 |                          |                           |                                     |                      |             |
| GoG                       | 8,836,300.00                    | 55,716,979.00            | 2,156,151.45              | 1,134,285.79                        | 4,374,693.21         | 76.5        |
| ABFA                      |                                 |                          |                           |                                     |                      |             |
| IGF                       | 34,930,000.00                   | 34,930,000.00            | 24,256,030.91             | 23,055,205.52                       | 11,874,794.48        | 34.0        |
| DP Funds                  |                                 |                          |                           |                                     |                      |             |
| Others                    |                                 |                          |                           |                                     |                      |             |
| Capex                     |                                 |                          |                           |                                     |                      |             |
| GoG                       | 22,210,000.00                   | 15,966,814.00            | 4,103,580.32              | 2,623,698.70                        | 13,343,115.30        | 83.6        |
| ABFA                      |                                 |                          |                           |                                     |                      |             |
| IGF                       | 15,356,000.00                   | 15,356,000.00            | 8,033,284.78              | 6,957,195.22                        | 8,398,804.78         | 54.7        |
| DP Funds                  |                                 |                          |                           |                                     |                      |             |
| Others                    |                                 |                          |                           |                                     |                      |             |
| <b>Total</b>              | <b>195,539,000.00</b>           | <b>186,649,793.00</b>    | <b>139,629,997.20</b>     | <b>134,682,062.20</b>               | <b>51,967,730.80</b> | <b>27.8</b> |



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## **6. SUMMARY OF KEY ACHIEVEMENTS IN 2022**

The 2022 key achievements for the Sector as of September are outlined under the four main programmes around which the Office of the Attorney-General and Ministry of Justice function. These are Management and Administration, Law Administration, Legal Education, and Management of Economic and Organized Crime.

### **1.0 MANAGEMENT AND ADMINISTRATION**

The Ministry of Justice facilitated the launch of two separate funds by H.E. the President for the Law Reform Commission and the Legal Aid Commission on August 10, 2022. These funds are to aid effective justice delivery in the country.

Through the initiative of the Honorable Attorney-General and Minister for Justice, 3 Attorneys and 2 private Lawyers were admitted to study at the prestigious Georgetown University Law Centre in the United States (USA) in order to build capacity in various law disciplines.

The Ministry continued with the work on the Law House Project. As of the end of September 2022, the completion level of the Law House is at 58%. The Project when completed will help address the dire office accommodation challenges confronting both Legal and Administrative staff.

The Ministry procured and handed over a fleet of 91 vehicles and one (1) motorcycle to its Department, Agencies as well as the Regional Offices of the Office of the Attorney-General to facilitate the discharge of their duties.

The Ministry submitted its 2021 Annual Budget Performance Report to Parliament and the Ministry of Finance as required by Section 27(1, 2 & 3) of the Public Financial Management Act, 2016, (Act 921) and also submitted its 2021 Annual Progress Report to the National Development Planning Commission.

The Ministry also conducted the 2021 End-of-Year Monitoring and Evaluation Exercise to assess the level of implementation of the programmes and activities as embedded in its 2021 Annual Action Plan.

### **2.0 LAW ADMINISTRATION**

#### **2.1 PROMOTION OF RULE OF LAW**

The Civil Division of the Office of the Attorney-General represented the State in Eight Hundred and Eleven (811) Civil Cases initiated against the State that could have resulted in the State paying huge sums of money to the plaintiffs as judgment debts. In terms of legal opinion and review of agreements, the Civil Division reviewed and advised the government on several agreements to ensure value for money.

The Division reviewed One Hundred and Twenty-Two (122) agreements/contracts and Thirty-One (31) Memorandum of Understanding for Ministries, Departments, and Agencies (MDAs) and Metropolitan, Municipal and District Assemblies (MMDAs).



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Additionally, the Division resolved One Hundred and Forty-Six (146) petitions and requests received from MDAs and the public. It also provided One Hundred and Four (104) legal opinions/advice to MDAs and MMDAs.

The Legislative Drafting Division prepared 350 pieces of legislation made up of 6 Substantive Legislations and 344 Subsidiary Legislation, which have been enacted into law by Parliament. Key among the 6 Substantive Legislations was the Criminal and other Offences (Procedure) (Amendment) Act, 2022 (Act 1079) which was passed by Parliament to provide for Plea-bargaining in order to overhaul the country's criminal justice system by allowing persons accused of certain offences not to face jail term by allowing accused persons to admit their guilt and enter into some form of arrangement with the prosecution.

The Legislative Drafting Division is currently working in collaboration with other Ministries, Departments, and Agencies on 42 Bills. The Bills includes; Advertising Council Bill, Aged Persons Bill, Affirmative Action (Gender Equality) Bill, Atomic Energy Commission (Amendment) Bill, Anti-Doping Agency Bill, Broadcasting Bill, Chemical Weapons and Industrial and Consumer Chemicals Bill, Child Justice Administration Bill, Children's Bill, Civil Service Bill, Cooperatives Bill, Community Service Sentencing Bill, Consumer Protection Bill, etc.

The Division also prepared 18 Legal Opinions on the following; Request for clarification on the increase in the original amount of a contract, Application for a waiver, Request for advice on digitization of items of Ephemera, Cessation of monthly pension, Request for legal review of policies, Request for an explanation on section 15(5) and (6) of the Chartered Institute of Bankers, Ghana Act, 2019 (Act 991), Legal opinion on the consolidation of Legislative Instruments relating to local content and local participation in the Energy sector, etc.

The Public Prosecutions Division of the Office of the Attorney-General received Seven Hundred and Ten (710) dockets and initiated prosecutions on Five Hundred and Twenty-One (521) in various courts across the country. The Division dealt with 453 Motions out of the 520 received and 75 Appeals.

In addition to the above, the Division received 203 petitions out of which 172 were resolved by the MDAs, MMDAs and the public. The Division also, dealt with 10 extradition requests to various Countries, and 65 Mutual Legal Assistance Requests.

## **2.2 LAW REPORTS AND REVIEWS**

The Council for Law Reporting (CLR) as of September 2022, sold various volumes of the Ghana Law Reports (GLR), Review of Ghana Law, and the Consolidated Ghana Law Reports Index amounting to GH¢314,176.50. The Council published 700 copies of the [2018-2019] 2 GLR and has prepared 60% of the manuscripts for the [2016-2017] 2 GLR.

The Council's editorial work on the manuscript for the 2016-2020 Review of Ghana Law is about 65% complete. The journal would be published by the end of 2022.



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The Council published 400 copies of the [2008-2017] Ghana Law Report Index. The editorial work on the manuscripts for the publication of the [2020-2022] 1 GLR is about 65% complete. The Law Reports would be published by the end of 2022.

The Council is currently engaging prospective developers for the digitization of the Ghana Law Reports and the Review of Ghana Law.

### **2.3 LAW REFORM COMMISSION**

The Law Reform Commission (LRC) completed the Draft Bill on the Law of Defamation and awaiting validation nationwide.

The Commission also completed the Issues Paper on Unfair Contract Terms and is awaiting Expect Round-Table Conference.

### **2.4 COPYRIGHT AND ENTITY ADMINISTRATION (COPYRIGHT OFFICE)**

The Copyright Office registered a total number of Eight Hundred and Ninety-Nine (899) Copyright Protected Works as of September 2022.

The Office organized a meeting with managers of collective management organizations and the Executive Director of the Copyright Society of Liberia (COSOL) to share experiences in collective management from the Ghanaian perspective.

The Office organized two (2) meetings to discuss the draft Copyright (Amendment) Regulations for onward submission to Parliament for enactment.

Additionally, the Office also organized a sensitization workshop for over 550 police recruits in Accra.

The Office held a two-day study visit for students from the Kwame Nkrumah University of Science and Technology (KNUST) pursuing a Master's Degree program in Intellectual Property.

Eight (8) members of staff participated in an in-house workshop on the Kampala Protocol on Voluntary Registration of Copyright and Related Rights and One (1) staff participated in a two-day workshop on ESPV Validation and Reporting organized jointly by the Controller and Accountant-General's Department and the Institute of Management and Entrepreneurship at GIMPA.

### **2.5 COPYRIGHT AND ENTITY ADMINISTRATION (REGISTRAR-GENERAL'S DEPARTMENT)**

The Registrar-General's Department (RGD) as of September 2022 registered a total number of Ninety-Three Thousand, One Hundred and Five (93,105) Businesses/Companies which is made up of: Subsidiary Business Names- 452, Company Limited by Guarantee-5,380, Partnership-147, Company Limited by Shares-12,651, Sole Proprietor-74,418, and External Company-57.

The Department generated a total amount of Seventy Million, Six Hundred and Sixty-Five Thousand, Eight Hundred and Sixty-One Ghana Cedis, Thirty-Two Pesewas (GHS 70,665,861.32) as of September 2022.

The Department attained the Disbursement Linked Indicator DLI #1.1 which covers the Formal Establishment of the Office of the Registrar of Companies under DLI# 1.1 which is improving the Business Environment in Ghana under the GET Project.

The Department registered One Thousand, Five Hundred and Eighty-Nine (1,589) Marriages, filed



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1,343 trademarks, registered 1,102 Trademarks, 37 Industrial Designs, and filed 15 Patents.

To ensure that, the new Office of the Registrar of Companies (ORC) fulfills its mandate under the new Companies Act 2019 (Act 992), the Department engaged a consultant (Norway Registers Development AS) to help develop its Corporate Strategic Document and Organizational Manual. This clearly provides the operational procedures and policies to facilitate the decoupling from the RGD

### **3.0 MANAGEMENT OF ECONOMIC AND ORGANISED CRIME**

The Economic and Organized Crime Office (EOCO) recovered an amount of GH¢ 27,548,360.11 (GH¢ 11,135,941.57 as direct recovery into the consolidated fund and GH¢ 16,412,418.54 as indirect recovery to other institutions) from proceeds of crime as of the end of September, 2022.

The EOCO investigated Four Hundred and Ninety (490) cases out of which, nineteen (19) cases are being prosecuted at various courts. The Office secured One (1) Court Conviction and five (5) Cases were Dismissed/discharged.

The Office carried out fifty-five (55) sensitization programmes on Cybercrimes, 55 Gaming, 3 Outreach programmes, Human trafficking & irregular migration and its related activities. In addition, the Office held media encounters in Five (5) languages i.e., Akan, Nzema, Ewe, Ga, and Dagbani.

In order to enhance and promote the skill-set and capacity of officers, a total of Three Hundred and Thirty-Nine (339) officers undertook training programmes including; in-house, local, and foreign programmes.

The EOCO received 11 pickups and 1 salon car from the Office of the Attorney and Ministry of Justice to enhance its operations.

### **4.0 LEGAL EDUCATION**

The General Legal Council (Ghana School of Law) enrolled Ninety-Four (94) Lawyers to the Bar during a Mini Call on 24th June 2022. The Main Call will be held in November, 2022.

The Council successfully disposed of 148 disciplinary cases against Lawyers, out of 96 Complaints received. The increment of resolved cases was as a result of 52 backlog cases.

The Independent Examinations Committee of the General Legal Council conducted an entrance examination for 2,654 applicants in September, 2022 to be admitted in the 2022/2023 academic year





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|   | 2023               | 2024               | 2025               | 2026               |
|---|--------------------|--------------------|--------------------|--------------------|
| <b>Programmes - Office of the Attorney General and Ministry</b>       | <b>370,400,465</b> | <b>370,400,465</b> | <b>370,400,465</b> | <b>370,400,465</b> |
| <b>03301 - Management And Administration</b>                          | <b>20,286,546</b>  | <b>20,286,546</b>  | <b>20,286,546</b>  | <b>20,286,546</b>  |
| 03301001 - General Administration                                     | 17,366,664         | 17,366,664         | 17,366,664         | 17,366,664         |
| 21 - Compensation of Employees [GFS]                                  | 2,524,302          | 2,524,302          | 2,524,302          | 2,524,302          |
| 22 - Use of Goods and Services  | 1,041,191          | 1,041,191          | 1,041,191          | 1,041,191          |
| 31 - Non financial assets   | 13,801,171         | 13,801,171         | 13,801,171         | 13,801,171         |
| <b>03301002 - Finance</b>   | <b>305,246</b>     | <b>305,246</b>     | <b>305,246</b>     | <b>305,246</b>     |
| 21 - Compensation of Employees [GFS]                                  | 138,655            | 138,655            | 138,655            | 138,655            |
| 22 - Use of Goods and Services  | 166,591            | 166,591            | 166,591            | 166,591            |
| <b>03301003 - Human Resource Management</b>                           | <b>557,417</b>     | <b>557,417</b>     | <b>557,417</b>     | <b>557,417</b>     |
| 21 - Compensation of Employees [GFS]                                  | 349,179            | 349,179            | 349,179            | 349,179            |
| 22 - Use of Goods and Services  | 208,238            | 208,238            | 208,238            | 208,238            |
| <b>03301004 - Policy Planning; Budgeting; Monitoring And Evalua</b>   | <b>816,516</b>     | <b>816,516</b>     | <b>816,516</b>     | <b>816,516</b>     |
| 21 - Compensation of Employees [GFS]                                  | 400,040            | 400,040            | 400,040            | 400,040            |
| 22 - Use of Goods and Services  | 416,476            | 416,476            | 416,476            | 416,476            |
| <b>03301005 - Statistics; Research; Information And Public Relati</b> | <b>797,345</b>     | <b>797,345</b>     | <b>797,345</b>     | <b>797,345</b>     |
| 21 - Compensation of Employees [GFS]                                  | 651,578            | 651,578            | 651,578            | 651,578            |
| 22 - Use of Goods and Services  | 145,767            | 145,767            | 145,767            | 145,767            |
| <b>03301006 - Internal Audit</b>                                      | <b>443,358</b>     | <b>443,358</b>     | <b>443,358</b>     | <b>443,358</b>     |
| 21 - Compensation of Employees [GFS]                                  | 339,239            | 339,239            | 339,239            | 339,239            |
| 22 - Use of Goods and Services  | 104,119            | 104,119            | 104,119            | 104,119            |
| <b>03302 - Law Administration</b>                                     | <b>274,862,852</b> | <b>274,862,852</b> | <b>274,862,852</b> | <b>274,862,852</b> |
| 03302001 - Law Report and Reviews                                     | 4,632,524          | 4,632,524          | 4,632,524          | 4,632,524          |





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|  | 2023               | 2024               | 2025               | 2026               |
|--|--------------------|--------------------|--------------------|--------------------|
| 21 - Compensation of Employees [GFS]                         | 3,861,662          | 3,861,662          | 3,861,662          | 3,861,662          |
| 22 - Use of Goods and Services                               | 494,625            | 494,625            | 494,625            | 494,625            |
| 27 - Social benefits [GFS]                                   | 12,000             | 12,000             | 12,000             | 12,000             |
| 31 - Non financial assets                                    | 264,237            | 264,237            | 264,237            | 264,237            |
| <b>03302002 - Promotion of Rule of Law</b>                   | <b>98,703,033</b>  | <b>98,703,033</b>  | <b>98,703,033</b>  | <b>98,703,033</b>  |
| 21 - Compensation of Employees [GFS]                         | 96,196,111         | 96,196,111         | 96,196,111         | 96,196,111         |
| 22 - Use of Goods and Services                               | 2,198,908          | 2,198,908          | 2,198,908          | 2,198,908          |
| 31 - Non financial assets                                    | 308,014            | 308,014            | 308,014            | 308,014            |
| <b>03302003 - Copyright and Entity Administration</b>        | <b>19,477,444</b>  | <b>19,477,444</b>  | <b>19,477,444</b>  | <b>19,477,444</b>  |
| 21 - Compensation of Employees [GFS]                         | 11,943,185         | 11,943,185         | 11,943,185         | 11,943,185         |
| 22 - Use of Goods and Services                               | 5,173,973          | 5,173,973          | 5,173,973          | 5,173,973          |
| 28 - Other Expense   | 3,000              | 3,000              | 3,000              | 3,000              |
| 31 - Non financial assets                                    | 2,357,286          | 2,357,286          | 2,357,286          | 2,357,286          |
| <b>03302005 - Law Reform</b>                                 | <b>1,535,933</b>   | <b>1,535,933</b>   | <b>1,535,933</b>   | <b>1,535,933</b>   |
| 21 - Compensation of Employees [GFS]                         | 961,357            | 961,357            | 961,357            | 961,357            |
| 22 - Use of Goods and Services                               | 430,459            | 430,459            | 430,459            | 430,459            |
| 31 - Non financial assets                                    | 144,117            | 144,117            | 144,117            | 144,117            |
| <b>03302006 - Company Registration Activities</b>            | <b>150,513,917</b> | <b>150,513,917</b> | <b>150,513,917</b> | <b>150,513,917</b> |
| 22 - Use of Goods and Services                               | 90,308,350         | 90,308,350         | 90,308,350         | 90,308,350         |
| 31 - Non financial assets                                    | 60,205,567         | 60,205,567         | 60,205,567         | 60,205,567         |
| <b>03303 - Management Of Economic and Organised Crime</b>    | <b>36,680,937</b>  | <b>36,680,937</b>  | <b>36,680,937</b>  | <b>36,680,937</b>  |
| <b>03303000 - Management Of Economic And Organised Crime</b> | <b>36,680,937</b>  | <b>36,680,937</b>  | <b>36,680,937</b>  | <b>36,680,937</b>  |
| 21 - Compensation of Employees [GFS]                         | 34,861,747         | 34,861,747         | 34,861,747         | 34,861,747         |





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|   | 2023              | 2024              | 2025              | 2026              |
|---|-------------------|-------------------|-------------------|-------------------|
| 22 - Use of Goods and Services                        | 1,517,331         | 1,517,331         | 1,517,331         | 1,517,331         |
| 27 - Social benefits [GFS]                            | 40,000            | 40,000            | 40,000            | 40,000            |
| 31 - Non financial assets                             | 261,859           | 261,859           | 261,859           | 261,859           |
| <b>03304 - Legal Education</b>                        | <b>38,570,130</b> | <b>38,570,130</b> | <b>38,570,130</b> | <b>38,570,130</b> |
| <b>03304001 - Professional And Career Development</b> | <b>38,570,130</b> | <b>38,570,130</b> | <b>38,570,130</b> | <b>38,570,130</b> |
| 21 - Compensation of Employees [GFS]                  | 13,197,249        | 13,197,249        | 13,197,249        | 13,197,249        |
| 22 - Use of Goods and Services                        | 15,650,194        | 15,650,194        | 15,650,194        | 15,650,194        |
| 27 - Social benefits [GFS]                            | 794,500           | 794,500           | 794,500           | 794,500           |
| 28 - Other Expense                                    | 1,067,281         | 1,067,281         | 1,067,281         | 1,067,281         |
| 31 - Non financial assets                             | 7,860,905         | 7,860,905         | 7,860,905         | 7,860,905         |



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## **PART B: BUDGET PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **1. Budget Programme Objectives**

- To ensure fair and efficient operations of the legal system
- To ensure proper management of funds
- To facilitate the recruitment, placement and training of employees
- To ensure effective and efficient performance of the MDA through Monitoring and Evaluation of activities
- To ensure efficient records management system and free flow of information

#### **2. Budget Programme Description**

This programme is made up of the Ministry of Justice as the general administrative arm and performs the overall administration functions with the Policy Planning, Monitoring & Evaluation Unit, Human Resource Unit, Finance & Administration, Research Statistics, Information and Public Relations, and the Internal Audit Unit.

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises whilst the Finance Department receives and disburses funds appropriately, prepares and keeps accounts and financial reports for audit examination. It also submits monthly expenditure returns.

Manpower plans, recruitments, training, leave applications, transfers, promotions and staff appraisal are performed by the Human Resource Management Directorate (HRMD) whilst the Policy Planning, Monitoring and Evaluation coordinates the budget activities, prepares the composite budget and documents for the budget hearings at both the Ministry of Finance and Parliament. Again, it also submits applications for funds, monitors and evaluates the functions performed by the entire sector.

Finally, the Statistics, Research, Information and Public Relations conducts research, compile, analyze, store data and disseminate information.

Some key challenges of the implementations include;

- Inadequate resources to prioritize the programmes and projects
- Delay in release of funds
- Inadequate logistics to function effectively





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|  | 2023              | 2024              | 2025              | 2026              |
|--|-------------------|-------------------|-------------------|-------------------|
| <b>03301 - Management And Administration</b>                   | <b>20,286,546</b> | <b>20,286,546</b> | <b>20,286,546</b> | <b>20,286,546</b> |
| 03301001 - General Administration                              | 17,366,664        | 17,366,664        | 17,366,664        | 17,366,664        |
| 21 - Compensation of Employees [GFS]                           | 2,524,302         | 2,524,302         | 2,524,302         | 2,524,302         |
| 22 - Use of Goods and Services                                 | 1,041,191         | 1,041,191         | 1,041,191         | 1,041,191         |
| 31 - Non financial assets                                      | 13,801,171        | 13,801,171        | 13,801,171        | 13,801,171        |
| 03301002 - Finance   | 305,246           | 305,246           | 305,246           | 305,246           |
| 21 - Compensation of Employees [GFS]                           | 138,655           | 138,655           | 138,655           | 138,655           |
| 22 - Use of Goods and Services                                 | 166,591           | 166,591           | 166,591           | 166,591           |
| 03301003 - Human Resource Management                           | 557,417           | 557,417           | 557,417           | 557,417           |
| 21 - Compensation of Employees [GFS]                           | 349,179           | 349,179           | 349,179           | 349,179           |
| 22 - Use of Goods and Services                                 | 208,238           | 208,238           | 208,238           | 208,238           |
| 03301004 - Policy Planning; Budgeting; Monitoring And Evalua   | 816,516           | 816,516           | 816,516           | 816,516           |
| 21 - Compensation of Employees [GFS]                           | 400,040           | 400,040           | 400,040           | 400,040           |
| 22 - Use of Goods and Services                                 | 416,476           | 416,476           | 416,476           | 416,476           |
| 03301005 - Statistics; Research; Information And Public Relati | 797,345           | 797,345           | 797,345           | 797,345           |
| 21 - Compensation of Employees [GFS]                           | 651,578           | 651,578           | 651,578           | 651,578           |
| 22 - Use of Goods and Services                                 | 145,767           | 145,767           | 145,767           | 145,767           |
| 03301006 - Internal Audit                                      | 443,358           | 443,358           | 443,358           | 443,358           |
| 21 - Compensation of Employees [GFS]                           | 339,239           | 339,239           | 339,239           | 339,239           |
| 22 - Use of Goods and Services                                 | 104,119           | 104,119           | 104,119           | 104,119           |



## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

#### SUB-PROGRAMME 1.1: General Administration

##### 1. Budget Programme Objective

Enhance the operations of the Ministry

##### 2. Budget Programme Description

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises

The **General Administration** has staff strength of forty-four (**44**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GoG**)

##### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                              | Output Indicator  | Past Year  |  |  |  | Projections                                       |  |  |  |
|---|---|--|--|--|--|---|--|--|--|
|   |   | 2021   |  | 2022 (end-Sept.)   |  | Budget Year 2023                                  | Indicative Year 2024                                     | Indicative Year 2025                                     | Indicative Year 2026                                     |
|   |   | Target   | Actual   | Target   | Actual   |   |  |  |  |
| Enhancement of Managing staff engagement  | Number of staff Durbar organized                        | To organize 2 staff Durbars                              | 2 staff durbars organized                              | To organize 2 staff Durbars                              | 2 staff durbars organized                        | To organize 2 staff Durbars                       | To organize 2 staff Durbars                              | To organize 2 staff Durbars                              | To organize 2 staff Durbars                              |
| Enhancement of operations of the Ministry | Residential Bungalows and Office buildings renovated    | To renovate 2 Residential Bungalows and Office buildings | 2 Residential Bungalows and Office buildings renovated | To renovate 3 Residential Bungalows and Office buildings | 2 Office buildings renovated                     | To renovate 1 Office building                     | To renovate 4 Residential Bungalows and Office buildings | To renovate 4 Residential Bungalows and Office buildings | To renovate 4 Residential Bungalows and Office buildings |
| Implement management Decisions            | Percentage of management meetings decisions implemented | To implement 75% of management meetings decisions        | 75% of management meetings decisions implemented       | To implement 75% of management meetings decision         | 70% of management meetings decisions implemented | To implement 80% of management meetings decisions | To implement 90% of management meetings decisions        | To implement 90% of management meetings decisions        | To implement 90% of management meetings decisions        |



---

## 1. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-program

| Operations  | Projects                         |
|---|----------------------------------|
| Maintain and service official vehicles                                  | Procure Air conditioners         |
| Provide utilities to run the office                                     | Refurbishment of Conference Room |
| Procure logistics (tonners, stationery, sundry items) to run the Office |                                  |
| Maintain Office equipment, building and furniture                       |                                  |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023       | 2024       | 2025       | 2026       |
|--------------------------------------|------------|------------|------------|------------|
| 03301001 - General Administration    | 17,366,664 | 17,366,664 | 17,366,664 | 17,366,664 |
| 21 - Compensation of Employees [GFS] | 2,524,302  | 2,524,302  | 2,524,302  | 2,524,302  |
| 22 - Use of Goods and Services       | 1,041,191  | 1,041,191  | 1,041,191  | 1,041,191  |
| 31 - Non financial assets            | 13,801,171 | 13,801,171 | 13,801,171 | 13,801,171 |



## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

#### SUB-PROGRAMME 1.2: Finance

##### 1. Budget Sub-Programme Objective

- To ensure efficient and effective use of GoG, IGF and Donor funds to achieve optimum institutional goals

##### 2. Budget Sub-Programme Description

The Finance Department receives and disburses funds. It also keeps records of accounts and prepares financial reports. The Department in addition prepares and submits expenditure returns and makes available all financial records for audit examination. The Finance department has staff strength of nine (9) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

##### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                                    | Output Indicator                                | Past Years  |  |  |  | Projections  |   |   |   |
|---|---|---|--|--|--|--|---|---|---|
|   |   | 2021  |  | 2022 (end of September)                                      |  | 2023 Budget Year   | Indicative Year 2024                                  | Indicative Year 2025                                  | Indicative Year 2026                                  |
|   |   | Target  | Actual   | Target   | Actual   |  |   |   |   |
| Preparation and submission of financial reports | Number of Monthly Financial reports produced    | To prepare 12 monthly Financial Reports             | 12 monthly Financial Reports prepared                      | To prepare 12 monthly Financial Reports                      | 8 monthly Financial Reports were prepared                          | To prepare 12 monthly Financial Reports                              | To prepare 12 monthly Financial Reports               | To prepare 12 monthly Financial Reports               | To prepare 12 monthly Financial Reports               |
|   | Number of Quarterly Financial reports submitted | To prepare and submit 4 Quarterly Financial reports | 4 Quarterly Financial reports prepared and submitted       | To prepare and submit 4 Quarterly Financial reports          | 3 Quarterly Financial reports were prepared and submitted          | To prepare and submit 4 Quarterly Financial reports                  | To prepare and submit 4 Quarterly Financial reports   | To prepare and submit 4 Quarterly Financial reports   | To prepare and submit 4 Quarterly Financial reports   |
|   | Annual Financial reports produced               | To prepare Annual Financial                         | Annual Financial Report prepared 2 months after the end of | To prepare Annual Financial Report 2 months after the end of | The annual Financial Report was prepared 2 months after the end of | To prepare the Annual Financial Report 2 months after the end of the | To prepare Annual Financial Report 2 months after the | To prepare Annual Financial Report 2 months after the | To prepare Annual Financial Report 2 months after the |



| Main Outputs | Output Indicator | Past Years                                      |                |                         |                | Projections      |                           |                           |                       |
|--------------|------------------|---|----------------|-------------------------|----------------|------------------|---------------------------|---------------------------|-----------------------|
|              |                  | 2021  |                | 2022 (end of September) |                | 2023 Budget Year | Indicative Year 2024      | Indicative Year 2025      | Indicative Year 2026  |
|              |                  | Target  | Actual         | Target                  | Actual         |                  |                           |                           |                       |
|              |                  | Report 2 months after the end of financial year | financial year | financial year          | financial year | financial year   | end of the financial year | end of the financial year | end of financial year |

#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-program

| Operations  |
|---|
| Treasury and Accounting Activities                        |
| Preparation of financial reports                          |
| Payment of utility bills and other recurrent expenditures |

| Projects          |
|-------------------|
| <b>No project</b> |
|                   |
|                   |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023    | 2024    | 2025    | 2026    |
|--------------------------------------|---------|---------|---------|---------|
| 03301002 - Finance                   | 305,246 | 305,246 | 305,246 | 305,246 |
| 21 - Compensation of Employees [GFS] | 138,655 | 138,655 | 138,655 | 138,655 |
| 22 - Use of Goods and Services       | 166,591 | 166,591 | 166,591 | 166,591 |



## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

#### SUB-PROGRAMME 1.3: Human Resource Management

##### 1. Budget Sub-Programme Objective

- To facilitate the recruitment, placement, and promotion of staff and their development for efficient service delivery

##### 2. Budget Sub-Programme Description

The Human Resource Directorate develops manpower plans, recruits qualified personnel, and train them. They also receive and process leave applications. The Human Resource unit has a staff strength of six (6) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

##### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs              | Output Indicator                             | Past Years                                 |   |  |   | Projections                                |  |  |  |
|---------------------------|--|--|---|--|---|--|--|--|--|
|                           |  | 2021                                       |   | 2022 (end of September)                    |   | Budget Year 2023                           | Indicative Year 2024                       | Indicative Year 2025                       | Indicative Year 2026                       |
|                           |  | Target                                     | Actual                                    | Target                                     | Actual                                    |  |  |  |  |
| Manpower plan implemented | Number of Staff Trained in Scheme of Service | To train 40 staff on the Scheme of Service | 25 staff trained on the Scheme of Service | To train 45 staff on the Scheme of Service | 67 staff trained on the Scheme of Service | To train 50 staff on the Scheme of Service | To train 55 staff on the Scheme of Service | To train 60 staff on the Scheme of Service | To train 60 staff on the Scheme of Service |
|                           | Number of staff recruited per year           | To recruit 60 staff                        | 10 recruitments in process                | To recruit 61 staff                        | 72 staff recruited                        | To recruit 70 staff                        | To recruit 65 staff                        | To recruit 65 staff                        | To recruit 65 staff                        |
|                           | Number of staff replaced per year            | To replace 14 staff                        | No staff have been replaced               | To replace 15 staff                        | None                                      | To replace 16 staff                        | To replace 17 staff                        | To replace 18 staff                        | To replace 18 staff                        |
|                           | Number of staff promoted in a year           | To promote 50 staff                        | 6 staff promoted                          | To promote 50 staff                        | 14 staff promoted                         | To promote 55 staff                        | To promote 60 staff                        | To promote 65 staff                        | To promote 65 staff                        |
|                           | Number of staff posted in a year             | 5 expected to be posted                    | 2 staff posted                            | 5 expected to be posted                    | 10 staff posted                           | 4 expected to be posted                    | 3 expected to be posted                    | 2 expected to be posted                    | 2 expected to be posted                    |



| Main Outputs  | Output Indicator                  | Past Years  |   |   |  | Projections   |   |   |   |
|---|-----------------------------------|---|---|---|--|---|---|---|---|
|   |                                   | 2021  |   | 2022 (end of September)   |  | Budget Year 2023  | Indicative Year 2024  | Indicative Year 2025  | Indicative Year 2026  |
|   |                                   | Target  | Actual  | Target  | Actual   |   |   |   |   |
| Preparation of operational manual and conditions of service | Appraisal Reports Prepared        | To prepare 2021 Appraisal Reports of staff by 31 <sup>st</sup> Dec. | 2021 Appraisal Reports of staff prepared by 31 <sup>st</sup> Dec. | To prepare 2022 Appraisal Reports of staff by 31 <sup>st</sup> Dec. | 2022 mid-year Appraisal Reports of staff conducted | To prepare 2023 Appraisal Reports of staff by 31 <sup>st</sup> Dec. | To prepare 2024 Appraisal Reports of staff by 31 <sup>st</sup> Dec. | To prepare 2025 Appraisal Reports of staff by 31 <sup>st</sup> Dec. | To prepare 2026 Appraisal Reports of staff by 31 <sup>st</sup> Dec. |
|   | Attrition rates reduced per annum | To reduce the rate of attrition to 1%                               | The rate of attrition reduced to 2%                               | To reduce the rate of attrition to 0.5%                             | The rate of attrition reduced to 1%                | To reduce the rate of attrition to 0.5%                             | To reduce the rate of attrition to 0.5%                             | To reduce the rate of attrition to 0.5%                             | To reduce the rate of attrition to 0.5%                             |

#### 4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations                             |
|--|
| Human Resource Development Operations  |
| Human Resource Database                |
| Scheme of Service                      |
| Recruitment, Placement, and Promotions |
| Personnel and Staff Management         |
| Manpower Skills Development            |

| Projects          |
|-------------------|
| <b>No Project</b> |
|                   |
|                   |
|                   |
|                   |
|                   |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023    | 2024    | 2025    | 2026    |
|--------------------------------------|---------|---------|---------|---------|
| 03301003 - Human Resource Management | 557,417 | 557,417 | 557,417 | 557,417 |
| 21 - Compensation of Employees [GFS] | 349,179 | 349,179 | 349,179 | 349,179 |
| 22 - Use of Goods and Services       | 208,238 | 208,238 | 208,238 | 208,238 |



# BUDGET SUB-PROGRAMME SUMMARY

## PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

### SUB-PROGRAMME 1.4 Policy, Planning, Budgeting, Monitoring and Evaluation

#### 1. Budget Sub-Programme Objective

To ensure effective and efficient performance of the MDA through policy formulation, planning, Monitoring and Evaluation of activities.

#### 2. Budget Sub-Programme Description

The PPME Division is responsible for preparing draft policy plans of the Ministry. It also coordinates budget activities of the MDA and prepares the annual budget. It also arranges budget hearing for the Department and Agencies and submits the final draft to the Ministry of Finance (MoF).

The Division is also responsible for the submission of applications for release of funds as well as the monitoring of projects of the MDA and prepares Evaluation Reports for management decision.

The **Policy, Planning, Monitoring and Evaluation** unit has staff strength of six (6) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG)

#### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                                    | Output Indicator                   | Past Years                              |  |   |   | Projections                             |   |   |                                  |
|---|------------------------------------|---|--|---|---|---|---|---|----------------------------------|
|   |                                    | 2021                                    |  | 2022 (end of September)                 |   | Budget Year 2023                        | Indicative Year 2024                    | Indicative Year 2025                    | Indicative Year 2026             |
|   |                                    | Target                                  | Actual   | Target                                  | Actual                                    |   |   |   |                                  |
| Preparation of the Medium-Term Development Plan | SMTDP prepared                     | To Review the 2018-2021 SMTDP document  | 2018-2021 SMTDP Document reviewed                | To Prepare the 2022-2025 SMTDP draft    | 2022-2025 SMTDP draft prepared            | To implement the 2022-2025 SMTDP        | To implement the 2022-2025 SMTDP        | To implement the 2022-2025 SMTDP        | To implement the 2022-2025 SMTDP |
| Preparation of performance reports              | Performance reports (APR) prepared | To prepare and submit 2021 Q1, Q2, Q3 & | 2021 Q1, Q2, Q3 & Q4 reports are prepared at the | To prepare and submit 2021 Q1, Q2, Q3 & | 2021 Q1, Q2, & Q3 reports are prepared at | To prepare and submit 2023 Q1, Q2, Q3 & | To prepare and submit 2024 Q1, Q2, Q3 & | To prepare and submit 2025 Q1, Q2, Q3 & | To prepare and submit 2026 Q1,   |



| Main Outputs  | Output Indicator   | Past Years  |   |   |   | Projections   |   |   |   |
|---|--|---|---|---|---|---|---|---|---|
|   |  | 2021  |   | 2022 (end of September)   |   | Budget Year 2023  | Indicative Year 2024  | Indicative Year 2025  | Indicative Year 2026  |
|   |  | Target  | Actual  | Target  | Actual  |   |   |   |   |
|   | and submitted to the Ministry of Finance   | Q4 reports at the end of every quarter                              | end of every quarter  | Q4 reports at the end of every quarter                              | the end of every quarter  | Q4 reports at the end of every quarter                              | Q4 reports at the end of every quarter                              | Q4 reports at the end of every quarter                              | Q2, Q3 & Q4 reports at the end of every quarter                     |
| Preparation of Annual Progress Report (APR)           | Annual progress reports (APR) prepared and submitted to NDPC                     | To prepare 2020 APR   | 2020 APR prepared and submitted to NDPC                           | To prepare 2021 APR to NDPC   | 2021 APR was prepared   | To prepare 2022 APR to NDPC   | To prepare 2023 APR to NDPC   | To prepare 2024 APR to NDPC   | To prepare 2025 APR to NDPC   |
| Preparation of annual budget estimates                | Completed by   | To prepare 2021 annual budget estimates by 31 <sup>st</sup> October | 2021 Annual budget estimates prepared by 31 <sup>st</sup> October | To prepare 2022 annual budget estimates by 31 <sup>st</sup> October | 2022 Annual budget estimates prepared by 31 <sup>st</sup> October | To prepare 2023 annual budget estimates by 31 <sup>st</sup> October | To prepare 2024 annual budget estimates by 31 <sup>st</sup> October | To prepare 2025 annual budget estimates by 31 <sup>st</sup> October | To prepare 2026 annual budget estimates by 31 <sup>st</sup> October |
| Frequency of missed milestones in planning activities | Number of times a milestone in planning activities have been missed              | To ensure not more than 1 planning activity is missed               | 3 planning activities have been missed                            | To ensure not more than 2 planning activities are missed            | 1 planning activity have been missed                              | To ensure not more than 1 planning activity is missed               | To ensure not more than 1 planning activity is missed               | To ensure no planning activities is missed                          | To ensure no planning activities is missed                          |
| M&E plan completed                                    | Number of M&E engagements undertaken as a percentage of the total number planned | To ensure 60% of M&E engagements are undertaken against planned     | 50% of M&E engagements undertaken against planned                 | To ensure 65% of M&E engagements are undertaken against planned     | 60% of M&E engagements undertaken against planned                 | To ensure 70% of M&E engagements are undertaken against planned     | To ensure 75% of M&E engagements are undertaken against planned     | To ensure 80% of M&E engagements are undertaken against planned     | To ensure 80% of M&E engagements are undertaken against planned     |
| Monitor & evaluate implemented programmes             | Number of M&E conducted and reports submitted                                    | To Conduct 2 M&E Exercises  | 2 M&E Exercises conducted   | To Conduct 2 M&E Exercises  | 1 M&E Exercise conducted  | To Conduct 2 M&E Exercises  |



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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| <b>Operations</b>   | <b>Projects</b>   |
|---|-------------------|
| Budget Preparation  | <b>No project</b> |
| Sector Medium Term Development Plan preparation             |                   |
| Annual Progress Report preparation                          |                   |
| Budget Performance Reporting                                |                   |
| Planning and Policy Formulation                             |                   |
| Publication and Dissemination of Policies and Programmes    |                   |
| Management and Monitoring Policies, Programmes and Projects |                   |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|   | 2023    | 2024    | 2025    | 2026    |
|---|---------|---------|---------|---------|
| 03301004 - Policy Planning; Budgeting; Monitoring And | 816,516 | 816,516 | 816,516 | 816,516 |
| 21 - Compensation of Employees [GFS]                  | 400,040 | 400,040 | 400,040 | 400,040 |
| 22 - Use of Goods and Services                        | 416,476 | 416,476 | 416,476 | 416,476 |



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.5: Statistics, Research, Information Management and Public Relations**

##### **1. Budget Sub-Programme Objective**

- To ensure efficient records management system and free flow of information.

##### **2. Budget Sub-Programme Description**

This sub programme seeks to regulate the flow of information through a well-informed outfit for public consumption in relation to law and order. It conducts research to ensure that there is accurate and timely data for management use.

The sub programme covers the following:

- Coordinate the implementation of the government's ICT policies, strategies, programmes and initiatives within the Civil Service.
- Initiate and plan research programmes, design implement surveys data collection instruments and conduct research to impacts policy within the Civil Service.
- Develop awareness in the use of ICT within the Civil Service environment.
- Develop input forms for the collection, storage and generation of Ministry's planning database.
- Provide technical advice to the Ministry in the acquisition, development, implementation operations and maintenance of ICT hardware and software.
- Implement policies and procedures for the execution of Ministry's operations in the areas of information Management / Information Technology, Knowledge Management and e-governance.
- Establish linkages with Ministry of Communications, Ghana Information and Communications Technology Directorate (GicTed), Ghana Statistical Services, ICT Centre of Excellence and other relevant local and international research communities.
- Coordinate with the directorates of the Ministry to ensure effective and efficient information flow.
- Identify short-comings of the Ministry plans and suggest recommendations for improvement.
- Undertakes research to identify planning benchmarks by which the planning unit could use to measure the Ministry and its Department and Agencies performance and to communicate planning trends for the Sector.



The Statistics, Research, Information Management and Public Relations unit has staff strength of eleven (11) to implement its sub-programme and is funded by (GoG).

### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs   | Output Indicator  | Past Years   |   |  |  | Projections   |   |   |   |
|--|---|--|---|--|--|---|---|---|---|
|  |   | 2021 Target  | 2021 Actual   | 2022 (end of September) Target   | 2022 (end of September) Actual                                 | Budget Year 2023  | Indicative Year 2024                                    | Indicative Year 2025                                    | Indicative Year 2026                                    |
| Research reports influencing policy ICT system developed and updated | Research report submitted   | To conduct research on "Public Perception on the Effectiveness of Police Prosecutions in Criminal Prosecution in Ghana". | The research has been conducted and its findings published on the ministry's website. | To conduct research on a study on the existing gender inclusive practices in the ministry, its department, and agencies. | Data collection has been done and it's being processed.        | To conduct 2023 research and submit a report            | To conduct 2024 research and submit a report.           | To conduct 2025 research and submit a report.           | To conduct 2026 research and submit a report.           |
|  | Research findings and recommendations disseminated  | To disseminate the findings of the 2021 end-of-year research report  | Funding impeded the progress  | To disseminate the findings of the 2022 end-of-year research report  | Dissemination of the findings will be done by end of the year. | To Disseminate the findings of the 2023 research report | To Disseminate the findings of the 2024 research report | To Disseminate the findings of the 2025 research report | To Disseminate the findings of the 2026 research report |
|  | Number of research works influencing policy as a percentage of the total number of research conducted | To ensure 75% of research works influencing policy   | 65% of research works influencing policy  | To ensure 80% of research works influencing policy   | 70% of research works influencing policy                       | To ensure 85% of research works influencing policy      | To ensure 85% of research works influencing policy      | To ensure 85% of research works influencing policy      | To ensure 85% of research works influencing policy      |
|  | Number of people who visited the Ministry's website averagely per Annum                               | To ensure 65 people visit the Ministry's website yearly  | 62 people visited the Ministry's website  | To ensure 70 people visit the Ministry's website yearly  | 10 people visited the Ministry's website                       | To ensure 75 people visit the Ministry's website yearly | To ensure 80 people visit the Ministry's website yearly | To ensure 80 people visit the Ministry's website yearly | To ensure 80 people visit the Ministry's website yearly |



| Main Outputs | Output Indicator  | Past Years                                       |                                  |  |                                | Projections                                      |  |  |  |
|--------------|---|--|----------------------------------|--|--------------------------------|--|--|--|--|
|              |   | 2021 Target                                      | 2021 Actual                      | 2022 (end of September) Target                   | 2022 (end of September) Actual | Budget Year 2023                                 | Indicative Year 2024                             | Indicative Year 2025                             | Indicative Year 2026                             |
|              | Number of staff trained in the use of computer          | To train 20 staff on I.C. T                      | 13 staff trained                 | To train 25 staff on I.C. T                      | No training                    | To train 30 staff on I.C. T                      | To train 35 staff on I.C. T                      | To train 35 staff on I.C. T                      | To train 35 staff on I.C. T                      |
|              | Number of regional offices connected to the head office | To connect 3 regional offices to the head office | No connection to the head office | To connect 4 regional offices to the head office | No connections                 | To connect 4 regional offices to the head office | To connect 5 regional offices to the head office | To connect 5 regional offices to the head office | To connect 5 regional offices to the head office |

#### 4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations   | Project           |
|--|-------------------|
| Internal Management of the Organisation  | <b>No project</b> |
| Research and Development   |                   |
| Development and Management of Database   |                   |
| Conduct research into emerging issues in the Justice delivery sector.  |                   |
| Organize a Stakeholder workshop on research findings and recommendations by the end of the third quarter of 2021 |                   |
| Publications   |                   |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|   | 2023    | 2024    | 2025    | 2026    |
|---|---------|---------|---------|---------|
| 03301005 - Statistics; Research; Information And Public | 797,345 | 797,345 | 797,345 | 797,345 |
| 21 - Compensation of Employees [GFS]                    | 651,578 | 651,578 | 651,578 | 651,578 |
| 22 - Use of Goods and Services                          | 145,767 | 145,767 | 145,767 | 145,767 |



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## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

#### SUB-PROGRAMME 1.6 Internal Audit

**1. Budget Sub-Programme Objective**

To provide an independent, objective, assurance, advisory and consulting services and special audit assignments designed to add value and improve operations of the Ministry.

**2. Budget Sub-Programme Description**

The primary aim of the Internal Audit Directorate is to undertake audit of all operations of the Ministry, its Departments and Agencies (without Internal Auditors), precisely to ascertain whether governance, control and risk management processes as designed by management are adequate and functioning in the manner that:

- Programmes, plans and objectives are achieved.
- Significant regulatory issues are recognized and addressed properly.
- Quality and continuous improvement are fostered in the control process.
- Risks are appropriately identified and managed.
- National resources are used economically, effectively, and efficiently.
- All financial activities are in compliance with laws, financial regulations, policies, plans, standards, and procedures.
- National resources are adequately safeguarded and used judiciously for the intended purpose.
- Financial, managerial and operating information reported internally and externally is accurate, reliable, and timely.
- Detection and prevention of misstatements that could lead to fraud, abuse, and waste.

The **Internal Audit Unit** has a staff strength of six (6) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                     | Output Indicator   | Past Years  |  |   |                                       | Projections   |  |  |  |
|----------------------------------|--|---|--|---|---------------------------------------|---|--|--|--|
|                                  |  | 2021  |  | 2022 (end of September)                                       |                                       | Budget Year 2023  | Indicative Year 2024   | Indicative Year 2025                             | Indicative Year 2026                             |
|                                  |  | Target  | Actual                                 | Target  | Actual                                |   |  |  |  |
| <b>Audit plan completed</b>      | Number of Audits completed as a percentage of the total number planned   | To complete 100% of the planned audit                         | 50% of planned audits completed        | To complete 100% of the planned audit                         | 50% of planned audits completed       | To complete 100% of the planned audit                         | To complete 100% of the planned audit                          | To complete 100% of the planned audit            | To complete 100% of the planned audit            |
| <b>Audit queries</b>             | Number of Audit findings against the Ministry                            | To ensure not more than 2 audit findings against the Ministry | No audit findings against the Ministry | To ensure not more than 1 audit findings against the Ministry | 2 audit findings against the Ministry | To ensure not more than 1 audit findings against the Ministry | To ensure not more than one audit finding against the Ministry | To ensure no audit findings against the Ministry | To ensure no audit findings against the Ministry |
| <b>Issuance of audit reports</b> | Number of audit reports issued as against the number of audits conducted | To issue 2 audit reports                                      | No audit report issued                 | To issue 1 audit report                                       | 1 audit report issued                 | To issue 1 audit report                                       | To issue 1 audit report  | To issue 1 audit report                          | To issue 1 audit report                          |
| <b>Training of audit staff</b>   | Number of audit staff trained as against the total number of audit staff | To train 3 audit staff  | No staff trained                       | To train 4 audit staff  | No staff trained                      | To train 5 audit staff  | To train 5 audit staff   | To train 5 audit staff                           | To train 5 audit staff                           |

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations                   | Projects          |
|------------------------------|-------------------|
| Preparation of audit reports | <b>No project</b> |
| Issuance of audit queries    |                   |
| <b>Regional Audit</b>        |                   |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023    | 2024    | 2025    | 2026    |
|--------------------------------------|---------|---------|---------|---------|
| 03301006 - Internal Audit            | 443,358 | 443,358 | 443,358 | 443,358 |
| 21 - Compensation of Employees [GFS] | 339,239 | 339,239 | 339,239 | 339,239 |
| 22 - Use of Goods and Services       | 104,119 | 104,119 | 104,119 | 104,119 |



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## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 2: LAW ADMINISTRATION

#### 1. Budget Programme Objectives

- To promote an enabling environment and effective regulatory framework for corporate management
- To develop and strengthen Ghana's creative economy in ways that would enable the nation to actively engage in the world trade in creative goods and services
- To increase the capacity of the legal system to ensure speedy and affordable access to justice for all

#### 2. Budget Programme Description

The programme covers the activities of the Office of the Attorney General, Registrar General's Department, Copyright Office, Law Reform Commission, and Council for Law Reporting.

- The Office of the Attorney General is responsible for legal matters in relation to the exercise of the Executive Powers of the State and also for Legal Drafting in relation to the exercise of the Legislative Powers of the State
- The Copyright office is responsible for the administration of Copyright and related rights
- The Registrar-General's Department is responsible for the registration and maintenance of the information of Business Organizations, Administration of Estates and Marriages
- Law Reform Commission is responsible for preparing, revising, and reforming laws towards national economic and social growth

Council for Law Reporting is responsible for the preparation and publication of the report known as the Ghana Law Report containing the judgments, rulings and opinion of the Superior Courts in the country as well as Ghana Law Review and may also affect other such publications as in the opinion of the council.

A total of thousand, four hundred and twenty-four (**424**) staff strength are available to implement the Law Administration programme. The sub-programme operations are funded by the Government of Ghana (GoG) and in the internally Generated Fund (IGF) except the Office of the Attorney General which is funded by only GoG.





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|  | 2023               | 2024               | 2025               | 2026               |
|--|--------------------|--------------------|--------------------|--------------------|
| <b>03302 - Law Administration</b>              | <b>274,862,852</b> | <b>274,862,852</b> | <b>274,862,852</b> | <b>274,862,852</b> |
| 03302001 - Law Report and Reviews              | 4,632,524          | 4,632,524          | 4,632,524          | 4,632,524          |
| 21 - Compensation of Employees [GFS]           | 3,861,662          | 3,861,662          | 3,861,662          | 3,861,662          |
| 22 - Use of Goods and Services                 | 494,625            | 494,625            | 494,625            | 494,625            |
| 27 - Social benefits [GFS]                     | 12,000             | 12,000             | 12,000             | 12,000             |
| 31 - Non financial assets                      | 264,237            | 264,237            | 264,237            | 264,237            |
| 03302002 - Promotion of Rule of Law            | 98,703,033         | 98,703,033         | 98,703,033         | 98,703,033         |
| 21 - Compensation of Employees [GFS]           | 96,196,111         | 96,196,111         | 96,196,111         | 96,196,111         |
| 22 - Use of Goods and Services                 | 2,198,908          | 2,198,908          | 2,198,908          | 2,198,908          |
| 31 - Non financial assets                      | 308,014            | 308,014            | 308,014            | 308,014            |
| 03302003 - Copyright and Entity Administration | 19,477,444         | 19,477,444         | 19,477,444         | 19,477,444         |
| 21 - Compensation of Employees [GFS]           | 11,943,185         | 11,943,185         | 11,943,185         | 11,943,185         |
| 22 - Use of Goods and Services                 | 5,173,973          | 5,173,973          | 5,173,973          | 5,173,973          |
| 28 - Other Expense                             | 3,000              | 3,000              | 3,000              | 3,000              |
| 31 - Non financial assets                      | 2,357,286          | 2,357,286          | 2,357,286          | 2,357,286          |
| 03302005 - Law Reform                          | 1,535,933          | 1,535,933          | 1,535,933          | 1,535,933          |
| 21 - Compensation of Employees [GFS]           | 961,357            | 961,357            | 961,357            | 961,357            |
| 22 - Use of Goods and Services                 | 430,459            | 430,459            | 430,459            | 430,459            |
| 31 - Non financial assets                      | 144,117            | 144,117            | 144,117            | 144,117            |
| 03302006 - Company Registration Activities     | 150,513,917        | 150,513,917        | 150,513,917        | 150,513,917        |
| 22 - Use of Goods and Services                 | 90,308,350         | 90,308,350         | 90,308,350         | 90,308,350         |
| 31 - Non financial assets                      | 60,205,567         | 60,205,567         | 60,205,567         | 60,205,567         |



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## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 2: LAW ADMINISTRATION

#### SUB-PROGRAMME 2.1: Law Report and Reviews

##### 1. Budget Sub-Programme Objective

- To strengthen the capacity of Judges, Lawyers and Para-legal staff in both private and public sector to promote the rule of law.

##### 2. Budget Sub-Programme Description

The Law Reports and Reviews sub-programme aims at the publication of the *Ghana Law Reports* and the *Review of Ghana Law* to the private and public sector in order to promote and improve the rule of law. The clientele of the *Ghana Law Reports* and the *Review of Ghana Law* are Judges, Lawyers, Academia, Law students and Legal Departments of Institutions.

Key challenges include;

- Poor car parking area creating inconvenience to clients and staff.
- Inadequate specialized training of staff to enhance service delivery
- Inadequate legal and administrative staff levels.
- Limited IT infrastructure for digitization
- Inequality of salary levels between staff of same grade leading to low morale.

The **Council for Law Reporting** has staff strength of **thirty-six (36)** to implement its sub-programmes. The sub-programmes are funded by Government of Ghana subventions (**GOG**) and the Council's Internally Generated Funds (**IGF**).



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                              | Output Indicator   | Past Years   |   |  |  | Projections                                     |  |  |                                       |
|---|--|--|---|--|--|---|--|--|---------------------------------------|
|   |  | 2021   |   | 2022 (end of September)                                      |  | Budget Year                                     | Indicative Year                                    | Indicative Year  | Indicative Year                       |
|   |  | Target   | Actual                                  | Target   | Actual   | 2023  | 2024   | 2025   | 2026                                  |
| Publication of <i>Ghana Law Report</i> .  | Number of copies of <i>Ghana Law Reports</i> (GLR) published | To Publish 700 copies of the 2016-2017 Vol. 2 GLR            | Manuscripts 60% Completed               | To publish 700 copies of the 2016-2017 Vol. 2 GLR            | 60% complete                                   | To Publish 700 copies of the 2022 GLR vol. 1&2. | To Publish 700 copies of the 2022-2023 GLR vol. 1. | To Publish 700 copies of the 2022-2023 GLR vol. 2.           | N/A                                   |
| Publication of <i>Ghana Law Report</i> .  | Number of copies of <i>Ghana Law Reports</i> (GLR) published | To Publish 700 copies of the 2018-2019 GLR vol. 2            | Editorial work on manuscripts completed | To Publish 700 copies of the 2020-2022 GLR vol. 1 & 2        | Editorial work on manuscripts is 65% completed | To Publish 700 copies of the 2022 GLR vol. 1&2  | To Publish 700 copies of the 2023 GLR              | To Publish 700 copies of the 2024 GLR                        | To Publish 700 copies of the 2025 GLR |
| Publication of Review of <i>Ghana Law</i> | Number of copies of Review of <i>Ghana Law</i> published     | To Publish 500 copies of 2016-2020 Review of Ghana Law (RGL) | 60% manuscripts Completed               | To Publish 500 copies of 2016-2020 Review of Ghana Law (RGL) | 65% editorial work on manuscript completed     | N/A   | N/A  | To Publish 500 copies of 2021-2024 Review of Ghana Law (RGL) | N/A                                   |

\* N/A indicates there would be no publication(s) of these GLR in those years.



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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations  | Projects  |
|---|---|
| <b>Publication of Review of Ghana Law</b>   | Rehabilitation of Office Building                     |
| <b>Publication of Ghana Law Reports</b>   | Printing of publications                              |
| <b>Publication of <i>Ghana Law Reports Index</i></b>                                  | Purchase of Air-Conditioners                          |
| <b>Sales of <i>Ghana Law Reports</i>, <i>Ghana Law Reports Index</i> and Journals</b> | Procurement of Photocopier - 2                        |
|   | Procurement of Computers and accessories              |
|   | Procurement of Furniture and Fittings, Metal Shelving |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023      | 2024      | 2025      | 2026      |
|--------------------------------------|-----------|-----------|-----------|-----------|
| 03302001 - Law Report and Reviews    | 4,632,524 | 4,632,524 | 4,632,524 | 4,632,524 |
| 21 - Compensation of Employees [GFS] | 3,861,662 | 3,861,662 | 3,861,662 | 3,861,662 |
| 22 - Use of Goods and Services       | 494,625   | 494,625   | 494,625   | 494,625   |
| 27 - Social benefits [GFS]           | 12,000    | 12,000    | 12,000    | 12,000    |
| 31 - Non financial assets            | 264,237   | 264,237   | 264,237   | 264,237   |



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 2: LAW ADMINISTRATION**

#### **SUB-PROGRAMME 2.2 Promotion of Rule of Law**

##### **1. Budget Sub-Programme Objectives**

- To enter into fair and advantageous agreements on behalf of the State
- To draft legislation for the State
- To limit the State's liability in all civil cases
- To reduce crime rate
- To ensure the timely and professional delivery of legal services

##### **2. Budget Sub-Programme Description**

The sub programme seeks to champion the rule of law. The sub programme is delivered by the Civil, Public Prosecutions, Legislative Drafting and Energy Divisions.

The Civil Division ensures that the State enters into contracts and agreements, in an effort to avoid civil suits against the State as a result of contracts and agreements.

The Public Prosecutions Division principally assists the Attorney-General in carrying out the Constitutional duty of initiating and conducting criminal prosecutions on behalf of the State, prosecutes crimes perpetuated against the State with the object of crime reduction.

The Energy division was established at the Office to provide expert advice to the Energy Ministry on issues that are contract related which will require legal advice.

The Division also provides expert advice to the President on criminal issues such as the pardoning of prisoners and also advises the Police and other security agencies on cases committed against the State, as well as prosecuting international crimes, made possible by being a signatory to Mutual Cooperation and Assistance Agreements with various countries in collaboration with the Commonwealth Secretariat and United Nations Agencies.

Petitions from the Public are also handled by the Division on behalf of the Attorney-General. This is done by meeting with the aggrieved parties.

The Legislative Drafting Division drafts bills, prepares explanatory memoranda on such bills for Central and Local Government Agencies, drafts all subsidiary legislation for both Central and Local Government Agencies. These include Legislative Instruments (**LI**), Constitutional Instruments (**CI**), and Executive Instruments (**EI**), Bye-Laws and Gazette Notices of legal nature. The Division also gives advice to Government Departments on the interpretation of the Laws of Ghana, prepares the Index of legislation in respect of all Statutes of Ghana and also revises all the laws and legislations of Ghana and provides advisory services to Parliament with respect to the amendment of the Laws.



The **Office of the Attorney General** has staff strength of two hundred and twelve (**212**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Output          | Output Indicator                          | Past Years  |   |   |  | Projections  |  |  |  |
|----------------------|---|---|---|---|--|--|--|--|--|
|                      |   | 2021  |   | 2022 (end of September)   |  | Budget Year  | Indicative Year  | Indicative Year  | Indicative Year  |
|                      |   | Target  | Actual  | Target  | Actual   | 2023   | 2024   | 2025   | 2026   |
| Rule of Law Promoted | Anticipated number of Criminal cases      | To anticipate 1,800 criminal cases  | 2,119 criminal cases received   | To anticipate 1,900 criminal cases  | 710 criminal cases received  | To anticipate 1,900 criminal cases   |
|                      | Number of Criminal cases prosecuted       | To prosecute 1,600 criminal cases   | 1,805 criminal cases prosecuted   | 1,700 criminal cases prosecuted   | 521 criminal cases prosecuted  | To prosecute 1,700 criminal cases  |
|                      | Number of Legal opinions / Advice to MDAs | To provide 140 Legal opinions / Advice to MDAs                                | 117 Legal opinions / Advice provided  | To provide 160 Legal opinions / Advice to MDAs                                  | 104 Legal opinions / Advice provided   | To provide 180 Legal opinions / Advice to MDAs                                   | To provide 180 Legal opinions / Advice to MDAs                                   | To provide 180 Legal opinions / Advice to MDAs                                   | To provide 180 Legal opinions / Advice to MDAs                                   |
|                      | Substantive legislation drafted           | To draft <b>20</b> Substantive legislation, <b>200</b> Subsidiary legislation | <b>14</b> substantive legislations enacted, <b>442</b> Executive Instruments, <b>5</b> Legislative Instruments. | To draft <b>20</b> Substantive legislations, <b>200</b> Subsidiary legislations | <b>4</b> Substantive Legislation, <b>2</b> Legislative Instruments, <b>1</b> Constitutional Instrument | To draft <b>20</b> substantive legislations, <b>200</b> subsidiary legislations. | To draft <b>20</b> substantive legislations, <b>200</b> subsidiary legislations. | To draft <b>20</b> substantive legislations, <b>200</b> subsidiary legislations. | To draft <b>20</b> substantive legislations, <b>200</b> subsidiary legislations. |



| Main Output | Output Indicator                                  | Past Years  |   |   |   | Projections   |   |   |   |
|-------------|---|---|---|---|---|---|---|---|---|
|             |   | 2021  |   | 2022 (end of September)                               |   | Budget Year   | Indicative Year                                       | Indicative Year                                       | Indicative Year                                       |
|             |   | Target  | Actual  | Target  | Actual  | 2023  | 2024  | 2025  | 2026  |
|             | Number of petitions recorded and resolved         | To record <b>550</b> petitions and resolve <b>400</b> | <b>900</b> petitions recorded and <b>700</b> resolved | To record <b>550</b> petitions and resolve <b>400</b> | <b>203</b> petitions recorded and <b>172</b> resolved | To record <b>550</b> petitions and resolve <b>400</b> |
|             | Number of civil cases received and handled        | To handle <b>300</b> civil cases                      | <b>389</b> civil cases handled                        | To handle <b>350</b> civil cases                      | <b>811</b> civil cases handled                        | To handle <b>400</b> civil cases                      |
|             | Number of state contracts and agreements reviewed | To review <b>125</b> state contracts and agreements   | <b>149</b> state contracts and agreements reviewed    | To review <b>130</b> state contracts and agreements   | <b>122</b> state contracts and agreements reviewed    | To review <b>135</b> state contracts and agreements   |

#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations                                     | Projects  |
|--|-----------|
| <b>Internal Management of the Organisation</b> | Law House |
| Promotion of Rule of Law                       |           |
| Contractual Obligations and Commitments        |           |
| Legal and Administrative Frameworks Reviews    |           |
| Legal Services Operations                      |           |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023       | 2024       | 2025       | 2026       |
|--------------------------------------|------------|------------|------------|------------|
| 03302002 - Promotion of Rule of Law  | 98,703,033 | 98,703,033 | 98,703,033 | 98,703,033 |
| 21 - Compensation of Employees [GFS] | 96,196,111 | 96,196,111 | 96,196,111 | 96,196,111 |
| 22 - Use of Goods and Services       | 2,198,908  | 2,198,908  | 2,198,908  | 2,198,908  |
| 31 - Non financial assets            | 308,014    | 308,014    | 308,014    | 308,014    |



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 2: LAW ADMINISTRATION**

#### **SUB-PROGRAMME 2.3 Copyright and Entity Administration**

##### **1. Budget Sub-Programme Objectives**

- To register businesses and marriages and protect Intellectual Property (**IP**)
- To supervise the administration of Collective Management Societies
- To ensure efficient maintenance of records of businesses and the administration of estates
- To administer Copyright and related rights

##### **2. Budget Sub-Programme Description**

The sub-programme is delivered by the Copyrights Office and the Registrar General's Department.

The Copyright Office is responsible for the administration of copyright. According to section 66 clauses 1 and 2 of the Copyright Law, the Copyright Office shall;

- Implement copyright and copyright-related laws and regulations and provide for copyright administration
- Investigate and redress cases of infringement of copyright, and settle disputes of copyright where those disputes have not been reserved for settlement by the Copyright Tribunal
- Be responsible for the administration of external copyright relations
- Administer copyright of which the state is the owner
- Carry out other duties in relation to copyright administration
- Enforce Copyright through anti-piracy activities
- Educate the public on Copyright and related rights

Section 70 of the Act, provides that the funds for the operation of the copyright office shall include;

- Money approved by Parliament for the office
- Donations
- Gifts and
- Money received from any other source approved by the Minister for Finance

The Copyright Office currently operates from only two (2) locations, i.e., a regional office in Kumasi in the Ashanti Region and the Head Office in Accra.

The Copyright Office has a staff strength of twenty-five (25) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG) and the Internally Generated Fund (IGF).



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**Key challenges of the Copyright Office include:**

- Inadequate funds and delays in accessing GoG funds
- Capping of internally generated funds
- Lack of regional/zonal offices
- Inadequate logistics (vehicles, office equipment, among others)
- Lack of State-of-the-art IT infrastructure for storage and retrieval of registered works

The **Registrar General's Department** was established under the ordinance of **1950** during the colonial days as one of the departments of the Office of the Attorney General and Ministry of Justice in 1961. There are currently offices in the Ashanti, Western and Northern Regions with its Headquarters in Accra.

They are mandated to ensure an efficient and effective administration of entities inter-alia:

- Business Services - Perform the business registration procedures and processes of the Department
- Industrial Property - Registration and administration of Textiles Designs, Trade Mark, and Patent.
- Legal Services - Responsible for all legal matters of the department and final approval of all business registrations
- Marriages Section - Registration of marriages
- Estate Administration - Administration of Estates of deceased persons.
- Administration & Finance - Personnel Administration, Finance and Accounting, and General Services.
- Information Section - Maintenance of Records and information held by the Department.

Customer Services – provision of customer-friendly services Departments Descriptions (programmes). The key challenges are:

- Activities of unauthorized middlemen “goro boys”.
- Inadequate storage space for files in the records repository.
- Poor Access and exits in the records repository building.
- Congestion at the RGD premises.

The sub-programme operations are funded by the Government of Ghana (**GoG**) and internally generated fund (**IGF**)

The **Registrar General's Department** has staff strength of four hundred and seven (**407**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GoG**) and the Internally Generated Fund (**IGF**).



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                     | Output Indicator   | Past Years   |   |  |  | Projections  |  |   |   |
|----------------------------------|--|--|---|--|--|--|--|---|---|
|                                  |  | 2021   |   | 2022 (end of September.)                               |  | Budget Year 2023   | Indicative Year 2024                                       | Indicative Year 2025                                      | Indicative Year 2026                                      |
|                                  |  | Target   | Actual  | Target   | Actual   |  |  |   |   |
| Registration of Businesses       | Number of businesses registered  | To register 95,000 businesses                          | 83,269 businesses registered  | To register 97,000 businesses                          | 93,105 businesses registered   | To register 95,000 businesses                              | To register 97,000 businesses                              | To register 100,000 businesses                            | To register 110,000 businesses                            |
|                                  | Change in time for sole proprietorship   | To take 2-days for registration of sole proprietorship | 2-days taken for the registration of sole proprietorship                  | To take 2-days for registration of sole proprietorship | 2-days taken for the registration of sole proprietorship                 | To take 1-days for the registration of sole proprietorship | To take 1-days for the registration of sole proprietorship | To take 1-day for the registration of sole proprietorship | To take 1-day for the registration of sole proprietorship |
|                                  | Change in time for limited liability   | To take 4-days to register a limited liability         | 5-days taken for the registration of limited liability                    | To take 3-days to register a limited liability         | 3-days taken for the registration of limited liability                   | To take 3-days to register a limited liability             | To take 2-days to register a limited liability             | To take 1-day to register a limited liability             | To take 1-days to register a limited liability            |
| Registration of Marriages        | Time taken to register marriage  | To take 1 day for marriage registration                | A day is taken for marriage registration                                  | To take 1 day for marriage registration                | A day is taken for marriage registration                                 | To take 1 day for marriage registration                    | To take 1 day for marriage registration                    | To take 1 day for marriage registration                   | To take 1 day for marriage registration                   |
|                                  | Number of marriages registered   | To register 1,400 marriages                            | 987 marriages were registered   | To register 2,400 marriages                            | 1,589 marriages were registered  | To register 2,600 marriages                                | To register 2,800 marriages                                | To register 3,000 marriages                               | To register 3,200 marriages                               |
| Registration of copyright works  | Publicize the rights of owners. Have evidence of ownership and authentication of intellectual property | To Register 1,200 copyright works                      | The Office registered 928 copyright works                                 | To Register 1,200 copyright works                      | The Office registered 556 copyright works                                | To Register 800 copyright works                            | To Register 1,000 copyright works                          | To Register 1,100 copyright works                         | To Register 1,200 copyright works                         |
| Anti-piracy activities organised | Number of targeted anti-piracy exercises conducted   | To conduct five (5) anti-piracy exercises nationwide   | Four (4) Antipiracy activities were done by the Copyright Monitoring Team | To conduct five (5) anti-piracy exercises nationwide   | Two (2) Antipiracy activities were done by the Copyright Monitoring Team | To conduct five (5) anti-piracy exercises nationwide       | To conduct five (5) anti-piracy exercises nationwide       | To conduct five (5) anti-piracy exercises nationwide      | To conduct five (5) anti-piracy exercises nationwide      |



|  |   |   |  |  |  |  |  |  |  |
|--|---|---|--|--|--|--|--|--|--|
| Copyright Disputes mediated  | Number of copyright disputes mediated by CRO  | To mediate 2 copyright disputes   | 1 copyright dispute settled  | To mediate 2 copyright disputes  | 2 copyright disputes settled                     | To mediate 2 copyright disputes  |
| Public education programmes organized in print and electronic media. | Number of public education programmes organized on copyright and related rights in print and electronic media | To organize twenty (20) public education programmes on copyright and related rights in the print and electronic media | The Office organized five (5) sensitization programmes for targeted stakeholders                                       | To organize ten (10) public education programmes on copyright and related rights in the print and electronic media | This activity has been suspended due to funding. | To organize ten (10) public education programmes on copyright and related rights in the print and electronic media | To organize ten (10) public education programmes on copyright and related rights in the print and electronic media | To organize ten (10) public education programmes on copyright and related rights in the print and electronic media | To organize ten (10) public education programmes on copyright and related rights in the print and electronic media |
| Copyright education programmes held in schools                       | Number of copyright education programmes undertaken in educational institutions                               | To organize thirteen (13) copyright education programmes in educational institutions                                  | The Office could not undertake any public education programme in educational institutions due to the COVID-19 pandemic | To organize eight (8) copyright education programmes in educational institutions                                   | This activity has been suspended due to funding. | To organize ten (10) copyright education programmes in educational institutions                                    | To organize ten (10) copyright education programmes in educational institutions                                    | To organize ten (10) copyright education programmes in educational institutions                                    | To organize ten (10) copyright education programmes in educational institutions                                    |



#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations  | Projects   |
|---|--|
| <b>Copyright Office</b>   | Copyright Office                                   |
| Conducting Anti-piracy activities                                 | Rehabilitation of the Copyright office building    |
| Mediation of Copyright disputes                                   | Procurement of one (1) pick-up vehicle             |
| Registration of copyright works                                   | Procurement of computers and accessories           |
| Organize sensitization programmes for targeted stakeholder groups | Procurement of air conditions and office equipment |
| Review and recommend amendments to the Copyright Act              |  |
| Produce educational materials                                     |  |
| Organize sensitization workshops for police recruits              |  |
| Undertake copyright education in educational institutions         |  |
| Establishment of the Copyright Tribunal                           |  |
| <b>Registrar General's Dept</b>                                   | <b>Registrar General's Dept</b>                    |
| Registration of Industrial Properties                             | Digitization of Estate Administration records      |
| Administration of Estates   |  |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|  | 2023       | 2024       | 2025       | 2026       |
|--|------------|------------|------------|------------|
| 03302003 - Copyright and Entity Administration | 19,477,444 | 19,477,444 | 19,477,444 | 19,477,444 |
| 21 - Compensation of Employees [GFS]           | 11,943,185 | 11,943,185 | 11,943,185 | 11,943,185 |
| 22 - Use of Goods and Services                 | 5,173,973  | 5,173,973  | 5,173,973  | 5,173,973  |
| 28 - Other Expense                             | 3,000      | 3,000      | 3,000      | 3,000      |
| 31 - Non financial assets                      | 2,357,286  | 2,357,286  | 2,357,286  | 2,357,286  |



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 2: LAW ADMINISTRATION**

#### **SUB-PROGRAMME 2.4 Company Registration**

##### **1. Budget Sub-Programme Objectives**

- To register and regulate Businesses
- To serve as the Regulator of Insolvency Practitioners
- To Serve as the Official Liquidator for Government Institutions and some Private Companies

##### **2. Budget Sub-Programme Description**

The sub-programme is delivered by the Office of the Registrar of Companies which is responsible for carrying out the duties of Company and Business registration and advisory services. In the delivery of the sub-programme, it oversees the efficient administration of a number of statutes and legislation under the following:

- Companies Act, 2019, (Act 992)
- Incorporated Private Partnerships Act, 1962, (Act 152)
- Registration of Business Names Act, 1962, (Act 151)
- Professional Bodies Registration Act, 1973, NRCD 143
- Corporate and Insolvency Restructuring Act 2020, Act 1015 and its Amendment (Act 1031) which replaces the Bodies Corporate and Official (Liquidations) Act, 1963 (Act 180)
- The organizational units that contribute to the delivery of the Company's registration include Legal Unit, Company/Businesses Registration Unit, Insolvency Services Unit, Compliance and Sanctions Unit, Public Education and Sensitization Unit, Production of Companies Bulletin Unit, Administration Unit, Finance Unit, Information and Technology Unit, Policy Planning, Monitoring and Evaluation, Research Unit, Procurement Unit, Records Repository Unit, Records Office, Internal Audit Unit, Protocol Unit, Clients Office Unit, Front Office Unit VVIP Centre, Estates Unit, Security Unit, Transport Unit.

The sub-programme is funded by the GoG consolidated fund, Internally Generated Fund and has some Development Partner (DP) support.

The main recipient of the services of the sub-programme are companies, professional bodies etc. A total of **407** officers in the public sector contribute to the delivery of the sub-programme.



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## **ORC DIGITALIZATION DRIVE**

### **Introduction**

Digitization is the process of taking analog information, such as documents, sounds, or photographs, and converting it into a digital format that can be stored and accessed on computers, mobile phones, and other digital devices. Digitalization on the other hand is the reorganization of business processes and activities around digital technologies.

These concepts are leveraged to deepen the interaction between our clients and the institution as a means of improving customer experience, Service delivery, and Revenue generation.

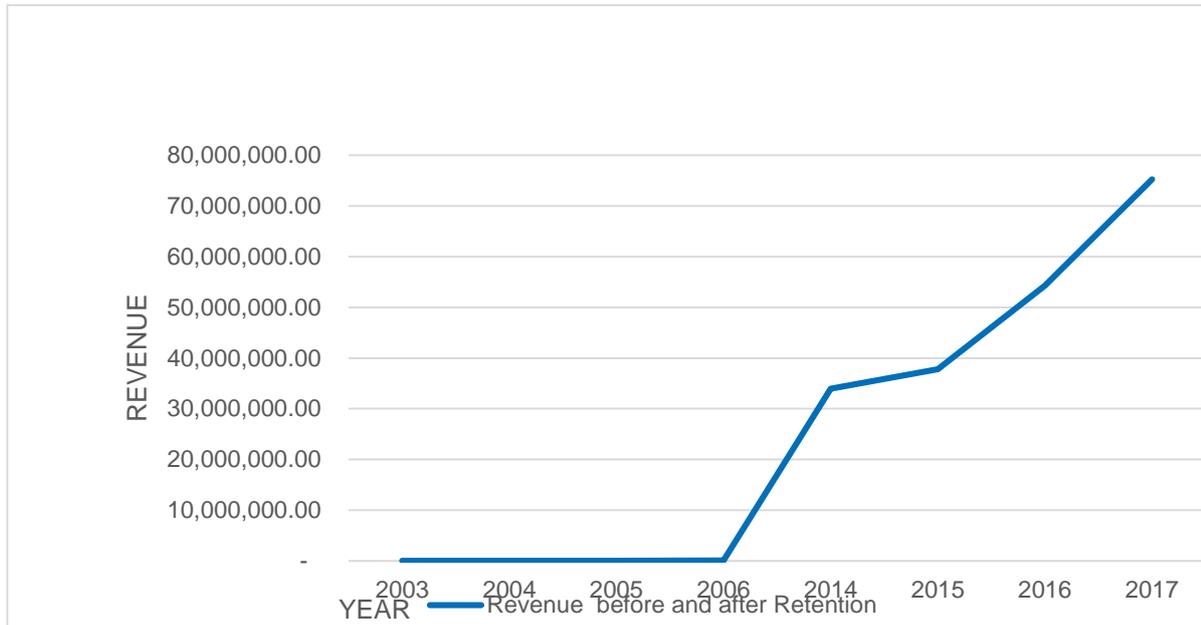
### **The gains through Digitalization**

The Digitization and Digitalization drive is key to the digital transformation of the Office of the Registrar of Companies. Digital transformation is closely tied to digitization and digitalization as new emerging digital technologies evolved and these technologies deal with digitized and digitalized information.

It is in light of this, that ORC has been able to digitize all business registration documents from the 1960s to date under the e-transform project in 2019. This has provided the digital infrastructure to manage information quickly and securely and to make ORC more productive and efficient in the area of creating, storing, and retrieval of information for customer service. The infrastructure will be integrated with the e-Registrar App System to have a seamless flow of service devoid of delays.

Ghana Electronic Government (GeGov) project in 2009 saw a major digital transformation to improve revenue generation and service delivery at the Registrar-General's Department, the ORC has been hived out from as a separate Office focused on the Registration and Regulation of Businesses only. Business registration was transformed, manual processes gave way to electronic processes, and the turn-around time was reduced drastically from 8 weeks to one week for company registration and 4 weeks to three days for sole proprietorship registration. This saw a sharp rise in the number of registrations, which invariably increased revenue generation.





With the digitalization of online business registration in 2015, our services have been brought to the doorstep of our prospective clients and this has further boosted our service efficiency and provided better visibility of ORC’s performance through real-time data capture and reporting. Quality real-time information can now be shared with MMDAs, Academia, and all citizenry. This helps in making an informed decision more quickly and with greater accuracy.

### Way forward

As we continue with our digital transformation journey with ORC and the new mandate, ORC has incorporated in its Strategic Plan emerging technologies like Artificial Intelligence (AI) and Robotics, Cybersecurity, and Digital signature in our digitalization drive. Business Registration is solely going to be online with less paper and less interaction of people. AI robots will assist prospective clients in our local dialect during registration through to the point of generating the electronic Certificate and Profiles within 12 hours. This will help curb the menace of “Goroism” further enhance the way of doing business and promote supply chain optimization. This will bring ORC to the Global pedestal to attract investors to improve Ghana’s economic development.



## Challenges

Despite the numerous benefits, the challenges associated with the digitalization agenda cannot be overlooked especially concerning cyber fraud, limited infrastructure, and high data center costs, acceptable use of digital certificates and profiles. How these challenges are dealt with, will be the determinant of the success of this digitalization drive.

## Conclusion

The Government views digitalization as key to transforming this Nation and since our drive is in harmony with Government's agenda, we strongly believe that provision of the necessary resources would be made available to achieve our digitalization drive.

The Sub-Programme is responsible for: (a) Registration of Companies Limited/Unlimited by Shares, Guarantee (Private/Public) and External Companies, (b) Insolvency and Official Liquidation of Companies, (c) Registration of Business Names/ Subsidiary Business Names, (d) Registration of Partnerships, (e) Registration of Professional Bodies

### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs           | Output Indicator   | Past Years |         |                     |         | Projections      |                      |                      |                      |
|------------------------|--|------------|---------|---------------------|---------|------------------|----------------------|----------------------|----------------------|
|                        |  | 2021       |         | 2022 (end of Sept.) |         | Budget Year 2023 | Indicative Year 2024 | Indicative Year 2025 | Indicative Year 2026 |
|                        |  | Target     | Actual  | Target              | Actual  |                  |                      |                      |                      |
| Ease of doing business | Turnaround time for the registration of Subsidiary business names and Sole Proprietorship                                      | 10 days    | 7 days  | 7 days              | 10 days | 5 days           | 5 days               | 3 days               | 1 days               |
|                        | Turnaround time for the registration of Limited Liability companies, External Companies and Partnerships, Limited by Guarantee | 15 days    | 12 days | 12 days             | 15 days | 7 days           | 5 days               | 3 days               | 1 days               |



| Main Outputs              | Output Indicator   | Past Years |        |                     |         | Projections      |                      |                      |                      |
|---------------------------|--|------------|--------|---------------------|---------|------------------|----------------------|----------------------|----------------------|
|                           |  | 2021       |        | 2022 (end of Sept.) |         | Budget Year 2023 | Indicative Year 2024 | Indicative Year 2025 | Indicative Year 2026 |
|                           |  | Target     | Actual | Target              | Actual  |                  |                      |                      |                      |
|                           | Number of Limited by Guarantee registered                | 6,888      | 5,505  | 7,050               | 7,100   | 7,150            | 7,200                | 7,200                | 7,200                |
|                           | Number of Limited Shares companies registered            | 17,371     | 12,968 | 17,500              | 17,550  | 17,600           | 17,650               | 17,650               | 17,650               |
| Registration of companies | Number of External companies registered                  | 74         | 60     | 80                  | 82      | 84               | 86                   | 86                   | 86                   |
|                           | Number of Partnerships registered                        | 300        | 306    | 320                 | 149     | 340              | 360                  | 360                  | 360                  |
|                           | Number of Sole Proprietorship registered                 | 95,058     | 76,769 | 100,000             | 105,000 | 110,000          | 115,000              | 115,000              | 115,000              |
|                           | Number of Subsidiary Business Names registered           | 626        | 462    | 700                 | 720     | 740              | 760                  | 760                  | 760                  |
| Liquidation of            | Number of applications received for official liquidation | -          | -      | -                   | -       | 20               | 25                   | 30                   | 35                   |



| Main Outputs  | Output Indicator  | Past Years |        |                     |        | Projections      |                      |                      |                      |
|---|---|------------|--------|---------------------|--------|------------------|----------------------|----------------------|----------------------|
|   |   | 2021       |        | 2022 (end of Sept.) |        | Budget Year 2023 | Indicative Year 2024 | Indicative Year 2025 | Indicative Year 2026 |
|   |   | Target     | Actual | Target              | Actual |                  |                      |                      |                      |
| Companies   | Number of companies liquidated by the official liquidator                 | -          | -      | -                   | -      | 5                | 10                   | 15                   | 20                   |
|   | Number of applications received under dissolution without full winding up | -          | -      | -                   | -      | 100              | 120                  | 140                  | 160                  |
|   | Number of companies dissolved under dissolution without full winding up   | -          | -      | -                   | -      | 80               | 100                  | 120                  | 140                  |
|   | Number of applications received under private liquidation                 | -          | -      | -                   | -      | 30               | 40                   | 50                   | 60                   |
|   | Number of companies dissolved under private liquidation                   | -          | -      | -                   | -      | 20               | 25                   | 30                   | 35                   |
| Registration and Regulation of insolvency practitioners | Number of insolvency practitioners registered                             | -          | -      | -                   | 230    | 300              | 350                  | 360                  | 370                  |
|   | Number of insolvency practitioners in good standing                       | -          | -      | -                   | -      | 230              | 530                  | 900                  | 1,260                |



#### 4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations   | Projects  |
|--|---|
| Public education/sensitization and awareness creation in print and electronic media                | Establishment of Data Center Infrastructure   |
| Produce educational materials  | Procurement of one (1) pick-up vehicle  |
| Registration of Companies  | Procurement of computers and accessories  |
| Sensitization on company registration procedures and reforms                                       | Layout and Design of ORC new office structure/construction of ORC New Office          |
| Awareness creation and sensitization on the operationalization of ORC and Act 992                  | Construction of office of the Registrar of Companies Office                           |
| Improving the online application process to ease the registration of businesses/Companies annually | Development and deployment of new software for ORC for the registration of businesses |
| Establishment of Companies Bulletin  | Set up of Printing Unit to Generate Company Bulletins                                 |
| Capacity Building of staff on the operationalization of the ORC and BO                             |   |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|  | 2023        | 2024        | 2025        | 2026        |
|--|-------------|-------------|-------------|-------------|
| 03302006 - Company Registration Activities | 150,513,917 | 150,513,917 | 150,513,917 | 150,513,917 |
| 22 - Use of Goods and Services             | 90,308,350  | 90,308,350  | 90,308,350  | 90,308,350  |
| 31 - Non financial assets                  | 60,205,567  | 60,205,567  | 60,205,567  | 60,205,567  |



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## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME2: LAW ADMINISTRATION

#### SUB-PROGRAMME 2.5 Law Reform

##### 1. Budget Sub-Programme Objectives

- To consult widely and make practical recommendations for the development and modernization of the laws of Ghana.
- To ensure that the laws are fair and responsive at all times to the needs of the country.

##### 2. Budget Sub-Programme Description

The Law Reform Commission is established by the Law Reform Commission Act, 2011 Act (822). It succeeds the Commission which was first established by the Law Reform Commission Decree, 1968 (NLCD 288), later amended by the Law Reform Commission (Amendment) Decree, 1975 (NRCDC 325). In accordance with section 3 of Act 822 the Commission is required to undertake the following functions among others:

- To advise the Attorney-General and Minister for Justice on policies for law reform.
- To undertake the examination of particular areas of the law, and formulate proposals for reform after appropriate research.
- To receive, consider and make proposals for the initiation and reform of any law in the country.

The main activity groupings include the following:

- Undertaking field research
- Consultative meetings with experts
- Stakeholders' roundtable conferences, public fora
- Community Consultative Workshops
- Preparation of draft reports on the amendment of laws

The Commission's clients and collaborating agencies are the Office of the Attorney General and Ministry of Justice, Parliament, the Judiciary, Civil Society organizations, Professional Groupings and the General Public.

The Law Reform Commission has a staff strength of fourteen (14) employees to implement the programmes. The sub-programme operations are funded by the Government of Ghana (GoG). Some key challenges of the Law Reforms implementations include;

- Inadequate resources to prioritize the Commission programmes and projects
- Delay in the release of funds
- Inadequate logistics to function effectively
- Poor working environment



- Only one official Vehicle to work with which is not in a good shape

### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                               | Output Indicator                        | Past Years   |                                |  |   | Projections                            |   |   |                      |
|--|---|--|--------------------------------|--|---|--|---|---|----------------------|
|  |   | 2021   |                                | 2022 (end of September)  |   | Budget Year 2023                       | Indicative Year 2024  | Indicative Year 2025                      | Indicative Year 2026 |
|  |   | Target   | Actual                         | Target   | Actual  |  |   |   |                      |
| Draft Bill on the law of defamation        | Prepare Draft Bill on Law of Defamation | To draft Bill on the Law of Defamation                 | Awaiting validation nationwide | Draft Bill on the Law of Defamation                                | Awaiting Validation Nationwide                                      | N/A                                    | N/A   | N/A                                       | N/A                  |
| Revision of Sections of Act 29             | Review of Sections of Act 29            | Act 29 Reviewed  | Nil                            | Workshop with Key Stakeholders organized and Report prepared       | Awaiting Preliminary Stakeholders Workshop                          | Draft Report on Stakeholders Workshops | Final Report to the Office of the Attorney General and Ministry of Justice.     | N/A                                       | N/A                  |
| Revision of existing unfair contract terms | Review existing unfair contract terms   | To prepare a background paper on unfair contract terms | Background paper prepared      | Background paper based on a research reports from key stakeholders | Background Paper prepared and awaiting Expect Roundtable Conference | Consultative meeting with stakeholders | To organize Interfaculty Conference And Draft Report on Stakeholders Conference | Report for Consideration by Commissioners | N/A                  |

\* N/A implies nothing will be done in these years.



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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

| Operations  | Projects                         |
|---|----------------------------------|
| <b>Administrative Operations</b>                          | Procure industrial Photocopier   |
| Reform of laws  | Procure Computer and Accessories |
| Review of the Contract Act – Unfair Contract Terms        |                                  |
| Submit a Final Report on the Draft Defamation Bill        |                                  |
| Submit a Report and draft a bill on Unfair Contract Terms |                                  |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|                                      | 2023      | 2024      | 2025      | 2026      |
|--------------------------------------|-----------|-----------|-----------|-----------|
| 03302005 - Law Reform                | 1,535,933 | 1,535,933 | 1,535,933 | 1,535,933 |
| 21 - Compensation of Employees [GFS] | 961,357   | 961,357   | 961,357   | 961,357   |
| 22 - Use of Goods and Services       | 430,459   | 430,459   | 430,459   | 430,459   |
| 31 - Non financial assets            | 144,117   | 144,117   | 144,117   | 144,117   |



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## BUDGET PROGRAMME SUMMARY

### PROGRAMME 3: MANAGEMENT OF ECONOMIC AND ORGANISED CRIME

#### 1. Budget Programme Objectives

- To Prevent and Detect Economic and Organised Crime
- To facilitate the confiscation of the proceeds of crime

#### 2. Budget Programme Description

The Economic and Organised Crime Office (EOCO) was established in 2010 under ACT 804 as specialised Agency to monitor and investigate economic and organised crime and on the authority of the Attorney-General, prosecute these offences to recover the proceeds of crime and provide for related matters.

EOCO collaborates with other agencies like the BNI, National Security, Police, NACOB, Ghana Revenue Agency, and Financial Intelligence Center, and International Agencies in the fight against corruption and organised crime in the country. The main source of funding is basically from GoG with occasional support from donor agencies.

The functions of the office are to:

- Investigate and on the authority of the Attorney-General prosecute serious offences that involve:
  - Financial and Economic loss to the Republic or any State entity or Institution in which the state has Financial Interest.
  - Money laundering
  - Human Trafficking
  - Prohibited Cyber Activity
  - Tax Fraud and
  - Other serious offences
- Recover the proceeds of crime
- Monitor activities connected with the offences specified in paragraph (a) to detect correlative crimes.
- Take reasonable measures necessary to prevent the commission of crime specified in paragraph (a) and their correlative offences
- Disseminate information gathered in the course of investigation to Law enforcement agencies, other appropriate public agencies, and persons the office considers appropriate in connection with the offences specified in paragraph (a).
- Co-operate with relevant foreign and international agencies in furtherance of this Act
- Perform any other functions connected with the objectives of the office.



EOCO exists to check malfeasance in public administration, corruption, and economic aorganised crime activities in the country thereby building confidence in the economy both locally and for foreign investors. It is one of the agencies responsible to the people of Ghana and the government in the fight against corruption.

The scope of EOCO is nationwide. Currently, we are represented in all the Regional Capitals of the country with its Head Office in Accra. The **EOCO** staff strength is four hundred and thirty-two (432). The sub-programme operations are funded by the Government of Ghana (GoG)

The main challenges for the programme are;

- Inadequate funds
- Inadequate Logistics
- Inadequate professional and administrative staff
- Inadequate Training Programmes

### 3. Budget Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance

| Main Outputs                      | Output Indicator        | Past Year                   |                            |                             |                             | Projections                 |                             |                             |                             |
|-----------------------------------|-------------------------|-----------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|                                   |                         | 2021                        |                            | 2022 (end of September.)    |                             | Budget Year 2023            | Indicative Year 2024        | Indicative Year 2025        | Indicative Year 2026        |
|                                   |                         | Target                      | Actual                     | Target                      | Actual                      |                             |                             |                             |                             |
| Recoveries from proceeds of crime | Indirect recoveries     | To recover GHC 1,415,658.46 | GHC 2,829,293.45 recovered | To recover GHC 1,415,658.46 | GHC 19,044,267.77 recovered | To recover GHC 1,415,658.46 |
|                                   | Direct recovery         | To recover GHC 1,505,687.10 | GHC 2,834,061.30 recovered | To recover GHC 1,505,687.10 | GHC 11,135,941.57 recovered | To recover GHC 1,505,687.10 |
| Confiscation                      | Number of confiscations | To secure 3 confiscations   | 1 confiscation secured     | To secure 3 confiscations   | 1 confiscation secured      | To secure 2 confiscations   | To secure 3 confiscations   | To secure 4 confiscations   | To secure 5 confiscations   |
| Convictions                       | Number of convictions   | To secure 5 convictions     | 1 conviction secured       | To secure 15 convictions    | 1 conviction secured        | To secure 5 convictions     |
| Prosecutions                      | Number of prosecutions  | To prosecute 45 cases       | 17 cases prosecuted        | To prosecute 50 cases       | 19 cases prosecuted         | To prosecute 50 cases       |



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#### 4. Budget Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the programme.

| Operations   | Projects                 |
|--|--------------------------|
| Internal Management of the Organisation                            | Procure office equipment |
| Detect Economic and Organised Crime                                | Procure office furniture |
| Confiscations of proceeds of crime                                 | Procure air conditioners |
| Organize Public Education on cybercrime and its related activities |                          |





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|   | 2023              | 2024              | 2025              | 2026              |
|---|-------------------|-------------------|-------------------|-------------------|
| <b>03303 - Management Of Economic and Organised Crime</b> | <b>36,680,937</b> | <b>36,680,937</b> | <b>36,680,937</b> | <b>36,680,937</b> |
| 03303000 - Management Of Economic And Organised Crime     | 36,680,937        | 36,680,937        | 36,680,937        | 36,680,937        |
| 21 - Compensation of Employees [GFS]                      | 34,861,747        | 34,861,747        | 34,861,747        | 34,861,747        |
| 22 - Use of Goods and Services                            | 1,517,331         | 1,517,331         | 1,517,331         | 1,517,331         |
| 27 - Social benefits [GFS]                                | 40,000            | 40,000            | 40,000            | 40,000            |
| 31 - Non financial assets                                 | 261,859           | 261,859           | 261,859           | 261,859           |



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## **BUDGET PROGRAMME SUMMARY**

### **BUDGET PROGRAMME SUMMARY**

#### **PROGRAMME 4: LEGAL EDUCATION**

##### **1. Budget Programme Objectives**

- To provide quality legal education for the maintenance of the integrity of the legal profession
- To ensure that the conduct of Lawyers is in accordance with standards prescribed by the General Legal Council
- To create an enabling environment for redress of disputes between lawyers and clients

##### **2. Budget Programme Description**

The General Legal Council through the Ghana School of Law train to-be lawyers to be called to the Bar by the General Legal Council. It also provides non-statutory courses for individuals and Institutions periodically.

Another important function of the General Legal Council is the maintenance of professional standards and discipline among legal practitioners through the Disciplinary Committee, which investigates all cases of misconduct by lawyers.





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|  | 2023              | 2024              | 2025              | 2026              |
|--|-------------------|-------------------|-------------------|-------------------|
| <b>03304 - Legal Education</b>                 | <b>38,570,130</b> | <b>38,570,130</b> | <b>38,570,130</b> | <b>38,570,130</b> |
| 03304001 - Professional And Career Development | 38,570,130        | 38,570,130        | 38,570,130        | 38,570,130        |
| 21 - Compensation of Employees [GFS]           | 13,197,249        | 13,197,249        | 13,197,249        | 13,197,249        |
| 22 - Use of Goods and Services                 | 15,650,194        | 15,650,194        | 15,650,194        | 15,650,194        |
| 27 - Social benefits [GFS]                     | 794,500           | 794,500           | 794,500           | 794,500           |
| 28 - Other Expense                             | 1,067,281         | 1,067,281         | 1,067,281         | 1,067,281         |
| 31 - Non financial assets                      | 7,860,905         | 7,860,905         | 7,860,905         | 7,860,905         |



## BUDGET SUB-PROGRAMME SUMMARY

### PROGRAMME 4: LEGAL EDUCATION

#### SUB-PROGRAMME 4.1: Professional and Career Development

##### 1. Budget Sub-Programme Objectives

- To produce adequate and well-trained lawyers to meet the increasing demand for legal services
- To conduct para-legal training for non-lawyers

##### 2. Budget Sub-Programme Description

The General Legal Council is the only Institution in Ghana mandated for professional legal training of lawyers by admitting students to the Professional Law Course, a 2-year Qualifying Law Certificate course leading to enrolment and call to the Ghanaian Bar of lawyers.

The Council also conducts a one-year Post-Call Course for interested Ghanaian lawyers in Commonwealth countries who wish to be called to the Ghanaian Bar.

The Board of Legal Education (BLE) and the Independent Examination Committee (IEC) of the General Legal Council also ensure the supervision of legal education and the conduct of examinations respectively.

The **programme** is delivered by **(68)** employees and the sub-programme operations are funded by the Internally Generated Fund (**IGF**)

##### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs                  | Output Indicator                        | Past Years  |  |                                       |   | Projections                           |                                       |   |   |
|-------------------------------|---|---|--|---------------------------------------|---|---------------------------------------|---------------------------------------|---|---|
|                               |   | 2021  |  | 2022 (end of September.)              |   | Budget Year                           | Indicative Year                       | Indicative Year                         | Indicative Year                         |
|                               |   | Target  | Actual   | Target                                | Actual                                  | 2023                                  | 2024                                  | 2025                                    | 2026                                    |
| Students admitted and trained | Number of students admitted and trained | To admit and train <b>650</b> students for Professional Law | <b>1,289</b> students were admitted in the 2021/2022 academic year (790 in November and <b>499</b> in December 2021) | <b>800</b> to be admitted and trained | Students to be admitted in October 2022 | <b>900</b> to be admitted and trained | <b>900</b> to be admitted and trained | <b>1,000</b> to be admitted and trained | <b>1,000</b> to be admitted and trained |



|   |  |  |   |  |  |  |  |  |  |
|---|--|--|---|--|--|--|--|--|--|
| Students called to the Bar  | The number of students called to the Bar                                     | 450 expected to be called to the Bar   | 310 lawyers were called to the Bar (32 lawyers during a mini call in May and 278 for the Main call on 1 <sup>st</sup> October 2021) | 700 expected to be called to the Bar   | 94 Lawyers called the Bar during a Mini Call on 24 <sup>th</sup> June 2022 and the main call in November, 2022 | 750 expected to be called to the Bar   | 800 expected to be called to the Bar   | 900 expected to be called to the Bar   | 1,000 expected to be called to the Bar                                       |
| Disciplinary cases handled.                                       | The number of disciplinary cases handled.                                    | To handle 180 disciplinary cases   | 153 cases/complaints received and 39 disposed off   | To handle 180 disciplinary cases   | 96 cases/complaints received and 148 disposed off  | To handle 180 disciplinary cases   |
| Entrance examination conducted for Professional Course applicants | Number of Professional Course applicant who sat for the entrance examination | To conduct entrance examination for 2,200 Professional Law Course applicants | 2,824 Professional Law Course applicants sat for the entrance examination   | To conduct entrance examination for 2,500 Professional Law Course applicants | 2,654 applicants wrote the entrance exam in September, 2022  | To conduct entrance examination for 2,600 Professional Law Course applicants | To conduct entrance examination for 2,700 Professional Law Course applicants | To conduct entrance examination for 2,800 Professional Law Course applicants | To conduct entrance examination for 2,800 Professional Law Course applicants |

#### 4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations  | Projects   |
|---|--|
| <b>Internal Management of the Organisation</b>    | Complete construction of the first phase of the law village project by end of 2023 |
| Professional and Career Development               | Construction of a temporal Dome structure for lecture room                         |
| Regulation of Professional Law Conduct of Lawyers | Procure two (2) pick up vehicles   |
|   | Procure three (3) Saloon Cars  |
|   | Procure one (1) 4x4 vehicle  |





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 033 - Office of the Attorney General and Ministry of Justice

**Funding:** All Source of Funding

**Year:** 2023 | **Currency:** Ghana Cedi (GHS)

**Approved version**

|  | 2023       | 2024       | 2025       | 2026       |
|--|------------|------------|------------|------------|
| 03304001 - Professional And Career Development | 38,570,130 | 38,570,130 | 38,570,130 | 38,570,130 |
| 21 - Compensation of Employees [GFS]           | 13,197,249 | 13,197,249 | 13,197,249 | 13,197,249 |
| 22 - Use of Goods and Services                 | 15,650,194 | 15,650,194 | 15,650,194 | 15,650,194 |
| 27 - Social benefits [GFS]                     | 794,500    | 794,500    | 794,500    | 794,500    |
| 28 - Other Expense                             | 1,067,281  | 1,067,281  | 1,067,281  | 1,067,281  |
| 31 - Non financial assets                      | 7,860,905  | 7,860,905  | 7,860,905  | 7,860,905  |



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 4: LEGAL EDUCATION**

#### **SUB-PROGRAMME 4.2: Regulation of Professional Law Conduct**

##### **1. Budget Sub-Programme Objectives**

- To ensure that the conduct of Lawyers is according to standards prescribed by the General Legal Council
- To create an enabling environment for redress of disputes between lawyers and their clients
- To ensure that the integrity of the legal profession is maintained

##### **2. Budget Sub-Programme Description**

Disputes between lawyers and their clients are addressed by the Disciplinary Committee of the General Legal Council when clients lodge written complaints with the Committee. Sanctions recommended by the Disciplinary Committee against wayward lawyers are enforced by a decision by the General Legal Council.

The main challenges for the programmes are;

- Inadequate facilities to accommodate students
- Insufficient official vehicles to run the school
- Inadequate human resource
- Inadequate training for staff



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs         | Output Indicator             | Past Year                |        |                          |        | Projections              |                          |                          |                          |
|----------------------|------------------------------|--------------------------|--------|--------------------------|--------|--------------------------|--------------------------|--------------------------|--------------------------|
|                      |                              | 2021                     |        | 2022 (end of September)  |        | Budget Year 2023         | Indicative Year 2024     | Indicative Year 2025     | Indicative Year 2026     |
|                      |                              | Target                   | Actual | Target                   | Actual |                          |                          |                          |                          |
| Licensing of Lawyers | Number of Lawyers licensed   | To license 3,500 lawyers | N/A    | To license 3,800 lawyers | N/A    | To license 4,000 lawyers | To license 4,500 lawyers | To license 5,000 lawyers | To license 5,000 lawyers |
| Licensing Law firms  | Number of licensed Law firms | To license 870 law firms | N/A    | To license 900 law firms | N/A    | To license 920 law firms | To license 950 law firms | To license 970 law firms | To license 970 law firms |

### 4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operations                              | Project    |
|---|------------|
| Internal Management of the Organisation | No project |
| Registration and Licensing of lawyers   |            |
| Maintenance of roll of lawyers          |            |



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 4: LEGAL EDUCATION**

#### **SUB-PROGRAMME 4.3: Commonwealth Legislative Drafting Programme**

##### **1. Budget Sub-Programme Objective**

- To address the scarcity of legislative drafters and to provide initial formal training to existing drafters in enhancing their capacity

##### **2. Budget Sub-Programme Description**

The Commonwealth Legislative Drafting Programme is run by the General Legal Council on behalf of the Government of Ghana and the Commonwealth Secretariat. This programme is run every year from July to September.

The objectives of the Course are;

- To train draftsmen for law offices in Commonwealth African member states.
- To address the issue of scarcity of drafters
- To provide initial formal training to Legislative Drafters by developing their competencies in the essentials of Legislative Drafting.

Participants are drawn from Commonwealth countries and held in Accra every year. Plans are far advanced to institutionalize the Legislative Drafting Course as a post-graduate programme of the school.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators, and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

| Main Outputs | Output Indicator | Past Year |        |                         |        | Budget Year 2023 | Projections          |                      |                      |
|--------------|------------------|-----------|--------|-------------------------|--------|------------------|----------------------|----------------------|----------------------|
|              |                  | 2021      |        | 2022 (end of September) |        |                  | Indicative Year 2024 | Indicative Year 2025 | Indicative Year 2026 |
|              |                  | Target    | Actual | Target                  | Actual |                  |                      |                      |                      |
| N/A          | N/A              | N/A       | N/A    | N/A                     | N/A    | N/A              | N/A                  | N/A                  |                      |

\*Training of drafters is currently being suspended

### 4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

| Operation                               | Projects   |
|---|------------|
| Internal Management of the Organisation | No Project |
| N/A                                     |            |

\*Training of drafters is been suspended.





## 1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|   | GoG                       |                    |                   |                    | IGF                       |                    |                   |                    | Funds / Others |      |        | Donors             |       |       | Grand Total        |
|---|---------------------------|--------------------|-------------------|--------------------|---------------------------|--------------------|-------------------|--------------------|----------------|------|--------|--------------------|-------|-------|--------------------|
|   | Compensation of employees | Goods and Services | Capex             | Total              | Compensation of employees | Goods and Services | Capex             | Total              | Statutory      | ABFA | Others | Goods and Services | Capex | Total |                    |
| <b>033 - Office of the Attorney General and Ministry of Justice</b> | <b>155,685,924</b>        | <b>6,854,450</b>   | <b>15,187,288</b> | <b>177,727,662</b> | <b>9,738,381</b>          | <b>112,918,554</b> | <b>70,015,868</b> | <b>192,672,803</b> |                |      |        |                    |       |       | <b>370,400,465</b> |
| <b>03301 - Gen. Admin</b>   | <b>4,402,993</b>          | <b>2,082,382</b>   | <b>13,801,171</b> | <b>20,286,546</b>  |                           |                    |                   |                    |                |      |        |                    |       |       | <b>20,286,546</b>  |
| <b>0330101 - Gen. Admin and Finance</b>                             | 4,402,993                 | 2,082,382          | 13,801,171        | 20,286,546         |                           |                    |                   |                    |                |      |        |                    |       |       | 20,286,546         |
| 0330101001 - Admin Office   | 4,402,993                 | 2,082,382          | 13,801,171        | 20,286,546         |                           |                    |                   |                    |                |      |        |                    |       |       | 20,286,546         |
| <b>03302 - Attorney Generals Department</b>                         | <b>96,196,111</b>         | <b>2,198,908</b>   | <b>308,014</b>    | <b>98,703,033</b>  |                           |                    |                   |                    |                |      |        |                    |       |       | <b>98,703,033</b>  |
| <b>0330201 - Gen. Admin</b>   | <b>54,353,676</b>         | <b>1,539,235</b>   | <b>308,014</b>    | <b>56,200,926</b>  |                           |                    |                   |                    |                |      |        |                    |       |       | <b>56,200,926</b>  |
| 0330201001 - Admin Office   | 54,353,676                | 1,539,235          | 308,014           | 56,200,926         |                           |                    |                   |                    |                |      |        |                    |       |       | 56,200,926         |
| <b>0330202 - Regional Operations</b>                                | <b>41,842,435</b>         | <b>659,672</b>     |                   | <b>42,502,108</b>  |                           |                    |                   |                    |                |      |        |                    |       |       | <b>42,502,108</b>  |
| 0330202002 - Volta Regional Office                                  | 4,100,578                 | 58,183             |                   | 4,158,761          |                           |                    |                   |                    |                |      |        |                    |       |       | 4,158,761          |
| 0330202003 - Eastern Regional Office                                | 6,059,560                 | 106,867            |                   | 6,166,427          |                           |                    |                   |                    |                |      |        |                    |       |       | 6,166,427          |
| 0330202004 - Central Regional Office                                | 4,845,008                 | 77,577             |                   | 4,922,585          |                           |                    |                   |                    |                |      |        |                    |       |       | 4,922,585          |
| 0330202005 - Western Regional Office                                | 4,610,064                 | 58,183             |                   | 4,668,247          |                           |                    |                   |                    |                |      |        |                    |       |       | 4,668,247          |
| 0330202006 - Ashanti Regional Office                                | 10,631,405                | 150,339            |                   | 10,781,745         |                           |                    |                   |                    |                |      |        |                    |       |       | 10,781,745         |
| 0330202007 - Brong Ahafo Regional Office                            | 4,658,418                 | 72,762             |                   | 4,731,180          |                           |                    |                   |                    |                |      |        |                    |       |       | 4,731,180          |
| 0330202008 - Northern Regional Office                               | 3,203,355                 | 67,880             |                   | 3,271,235          |                           |                    |                   |                    |                |      |        |                    |       |       | 3,271,235          |
| 0330202009 - Upper East Regional Office                             | 2,167,297                 | 38,789             |                   | 2,206,085          |                           |                    |                   |                    |                |      |        |                    |       |       | 2,206,085          |
| 0330202010 - Upper West Regional Office                             | 1,566,750                 | 29,092             |                   | 1,595,842          |                           |                    |                   |                    |                |      |        |                    |       |       | 1,595,842          |
| <b>03303 - Registrar Generals Dept</b>                              | <b>10,955,396</b>         | <b>74,028</b>      | <b>209,320</b>    | <b>11,238,744</b>  |                           | <b>4,480,175</b>   | <b>1,920,075</b>  | <b>6,400,249</b>   |                |      |        |                    |       |       | <b>17,638,994</b>  |
| <b>0330301 - Gen. Admin</b>   | <b>10,955,396</b>         | <b>74,028</b>      | <b>209,320</b>    | <b>11,238,744</b>  |                           | <b>4,480,175</b>   | <b>1,920,075</b>  | <b>6,400,249</b>   |                |      |        |                    |       |       | <b>17,638,994</b>  |
| 0330301001 - Admin Office   | 10,955,396                | 74,028             | 209,320           | 11,238,744         |                           | 4,480,175          | 1,920,075         | 6,400,249          |                |      |        |                    |       |       | 17,638,994         |
| <b>03304 - CopyRight Office</b>                                     | <b>987,789</b>            | <b>183,014</b>     | <b>117,952</b>    | <b>1,288,755</b>   |                           | <b>439,757</b>     | <b>109,939</b>    | <b>549,696</b>     |                |      |        |                    |       |       | <b>1,838,451</b>   |
| <b>0330401 - Gen. Admin</b>   | <b>987,789</b>            | <b>183,014</b>     | <b>117,952</b>    | <b>1,288,755</b>   |                           | <b>439,757</b>     | <b>109,939</b>    | <b>549,696</b>     |                |      |        |                    |       |       | <b>1,838,451</b>   |
| 0330401001 - Admin Office   | 987,789                   | 183,014            | 117,952           | 1,288,755          |                           | 439,757            | 109,939           | 549,696            |                |      |        |                    |       |       | 1,838,451          |
| <b>03350 - Economic and Organised Crime Office</b>                  | <b>34,861,747</b>         | <b>1,557,331</b>   | <b>261,859</b>    | <b>36,680,937</b>  |                           |                    |                   |                    |                |      |        |                    |       |       | <b>36,680,937</b>  |
| <b>0335011 - Gen. Admin</b>   | <b>34,861,747</b>         | <b>1,557,331</b>   | <b>261,859</b>    | <b>36,680,937</b>  |                           |                    |                   |                    |                |      |        |                    |       |       | <b>36,680,937</b>  |
| 0335011001 - Admin Office   | 34,861,747                | 1,557,331          | 261,859           | 36,680,937         |                           |                    |                   |                    |                |      |        |                    |       |       | 36,680,937         |



## 1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice

Year: 2023 | Currency: Ghana Cedi (GHS)

Approved version

|  | GoG                       |                    |         |           | IGF                       |                    |            |             | Funds / Others |      |        | Donors             |       |       | Grand Total |
|--|---------------------------|--------------------|---------|-----------|---------------------------|--------------------|------------|-------------|----------------|------|--------|--------------------|-------|-------|-------------|
|  | Compensation of employees | Goods and Services | Capex   | Total     | Compensation of employees | Goods and Services | Capex      | Total       | Statutory      | ABFA | Others | Goods and Services | Capex | Total |             |
| 03352 - Law Reform Commission                | 961,357                   | 430,459            | 144,117 | 1,535,933 |                           |                    |            |             |                |      |        |                    |       |       | 1,535,933   |
| 0335201 - Gen. Admin                         | 961,357                   | 430,459            | 144,117 | 1,535,933 |                           |                    |            |             |                |      |        |                    |       |       | 1,535,933   |
| 0335201001 - Admin Office                    | 961,357                   | 430,459            | 144,117 | 1,535,933 |                           |                    |            |             |                |      |        |                    |       |       | 1,535,933   |
| 03353 - Council for Law Reporting            | 3,861,662                 | 206,319            | 135,535 | 4,203,515 |                           | 300,306            | 128,703    | 429,008     |                |      |        |                    |       |       | 4,632,524   |
| 0335301 - General Admin                      | 3,861,662                 | 206,319            | 135,535 | 4,203,515 |                           | 300,306            | 128,703    | 429,008     |                |      |        |                    |       |       | 4,632,524   |
| 0335301001 - Admin Office                    | 3,861,662                 | 206,319            | 135,535 | 4,203,515 |                           | 300,306            | 128,703    | 429,008     |                |      |        |                    |       |       | 4,632,524   |
| 03355 - General Legal Council                | 3,458,869                 | 122,009            | 209,320 | 3,790,198 | 9,738,381                 | 17,389,966         | 7,651,585  | 34,779,932  |                |      |        |                    |       |       | 38,570,130  |
| 0335501 - Gen. Admin                         | 3,458,869                 | 122,009            | 209,320 | 3,790,198 | 9,738,381                 | 17,389,966         | 7,651,585  | 34,779,932  |                |      |        |                    |       |       | 38,570,130  |
| 0335501001 - Admin Office                    | 3,458,869                 | 122,009            | 209,320 | 3,790,198 | 9,738,381                 | 17,389,966         | 7,651,585  | 34,779,932  |                |      |        |                    |       |       | 38,570,130  |
| 03357 - Office of the Registrar of Companies |                           |                    |         |           |                           | 90,308,350         | 60,205,567 | 150,513,917 |                |      |        |                    |       |       | 150,513,917 |
| 0335701 - Gen. Admin                         |                           |                    |         |           |                           | 90,308,350         | 60,205,567 | 150,513,917 |                |      |        |                    |       |       | 150,513,917 |
| 0335701001 - Admin Office                    |                           |                    |         |           |                           | 90,308,350         | 60,205,567 | 150,513,917 |                |      |        |                    |       |       | 150,513,917 |



REPUBLIC OF GHANA

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