

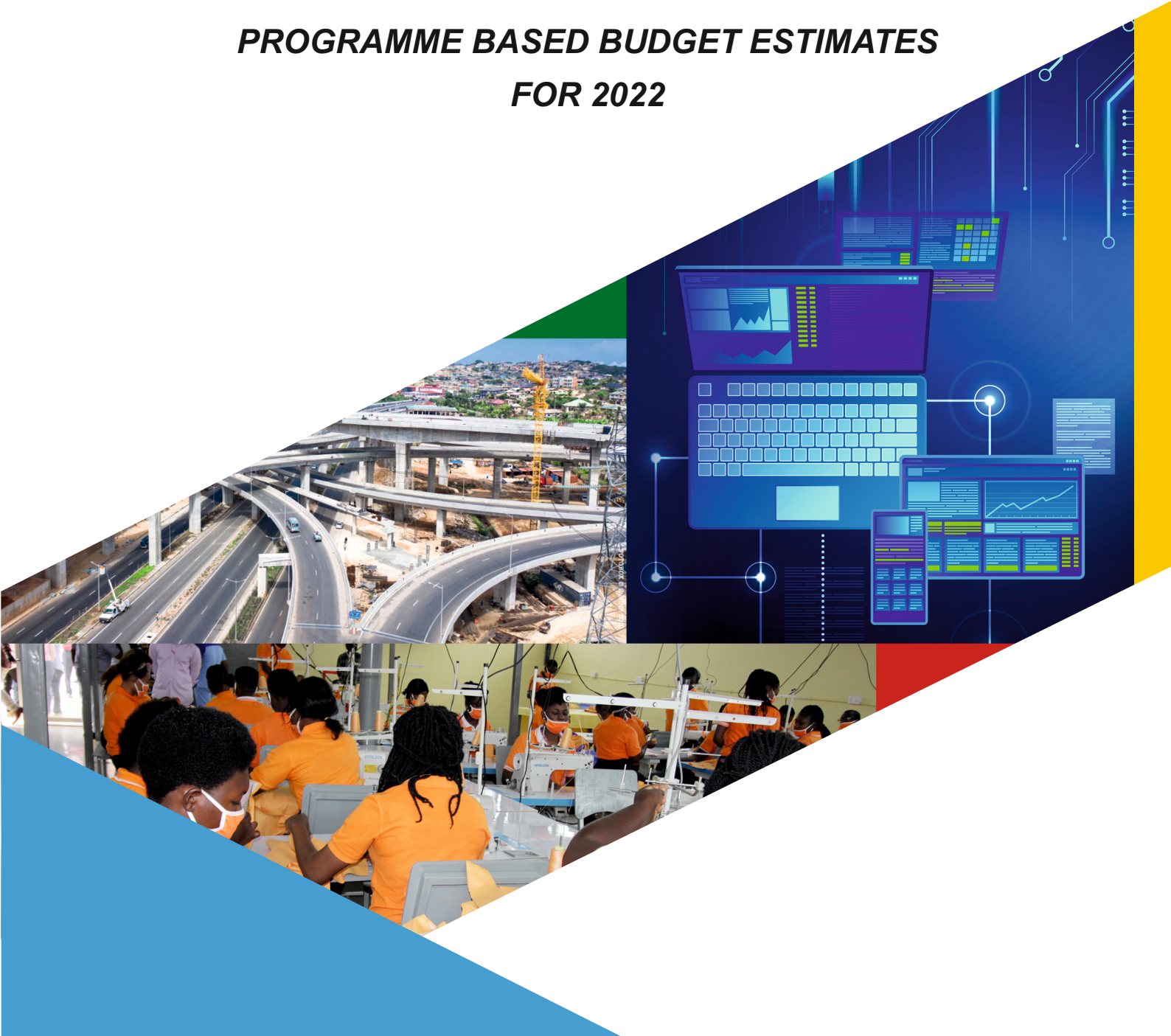


REPUBLIC OF GHANA

***MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)  
FOR 2022 - 2025***

**JUDICIAL SERVICE**

***PROGRAMME BASED BUDGET ESTIMATES  
FOR 2022***



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# ***JUDICIAL SERVICE OF GHANA***



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The JS MTEF PBB for 2022 is also available on the internet at: [www.mofep.gov.gh](http://www.mofep.gov.gh)



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## *Contents*

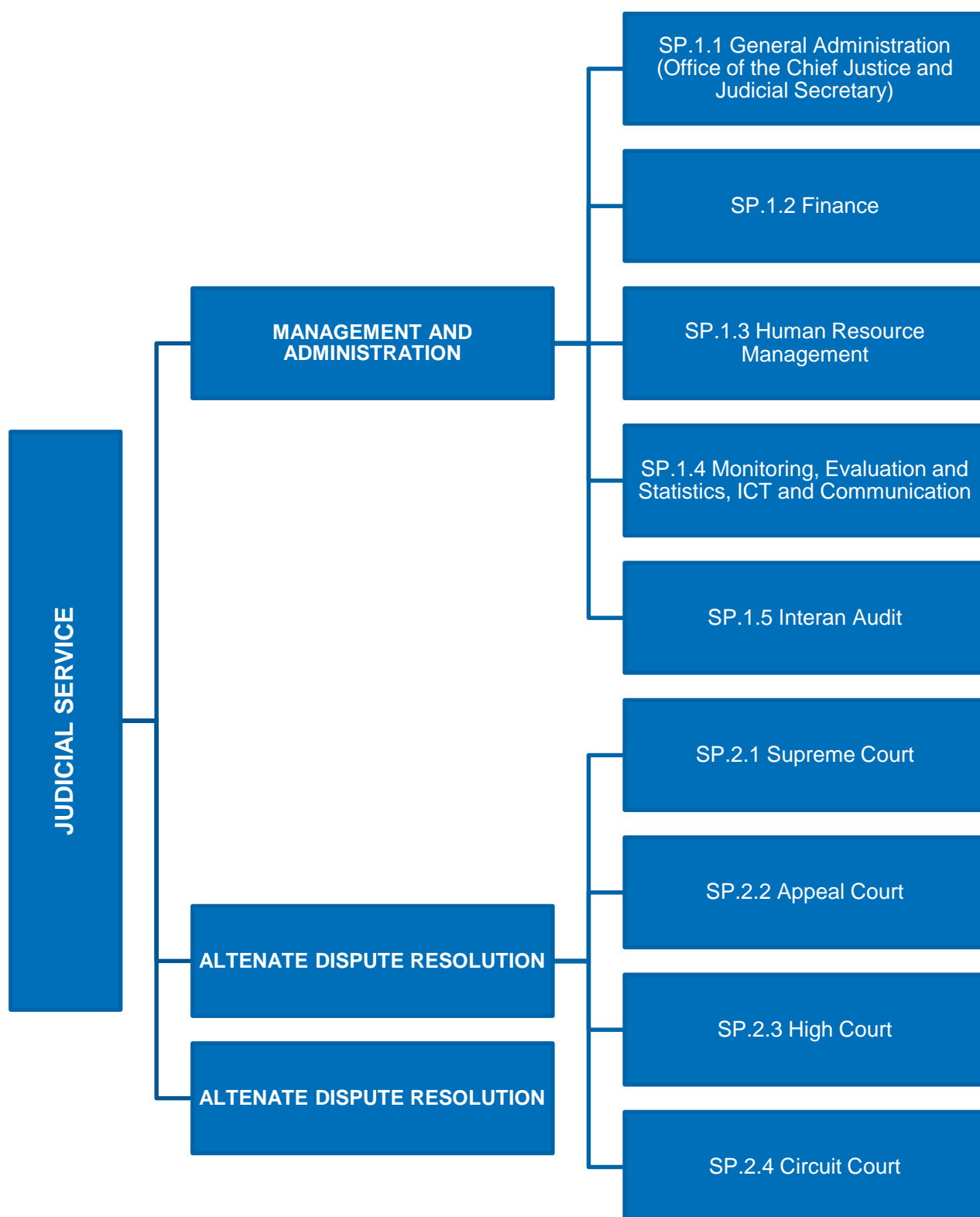
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<b>PART A: STRATEGIC OVERVIEW OF THE JUDICIAL SERVICE .....</b>	<b>1</b>
1. NMTDPF POLICY OBJECTIVES .....	1
2. GOAL .....	1
3. CORE FUNCTIONS .....	1
4. BRIEF EXPENDITURE TREND ANALYSIS.....	1
5. SUMMARY OF KEY ACHIEVEMENTS IN 2021 .....	3
<b>PART B: BUDGET PROGRAMME SUMMARY .....</b>	<b>12</b>
PROGRAMME 1: MANAGEMENT AND ADMINISTRATION.....	12
PROGRAMME 2: COURT ADMINISTRATION.....	25
PROGRAMME3: ALTERNATE DISPUTE RESOLUTION .....	36





## PROGRAMME STRUCTURE – JUDICIAL SERVICE OF GHANA





## 1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

**Entity:** 036 - Judiciary and Judicial Service  
**Year:** 2022 | **Currency:** Ghanaian Cedi (GHS)  
**Version 1**

	GoG				IGF				Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Statutory	ABFA	Others	Goods and Services	31 - Non financial assets	Total	
03601 - Management And Administration	433,583,000	62,485,000	59,035,000	555,103,000	1,917,754	13,638,152	5,753,094	21,309,000							576,412,000
03601001 - General Administration	433,583,000	62,485,000	59,035,000	555,103,000	1,917,754	13,638,152	5,753,094	21,309,000							576,412,000
<b>Grand Total</b>	<b>433,583,000</b>	<b>62,485,000</b>	<b>59,035,000</b>	<b>555,103,000</b>	<b>1,917,754</b>	<b>13,638,152</b>	<b>5,753,094</b>	<b>21,309,000</b>							<b>576,412,000</b>

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## **PART A: STRATEGIC OVERVIEW OF THE JUDICIAL SERVICE**

### **1. NMTDPF POLICY OBJECTIVES**

The Medium-Term National Development Policy Framework (MTNDPF) for the “Agenda for jobs: Creating Prosperity and Equal Opportunity for All (2022-2025)” is the basis for the Medium-Term Budget. The President’s Coordinated Programme of Economic and Social Development Policies contains two (2) Policy Objectives that are relevant to the Judicial Service. These are:

- Improve access to affordable and timely justice
- Enhance public confidence in the justice delivery and court administration system.

### **2. GOAL**

The strategic goals of the Judiciary are to:

- enhance the judicial process and procedures to improve access and justice delivery
- develop both human and material capacity of the Judiciary and the Judicial Service of Ghana to deliver on its mandate
- optimize the use of technology to ensure speedy resolution of cases and efficient service
- enhance public understanding, trust and confidence through open and transparent engagement

### **3. CORE FUNCTIONS**

The core functions of the Judicial Service are to:

- ensure the efficient and speedy disposal of cases at all courts
- ensure efficiency and the speedy delivery of justice
- strengthen the capacity of its human resource and improve the conditions of service for all staff
- change the poor public perception of the judiciary and build public confidence in the service
- improve its infrastructural capacity to enhance its service delivery

### **4. BRIEF EXPENDITURE TREND ANALYSIS**

In 2019 the Judicial Service of Ghana was allocated an approved budget of GHC338,687,128.00 out of which GHC269,840,715.72 was released at the end of the budget year. The total expenditure/payment for 2019 stood at GHC258,910,578.91 made up of GHC237,919,737.06 (GOG); GHC19,896,086.34 (IGF); and GHC1,094,755.51 (Donor Funding). This resulted in a budget performance of 76.4%.

In the year 2020, the approved budget for the Judiciary and Judicial Service was GHC356,743,004.10 made up of GHC333,076,145.10 (GOG); and GHC 23,666,859.00



(IGF). At the end of the year 2020, a total of GHC306,226,445.95 was released. The details are: Compensation of Employees- GHC 234,438,417.06; Goods and Services - GHC53,591,958.79; and CAPEX - GHC 18,196,070.10. However, the total expenditure/payment for the same budget period was GHC 296,088,187.03. The total budget performance was 82.9%.

#### Breakdown of 2020 Approved Budget in (GH¢).

ITEMS	2019		2020	
	Budget	Actual Exp	Budget	Actual Exp
COMPENSATION	251,218,529.00	214,140,297.82	253,486,299.30	220,258,681.75
GOODS & SERVICES	47,313,357.00	32,497,001.75	67,505,226.00	53,591,958.79
CAPEX	40,155,241.00	12,273,279.34	35,751,478.20	22,237,546.49
<b>TOTAL</b>	<b>338,687,127.00</b>	<b>258,910,578.91</b>	<b>356,743,004.10</b>	<b>296,088,187.03</b>

For the year 2021, the total approved budget for the Judiciary and Judicial Service was GHC 437,397,064.36 made up of GOG- 418,277,958.36 which comprises of Compensation of Employees- GHC 284,504,473.40; Goods and Services-GHC 56,580,437.96; and CAPEX-GHC 77,193,047.00.

Out of the approved budget, a total of GHC 279,098,171.46 has been released as at the end of September, 2021. Total expenditure so far is GHC 272,120,080.91 made up of Compensation of Employees- GHC 253,055,643.66; Goods and Services- GHC 18,831,397.87; and CAPEX-GHC 233,039.38. The resultant budget performance for the period January –September 2021 is 65% as indicated in the table below.

#### Breakdown of 2021 Approved Budget, Expenditure @ 30<sup>th</sup> September (GH¢).

ITEM	Approved Budget (A)	Releases (B)	Actual Payments (C)	Variance (A-B)	% Variance (A-B)/A*100
Compensation of Employees- Salary	253,173,462.88	246,556,597.87	246,556,597.87	6,616,865.01	97.39%
Compensation of Employees- Allowance	31,331,010.52	6,354,297.04	6,352,785.04	24,976,713.48	20.28%
Goods and Services	56,580,437.96	20,148,667.13	16,402,152.79	36,431,770.83	35.61%
CAPEX	77,193,047.00	6,038,609.42	337,748.05	71,154,437.58	7.82%
IGF	19,119,106.00	13,238,305.37	13,238,305.37	5,880,800.63	69.2%
<b>Total</b>	<b>437,397,064.36</b>	<b>292,336,476.83</b>	<b>282,887,589.12</b>	<b>145,060,587.53</b>	<b>65.00%</b>

In 2022, the Judicial Service was allocated a total budget of GHC576,412,000.00 out of which the GOG is GHC555,103,000.00 and IGF is GHC21,309,000.00. The total Compensation of employees' budget is GHC433,583,000.00, Goods & Services is



GHC62,485,000.00 and Capex is GHC59,035,000.00. The breakdown according to the funding sources is indicated in the table below.

**Breakdown of 2022 Approved Budget in (GH¢).**

Expenditure Item	GoG	ABFA	IGF	DONOR	TOTAL
Compensation of Employees	433,583,000	0	1,917,754.00	0	<b>435,500,754.00</b>
Goods & Services	62,485,000	0	14,063,528.000	0	<b>76,548,528.00</b>
CAPEX	59,035,000	0	5,327,718.00	0	<b>64,362,718.00</b>
<b>Total</b>	<b>555,103,000</b>	<b>0</b>	<b>21,309,000.00</b>	<b>0</b>	<b>576,412,000.00</b>

**5. SUMMARY OF KEY ACHIEVEMENTS IN 2021**

**Court Administration Programme**

In achieving the objective of improving access to justice, the Judiciary dispensed with 13 Constitutional Review Cases. In 2020/21 legal year, 63,293 cases were disposed of, while 72,568 cases were filed.

The pilot Online Court System, “Virtual Courts”, was successfully concluded. The Judicial Service is acquiring equipment and software applications for a full rollout to 138 selected district, circuit and high courts. The online technology systems initiative of court sittings, will promote COVID-19 social distancing protocols. Additionally, the Courts Computerisation and Automation Programme with a current coverage of 51 percent will be continued.

The Judicial Service, in collaboration with the Ministry of Local Government, Decentralisation and Rural Development and DACF, started the building of 98 Courthouses and 121 residential facilities to revamp Judicial Service infrastructure in the country. The Service is expected to take over 19 Courthouses by 31st October 2021.

**Alternative Dispute Resolution Programme**

Under the Judicial Service’s Alternative Dispute Resolution (ADR) system, 4,189 cases were referred for mediation. 1,763 cases were successfully concluded.

The Judicial Service has reviewed its Code of Conduct for Judges & Magistrates and staff which is now being implemented.

The presence of the Public Complaints and Court Inspectorate Units (PCCIU) have increased from four (4) to ten (10) administrative capitals of the country and are all functioning



From January to date, the Public Complaints and Court Inspectorate Unit received 102 petitions out of which 94 were resolved.

### **Management and Administration Programme**

During the 2020/2021 Legal Year, a total of 538 persons trained were 38 Magistrates/Judges and 500 staff.

In the course of the period under review, eight (8) District Magistrates, as well as eight (8) Superior Court Judges and 500 staff were appointed to fill various vacant positions.

The Courts Computerization and Automation Programme is still in progress with coverage rate of 51% across the country.

The Judicial Service has fully established its Legal Department with the appointment of Legal Officers

### **Magistrate Bungalow at Bompata**





**Court House at Bompata**



**New Court House at Somanya**





**New Magistrate Bungalow at Toase**



**Court House at Pakyi No.2**





## Construction of Court House at Nyinahin



## Construction of Court House at Ofankor, Accra





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**Construction of Court House at Juaso**



**Construction of Court House at Atasemanso**



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**Construction of Bungalows for Court of Appeal Judges at Danyame**



**Construction of Apartments for Directors at Danyame**





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## Construction of Court House at Juaben





## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

**Entity:** 036 - Judiciary and Judicial Service

**Funding:** All Source of Funding

**Year:** 2022 | **Currency:** Ghanaian Cedi (GHS)

**Version 1**

	2022	2023	2024	2025
<b>Programmes - Judiciary and Judicial Service</b>	<b>576,412,000</b>	<b>615,385,001</b>	<b>615,385,001</b>	<b>615,385,001</b>
<b>03601 - Management And Administration</b>	<b>576,412,000</b>	<b>615,385,001</b>	<b>615,385,001</b>	<b>615,385,001</b>
03601001 - General Administration	576,412,000	615,385,001	615,385,001	615,385,001
21 - Compensation of employees [GFS]	435,500,754	435,500,754	435,500,754	435,500,754
22 - Use of goods and services	72,307,152	111,280,153	111,280,153	111,280,153
27 - Social benefits [GFS]	3,816,000	3,816,000	3,816,000	3,816,000
31 - Non financial assets	64,788,094	64,788,094	64,788,094	64,788,094



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## **PART B: BUDGET PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **1. Budget Programme Objectives**

- To develop quality human resource for effective delivery of justice.
- To ensure efficient and effective use of both financial and material resources.
- To manage the information systems to achieve the Institutional goals.

#### **2. Budget Programme Description**

This programme coordinates activities through the office of the Chief Justice for both the Judiciary and the Judicial Service. It involves the provision of logistics, recruitment and training of staff and sensitization of the public on the functions of the Judiciary and the Judicial Service.

The programme also ensures the availability of funds and its judicious use to achieve the Service's mandate. The systematic collection and analysis of data for policy decision making is also part of the aforementioned programme. In addition, the Service uses the Court Automation System for easy access to case management, proceedings and judgments.





## 2.6 Budget by Chart of Account

### 6.0- Programme, Sub-Programme and Natural Account Summary

**Entity:** 036 - Judiciary and Judicial Service

**Funding:** All Source of Funding

**Year:** 2022 | **Currency:** Ghanaian Cedi (GHS)

**Version 1**

	2022	2023	2024	2025
<b>03601 - Management And Administration</b>	<b>576,412,000</b>	<b>615,385,001</b>	<b>615,385,001</b>	<b>615,385,001</b>
03601001 - General Administration	576,412,000	615,385,001	615,385,001	615,385,001
21 - Compensation of employees [GFS]	435,500,754	435,500,754	435,500,754	435,500,754
22 - Use of goods and services	72,307,152	111,280,153	111,280,153	111,280,153
27 - Social benefits [GFS]	3,816,000	3,816,000	3,816,000	3,816,000
31 - Non financial assets	64,788,094	64,788,094	64,788,094	64,788,094



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME1: Management and Administration**

#### **SUB PROGRAMME 1.1: General Administration (Office of the Chief Justice and Judicial Secretary)**

##### **1. Budget Programme Objectives**

- To provide an effective and efficient administration of justice by the Judiciary and the Judicial Service without fear or favours.
- To propose to Government Judicial reforms for effective administration of justice

##### **2. Budget Programme Description**

General Administration sub-programme coordinates activities through the Office of the Chief Justice for both the Judiciary and the Judicial Service. It also includes the activities of the Courts.

The Service through the General Administration provides accommodation, library, clothing, medicals, quinquennial leave, transportation, and logistics and manages user charges as well as responds to correspondence. It also is responsible for maintenance of operational standards. The activities here also include that of Department of Reforms and Projects as well as the Works Department. The service again is responsible for organizing Legal year activities under this sub-programme.

The sub-programme also involves the activities of the Judicial Council, which makes proposals for the consideration of Government, Judicial reforms to improve the level of administration of justice and efficiency in the Judiciary. A total of 40 members of staff contribute to the delivery of this sub-programme.





### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Budget Year 2022	Projections		
		2020	2021 (June)		Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Response to correspondence	Number of working days	5	2	2	2	2	2
Management meeting organized	Number of meetings	N/A	3	12	12	12	12
Legal year organized	Number organized	1	1	1	1	1	1
Procurement plan	Developed by	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise regional working visit for the Chief Justice and others	Construction of regional administrative offices in the newly created regions
Organise end of year best worker award and get-together for all staff nationwide	Construction of health and recreational centres
Organise a 2 day sensitization workshop for Parliamentary Select Committee on Judiciary	Procurement of motor vehicles for new judges & magistrates and directorates
Organise legal year activities for judges, staff and others, including staff durbar	Construction of selected fence walls around bungalows
	Procurement of office equipment and furniture for court houses and offices





## 2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 036 - Judiciary and Judicial Service

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03601001 - General Administration	576,412,000	615,385,001	615,385,001	615,385,001
21 - Compensation of employees [GFS]	435,500,754	435,500,754	435,500,754	435,500,754
22 - Use of goods and services	72,307,152	111,280,153	111,280,153	111,280,153
27 - Social benefits [GFS]	3,816,000	3,816,000	3,816,000	3,816,000
31 - Non financial assets	64,788,094	64,788,094	64,788,094	64,788,094



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME1: Management and Administration**

### **SUB PROGRAMME 1.2: Finance**

#### **1. Budget Programme Objective**

To improve resource mobilization, financial management and reporting

#### **2. Budget Programme Description**

This sub-programme seeks to ensure that financial resources, both long-term and short-term are obtained and utilized through the budgetary releases from the Consolidated Fund, retention of 30% of all revenue generated under the Non-Tax Revenue Retention, IGF and Donor funding in the most efficient and effective manner.

The Finance Department consists of the following:

- **Budget Unit** which is responsible for the preparation of annual financial estimates, providing advice on expenditure items, monitoring the financial performance, request for funds from Ministry of Finance (MOF) as well as serves as the focal unit liaising between MOF and the Service on all financial and budgetary matters
- **Treasury Unit** is responsible for the preparation and submission of Cash Transcript, Bank Reconciliation Statements, Financial Statements and approving Establishment Warrants for employees
- **Non- Tax Revenue Unit** is responsible for monitoring and controlling revenue collection in the Judicial Service and onward transmission to Government chest to ensure leakage of revenue is curtailed.

The number of staff of the Finance Department delivering this programme is fifty-two (52)



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Annual Estimates	Annual estimates produced by	30 <sup>th</sup> September	30 <sup>th</sup> September	30 <sup>th</sup> September	30 <sup>th</sup> September	30 <sup>th</sup> September	30 <sup>th</sup> September
Financial report	Number of Reports prepared	4	2	2	2	2	2
Appraisal/Validation	Number of Reports	2	2	2	2	2	2
Assets Register	Number of Updates	N/A	N/A	1	1	1	1
Audit reports response	Submitted by	30 days after receipt	30 days after receipt	30 days after receipt	30 days after receipt	30 days after receipt	30 days after receipt
Contractors and Suppliers paid	Payment made within	120days after receipt of invoice	120days after receipt of invoice	120days after receipt of invoice	120days after receipt of invoice	120days after receipt of invoice	120days after receipt of invoice

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Validation exercise for cashiers in the Southern and Northern Sectors	
Nationwide monitoring exercise by non-tax revenue unit	
Nationwide monitoring exercise by regional accountants	



# BUDGET SUB PROGRAMME SUMMARY

## PROGRAMME1: Management and Administration

### SUB PROGRAMME 1.3: Human Resource Management

#### 1. Budget Programme Objective

To ensure that the Judicial Service has the required qualified and efficient Judges, Magistrates and Staff

#### 2. Budget Programme Description

This sub-programme aims to build the capacity of the Judiciary (Judges), Magistrates and Staff of the Judicial Service through the appointment, recruitment, training, development and retaining of the most suitable qualified and competent human resource. The staff and Judges of the Judicial Service are the beneficiaries of this sub programme and the number of staff delivering this sub programme are 30.

#### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator		Past Years		Projections			
			2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Staff trained	Number of persons trained	Judges and Magistrates	378	38	400	368	386	405
		Other Staff	562	500	650	2275	1200	1800
		Mediators	100	100	200	100	100	100
Judges/Magistrates Appointed	Number of Judges/Magistrates Appointed	Circuit Court	32	-	100	N/A	N/A	N/A
		Districts Magistrates	20	8	40	N/A	N/A	N/A
		Superior Court Judges	37	8	24	N/A	N/A	N/A
		Other Staff	502	500	2051	N/A	N/A	N/A



#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise workshop for accountants, regional administrators and auditors in advance Microsoft excel and financial modelling	Installation of biometric fingerprint time clock and attendance device
Organise capacity building for directors, deputy directors and regional administrative officers	Chief Justice official residence- Retention Fees



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME1: Management and Administration**

#### **SUB PROGRAMME 1.4: Monitoring, Evaluation, Statistics, ICT and Communication**

##### **1. Budget Programme Objectives**

- To improve Monitoring and Evaluation of the performance of the Judiciary and the Judicial Service.
- To provide the Service with statistical data on performance of the Courts for policy-making.
- To ensure that all the Courts are fully automated, operational and maintained.
- To act as an interface between the Judicial Service and the public.
- To ensure effective dissemination of information.

##### **2. Budget Programme Description**

The sub-programme facilitates key stakeholder consultations for the planning and development of the Service and Legislation. It develops and undertakes periodic reviews of policy, plans and programmes to facilitate the achievement of Judicial Service vision and national priorities for the Judiciary.

Under this sub-programme, the Service also monitors government Budgetary allocations, donor support, ADR activities, caseload statistics, Nationwide physical infrastructure, Court Computerization, period of settling disputes in court, number of courts automated, number of judges and Magistrates called to the bench as against court users.

Software applications are deployed to optimize the working operations of the Courts and all other departments. The software applications collect, collate and analyse caseload statistical data on the performance of the nation's courts for policy-making and implementation, realistic budgeting, projections, procurements and forecasts.

The communication needs of the Service and the appropriate channel of communication to reach out to its internal and external public are identified. It is also responsible for organizing all public events of the organization and attending to the protocol/ travel needs of Judges, Magistrates and Staff.

There are Forty-Two (42) employees delivering this sub-programme across the country.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Budget Year 2022	Projections		
		2020	2021 (June)		Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Court computerized/ Automation	Percentage of courts computerized	97.4%	98%	98%	99%	99%	100%
	Percentage of Courts Automation	44%	51%	55%	60%	70%	80%
Record of Caseload Statistics	Number of cases recorded	108,231	72,568	107,456	122,809	142,338	161,873
	Number of cases dispose off	98,199	63,293	99,207	99,711	100,215	100,719
	Average no of days to disposed-off a case*	7 months	5 months	5 months	5 months	5 months	5 months
Annual Reports	Number of Reports published	1	1	1	1	1	1

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects





# BUDGET SUB PROGRAMME SUMMARY

## PROGRAMME1: Management and Administration

### SUB PROGRAMME 1.5: Internal Audit

#### 1. Budget Programme Objective

Facilitate the strengthening of the internal control environment by furnishing management with on-going risk assessment, recommendations, analysis, reliable opinions and reports to assist management in the effective discharge of its responsibilities.

#### 2. Budget Programme Description

The operations of this sub-programme include;

- Reviewing compliance with laws, regulations, other external requirement, internal policies, directives and other requirements.
- Collating and submitting timely reports to Audit Committee (AC), Management, and Auditor General

The Judicial Service is the beneficiary of this sub programme and 58 staff are delivering the sub programme country-wide. Government of Ghana (GOG) funds this sub programme.

#### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Courts Audited	Number of Courts audited and reports issued	208	126	320	376	432	488



#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Conduct audit inspection and reviews of all courts including the Law Court Complex and Head Office	
Organise a nationwide internal audit review and monitoring exercise by the Inspectorate Unit	
Organise staff development programme and audit training for all auditors nationwide	



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# BUDGET PROGRAMME SUMMARY

## PROGRAMME 2: COURT ADMINISTRATION

### 1. Budget Programme Objective

To interpret the Constitution and delivery of justice to the people of Ghana through efficient and effective administration of Justice

### 2. Budget Programme Description

This programme refers to the two main types of Courts, Superior Courts and the Lower Courts.

The Superior Courts are made up of the Supreme Court, the Court of Appeal, the High Courts and the Regional Tribunals. The Lower Courts are currently made up of the Circuit Court, District Court, Juvenile Court and Family Tribunals as established by an Act of Parliament.

The operations involved in the delivery of Justice include:

- Courts Automation- The use of ICT in the recording of proceedings of the Courts and also the allocation of cases to the various Judges
- Training of Recorders on the use of transcribers at the Courts.
- Monitoring of the Bailiff System.
- Periodic Training of Registrars on Court procedures, financial matters, Court ethics and ICT.
- Training of Jurors and Panel members on Court procedures
- Training of other administrative staff on Court procedures and ethics.
- Periodic review of the rules of Court by an established committee.
- Public Education on judicial matters

The activities of the court Administration Programme are funded by GoG, Internally Generated Funds (IGF) and Donor Funding



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME 2: Court Administration**

### **SUB PROGRAMME 2.1: Supreme Court**

#### **1. Budget Programme Objectives**

- To Interpret the constitution of the Republic of Ghana
- To have appellate Jurisdiction over the Appeal Court

#### **2. Budget Programme Description**

The Supreme Court has supervisory jurisdiction over all courts and any adjudication authority and also the power to review its own decision.

The responsibilities of the Supreme Court as entrenched in Article 129 of the 1992 constitution of the Republic of Ghana:

- “The Supreme Court shall be the final court of appeal and shall have such appellate and other jurisdiction as may be conferred on it by this constitution or any other law”;
- “It shall not be bound to follow the decision of any other court”;
- “While treating its own previous decision as normally binding, depart from a previous decision when it appears to its right to do so; and
- “all other courts shall be bound to follow the decision of the supreme courts and the questions of law”

When one is not satisfied with any aspect of the judgment he or she files an appeal to the Supreme Court for the interpretation of that judgment. A panel is constituted to review cases from Appeal Court when one is not satisfied with a verdict.

There are fifteen (15) Justices of the Supreme Court excluding the Chief Justice.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Improved access to justice	Number of appeals from the National House of Chiefs	-	11	62	120	149	178
	Number of appeals from the Appeal Court	124	930	893	1,317	1,741	2,165
	Number of Constitutional cases concluded	44	23	32	42	50	53
Constitutional review cases	Number of reviews	-	13	40	59	66	74

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Hosting of CMJA Conference in Ghana	Construction of judicial training institute (JTI) building
Sponsor 45 Superior Court Judges on Quinquennial Leave	
Pay book and robe allowances to judges of the superior courts, lower bench and magistrates	
Organise induction training for newly appointed judges of the supreme court	
Sponsor Chief Justice and other justices of the superior courts to overseas trips	
Organise Chief Justice's forum and community sensitization on the judiciary	



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME 2: Court Administration**

### **SUB PROGRAMME 2.2: Appeal Court**

#### **1. Budget Programme Objective**

To hear and determine, subject to the provision of the constitution appeal from a judgment decree or order from the high court and regional tribunal and such other appellate jurisdiction as maybe conferred on it by the constitution or any other law.

#### **2. Budget Programme Description**

The Court of Appeal has no original jurisdiction. It serves as the appellate Court for the High Courts, Regional Tribunals and the Circuit Courts, unless otherwise provided by law.

The court of appeal shall have jurisdiction throughout Ghana to hear and determine, subject to the provision of this constitution appeal from a judgment decree or order from the high court and regional tribunal and such other appellate jurisdiction as maybe conferred on it by this constitution or any other law.

An odd number Panel is constituted by the chief Justice to sit on a case and a time set for the case to be heard. At the end of the 2020/21 legal year there were Thirty-two (32) Justices of the Court of Appeal.

Court users are the beneficiaries of this sub programme and funding is mainly from the Government of Ghana (GoG).



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Improved access to justice	Number of Civil Appeals	385	218	413	427	441	455
	Number of criminal Appeals	54	47	53	58	60	68
	Civil motions	967	492	970	1,121	1,222	1,312
	Criminal motions	125	74	100	123	134	142

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Conduct the Justice for all programme (JFAP) sittings nationwide	
Justices of the Court of Appeal sitting in various regions	



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# BUDGET SUB PROGRAMME SUMMARY

## PROGRAMME 2: Court Administration

### SUB PROGRAMME 2.3: High Court

#### 1. Budget Programme Objectives

- To ensure justice delivery in civil and criminal cases
- Hear appeal in criminal cases from lower courts and civil cases in the district courts only.
- To ensure speedy trial in their specialized areas

#### 2. Budget Programme Description

The High Court sub-programme covers activities of the High Court and the Specialized Courts of the Republic of Ghana.

The High Court is duly constituted by a single Judge unless she/he is required to sit with a jury or assessors. Unless otherwise specified by the Constitution, it has original jurisdiction in all matters, civil and criminal. It has appellate jurisdiction as may be conferred on it by the Constitution or any other law

Specialized courts like General Jurisdiction Courts, Land Courts, Commercial Courts, Labour and Human Rights Courts are established to deal with cases in their specialized areas. In terms of court technology, the courts are equipped with equipment for Direct Transcription System (DTS) which gives a real time transcription of court proceedings for lawyers of the parties to see and confirm the proceedings for the day.

Computer software is used in the distribution of cases in order to make sure litigants do not choose their preferred judges. Any one not satisfied with criminal cases from the lower courts appeals to the High Court for redress after she/he satisfies all conditions.

Again, the High Court serves as the appellate body for appeals from criminal judgment of the Circuit Court and all appeals from the District Court, the Juvenile Court and the Family Tribunal.

The high court has criminal division to handle criminal cases and civil division handles civil cases

The high court has supervisory jurisdiction over all lower courts and any lower adjudicating authority; and may, in the exercise of that jurisdiction, issue orders and directions for the purpose of enforcing or securing the enforcement of its supervisory powers. There are currently One Hundred and Sixteen (116) Justices of the High Court





### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Provide access to justice in specialized areas	Regular High court cases filed-General	8,892	4,600	10,248	11,604	12,960	14,316
	Commercial and Specialized High Court cases filed	4,452	1,011	6,888	6,760	6,632	6,504
Improved access to justice	Number of Civil cases filed	11,562	5,615	11,318	11,074	10,830	10,586
	Number of Civil cases concluded	8,974	5,063	10,989	10,990	10,991	10,986
	Number of Criminal cases filed	1,782	923	2,100	2,418	2,736	3,054
	Number of Criminal cases concluded	1,603	663	1,998	2,393	2,788	3,183

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise induction training for newly appointed judges of the superior court	Provision of Artificial Intelligence (AI) Software
	Construction of Wa High Court complex building



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME2: Court Administration**

#### **SUB-PROGRAMME 2.4: Circuit Court**

##### **1. Budget Programme Objective**

To ensure easy access to justice delivery at a reasonable cost by the citizenry

##### **2. Budget Programme Description**

The Circuit Court is one of the lower courts established by the Court Act. It has only original jurisdiction in both civil and criminal cases. It adjudicates or has original jurisdiction in all criminal cases except matters, other than treason offences and triable by indictment. In civil cases where relief sought by litigants does not exceed GH¢2,000,000.00. It grants letter of Administration to people to administer the estate of deceased persons.

Persons aggrieved by judgment of a Circuit court in a civil matter appeals to the Appeal Court. Each Circuit Court is manned by a Circuit Judge. Its jurisdiction includes civil actions arising under contract or tort or for recovery of all liquidated claims not exceeding GH¢2,000,000.00, jurisdiction in all landlord and tenant cases, ownership, possession, occupation and title to land cases.

The Circuit Court also has jurisdiction in applications for probate and letters of administration where the value of property does not exceed GH¢2,000,000.00 and jurisdiction in all matters involving custody of children.

The Circuit Court has original jurisdiction in all criminal matters other than treason and offences punishable by death.

Appeals from the Circuit Court in civil cases go to court of Appeal and in criminal cases to the High Court. Currently, there are Seventy-Seven (77) Circuit Court judges.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Improved access to justice	Number of Civil cases filed	6,747	3,577	7,601	8,028	8,455	8,882
	Number of Civil cases concluded	5,340	3,127	5,340	5,067	4,794	4,521
	Number of Criminal cases filed	12,405	11,725	12,785	12,815	13,415	14,215
	Number of Criminal cases concluded	12,606	11,064	11,461	12,606	13,415	14,896

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise training on enforcement of judgments, orders and knowledge in the Labour Act for registrars across the country	Re-roofing and re-painting of Fast Track Court building housing the circuit courts



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 2: Court Administration**

#### **SUB PROGRAMME 2.5: District Court**

##### **1. Budget Programme Objective**

To bring justice to the door steps of the citizenry

##### **2. Budget Programme Description**

The District Court makes up the largest number of courts in the country and statistically handles the largest number of cases. It is the policy of the Judicial Service that each district in the country should have at least one Court.

Civil jurisdictions of this court include all personal actions arising under contract or tort for recovery of any liquidated sum where the amount claimed does not exceed GH¢ 500,000.00

The District court has the responsibility to:

- Handle/Hear both civil and criminal cases
- Hear family tribunal cases
- Grant letters of administration to the family of the deceased person to administer the estate
- Celebrates ordinance marriages
- Appeal from the district court goes to the high court

In criminal matters, they have jurisdiction to try summarily offences punishable by a fine not exceeding Five Hundred (500) penalty units or imprisonment for a term not exceeding (2) years or both. There is a total of one Hundred and Seventy-seven (177) Magistrates at post. Eighty-two (82) of them are Professional Magistrates while Ninety-five (95) are Career Magistrates.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Improved access to justice	Number of Civil cases filed	38,638	36,840	35,042	35,142	35,242	35,342
	Number of Civil cases concluded	35,301	35,828	36,355	36,882	37,409	37,936
	Number of Criminal cases filed	36,891	36,070	35,249	35,399	35,449	35,549
	Number of Criminal cases concluded	33,990	34,284	34,578	34,872	35,166	35,460

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Organise training of bailiffs on generating documents for execution, notices and proof of service	



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## **BUDGET PROGRAMME SUMMARY**

### **PROGRAMME3: ALTERNATE DISPUTE RESOLUTION**

#### **1. Budget Programme Objective**

To have cases settled outside the traditional court system to reduce backlog of cases in an affordable manner

#### **2. Budget Programme Description**

This programme involves the activities of both the Superior Courts and the Lower courts. The operations carried out to achieve the objective are as follows:

- Train the old and newly recruited mediators on alternative forms of dispute resolution in the form of mediation and arbitration
- Create public awareness on the Alternative Dispute Resolution (ADR)
- Train new mediators on the new ADR Acts
- Train Judges and staff
- Training of Jurors and Panel members on Court procedures
- Training of other administrative staff on Court procedures and ethics.
- Periodic review of the rules of Court by an established committee.
- Public Education on judicial matters

The beneficiaries of the sub programme are the litigating public (Court Users) who are in court but are referred to ADR for settlement. The agreed decision by the parties to the court becomes the Consent Judgment of the court which is binding on the parties.

The staff of the programme consist of 35 administrative staff and 835 mediators. The sources of funding for this programme is from GOG and Donor Partners.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2020	2021 (June)	Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
Court connected to ADR	Number of courts connected to ADR	131	131	151	181	220	230
Cases referred to ADR	Number of cases referred to ADR	5,455	4,189	5,500	5,590	5,635	6,200
Cases mediated by ADR	Number of cases mediated by ADR	3,439	3,500	3,561	3,622	3,683	3,800
Cases settled	Number of cases settled	2,312	1,763	2,350	2,452	3,580	3,600
Settlement Percentage	Percentage of cases settled	42%	76.0%	73%	67%	97%	94%

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise an ADR week celebration	
Organise 2 day basic training for newly recruited ADR mediators to be attached to district courts	





## 1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 036 - Judiciary and Judicial Service

Year: 2022 | Currency: GH Cedi

Version 1

	GoG				IGF				Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services	Capex	Total	
036 - Judiciary and Judicial Service	433,583,000	62,485,000	59,035,000	555,103,000	1,917,754	13,638,152	5,753,094	21,309,000							576,412,000
03601 - Judiciary -Parent	188,995,000	42,788,000	32,018,000	263,801,000											263,801,000
0360101 - Superior Courts Administration-Parent	188,995,000	42,788,000	32,018,000	263,801,000											263,801,000
0360101001 - Supreme Court	188,995,000	42,788,000	32,018,000	263,801,000											263,801,000
03650 - Gen. Admin	244,588,000	19,697,000	27,017,000	291,302,000	1,917,754	13,638,152	5,753,094	21,309,000							312,611,000
0365003 - Finance	244,588,000	19,697,000	27,017,000	291,302,000	1,917,754	13,638,152	5,753,094	21,309,000							312,611,000
0365003001 - Finance Office	244,588,000	19,697,000	27,017,000	291,302,000	1,917,754	13,638,152	5,753,094	21,309,000							312,611,000



## PUBLIC INVESTMENT PLAN (PIP) FOR ON-GOING PROJECTS FOR THE MTEF (2022-2025)

MDA: Judicial Service (JS)

Funding Source: GoG

Budget Ceiling:

			59,035,000.00	70,252,000.00	73,764,000.00	102,533,000.00
			2022 Ceiling	2023 Ceiling	2024 Ceiling	2025 Ceiling
			Allotment Based on the MTEF (2022-2024)			
#	Code	Contract	2022	2023	2024	2025
1	Rehabil	Rehabilitation of Chief Justice Official Residency	1,200,000.00	-	-	-
2	0106005	Const. of kumasi court of appeal	3,380,000.00	694,741.89	-	-
3	0420004	Construction of Judiciary Training Institute	10,000,000.00	41,180,000.00	-	-
4	Rehabil	Rehabilitation of Wa High Court Building	2,000,000.00	5,000,000.00	-	-

*Note: The difference between the Annual Ceiling and the Total Allocation for Projects for the financial year, is earmarked for Non Infrastructure Capex. I.e Vehicles, Computers, Furniture etc.*





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