



REPUBLIC OF GHANA

**MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)  
FOR 2021-2024**

**NATIONAL COMMISSION  
FOR CIVIC EDUCATION**

**PROGRAMME BASED BUDGET ESTIMATES  
For 2021**



*Transforming Ghana Beyond Aid*



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# ***NATIONAL COMMISSION FOR CIVIC EDUCATION***



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The NCCE MTEF PBB for 2021 is also available on the internet at: [www.mofep.gov.gh](http://www.mofep.gov.gh)



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## 1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 027 - National Commission for Civic Education  
Year: 2021 | Currency: Ghanaian Cedi (GHS)

2021 Full Year Budget

	GoG			IGF			Funds / Others			Donors		Grand Total
	Compensation of employees	Goods and Services	31 - Non financial assets	Compensation of employees	Goods and Services	31 - Non financial assets	Statutory	*Error: Invalid report object*	Goods and Services	31 - Non financial assets	Total	
<b>02701 - Management And Administration</b>	<b>21,013,727</b>	<b>2,293,306</b>	<b>1,150,000</b>	<b>24,457,033</b>					<b>119,171</b>		<b>119,171</b>	<b>24,576,204</b>
02701001 - General Administration And Human Resource	19,587,798	2,252,306	1,150,000	22,990,104					119,171		119,171	23,109,275
02701002 - Finance	534,912	10,000		544,912								544,912
02701003 - Research, Gender & Equality	414,944	16,000		430,944								430,944
02701004 - Communication and Corporate Affairs	476,074	15,000		491,074								491,074
<b>02702 - Civic Education</b>	<b>41,743,958</b>	<b>1,997,989</b>		<b>43,741,947</b>								<b>43,741,947</b>
02702001 - constitutional Awareness Creation	15,301,753	643,000		15,944,753								15,944,753
02702002 - Deepening And Sustaining Civic Awareness	11,926,793	794,989		12,721,782								12,721,782
02702003 - Patriotism and Good citizenship	14,515,412	560,000		15,075,412								15,075,412
<b>Grand Total</b>	<b>62,757,685</b>	<b>4,291,295</b>	<b>1,150,000</b>	<b>68,198,980</b>					<b>119,171</b>		<b>119,171</b>	<b>68,318,151</b>

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# **PART A: STRATEGIC OVERVIEW OF THE NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)**

## **1. POLICY OBJECTIVES RELEVANT TO THE MANDATE OF NCCE**

The National Commission for Civic Education adopts four Policy Objectives that are relevant to the operations of the Commission as outlined in the National Medium Term Development Framework and in relation to the Sustainable Development Goals:

- Promote discipline in all aspect of life **(SDG 4.7)**
- Ensure effective child protection and family welfare system **(SDG 8.7)**
- Promote the fight against corruption and economic crimes **(SDG 16.5)**
- Significantly reduce all forms of violence and related death rates everywhere **(SDG 16.1)**

## **2. GOAL**

Our goal is to make a significant number of Ghanaians attain awareness of their civic rights and responsibilities for the achievement and sustenance of democracy and a well-disciplined society.

## **3. CORE FUNCTIONS**

The functions of the NCCE as provided by the NCCE Act, 1993 (Act 452) are to:

- Create and sustain within the society, the awareness of the principles and objectives of the constitution as the fundamental law of the people of Ghana;
- Educate and encourage the public to defend the constitution at all times, against all forms of abuse and violation;
- Formulate for the consideration of Government from time to time, programmes at national, regional and district levels aimed at realizing the objectives of the constitution;
- Formulate, implement and oversee programmes intended to inculcate in the citizens of Ghana, an awareness of their civic responsibilities and an appreciation of their rights and obligations as free people;
- Assess for the information of Government, the limitations to the achievement of true democracy arising from the existing inequalities between different strata of the population and make recommendations for re-dressing these inequalities;



#### 4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator Description	Unit of Measurement	Baseline		Latest Status		Target	
		Year	Value	Year	Value	Year	Value
Sustain good governance for transparency and accountability	Percentage of the population sensitized on Civic Responsibility						
Strengthen patriotism and good citizenship in the Citizenry for National Development		2019	30%	2020	36%	2024	50%

#### 5. EXPENDITURE TRENDS FOR THE MEDIUM-TERM

The National Commission for Civic Education was appropriated a budget of GHC47,019,612.00 in 2018 with a total expenditure of GHC38,797,823.00. Out of the total expenditure, Compensation of Employees was GHC36,345,740.00, Goods and Services GHC 1,530,799.03 and Capex of GHC 921,274.12.

In 2019 a budget of GHC 41,504,671.00 was approved. The Commission expended a total amount of GHC40,648,283.00; with GHC38,620,813.00 on Compensation of Employees, GHC1,812,783.00 on Goods and Services and GHC214,687.00 on Capex.

With respect to 2020, the Commission was allocated a budget of GHC 60,703,670.00 which was revised to GHC 71,703,670.00, out of which GHC69,011,495.27 was spent. Compensation of Employees GHC53,641,043.00, Goods and Services GHC8,579,802.00 and Capex GHC 9,482,825.00. The Ministry of Finance released a total compensation of GHC51,354,725.52 representing 95.7% of the budgeted figure. On Goods and Services, the Commission received an amount of GHC8,533,595.00 representing 99.5% and GHC9,482,759.32 on Capital Expenditure representing 99.9% of the budget. An amount of GHC12,322,619.44 was received from Development Partner (EU) and Corporate Sponsors through collaborations with the Commission.

For 2021 budget year, the Commission has been allocated a total budget of GHC68,391,548.00 out of which GHC62,757,685.00, GHC4,291,295.00, GHC 1,150,000.00 and GHC192,568.00 are for Compensation of Employees, Goods and Services, Capital Expenditure and Development Partner Fund respectively.



**b. Summary of 2020 allocations**

CLASSIFICATION	2020 (APPROPRIATED) GH¢ (A)	REVISED BUDGET GH¢ (B)	2020 RELEASE (C)	ACTUAL PAYMENT (D)	VARIANCE E=(B-C)	% VARIANCE
Compensation of Employees	52,641,043.00	53,641,043.00	51,354,725.52	51,322,577.02	2,286,317.48	4.3
Goods and Service	7,016,420.00	8,533,595.30	8,533,595.30	8,188,001.53	-	0
Capex	1,000,000.00	9,482,824.70	9,482,759.32	9,454,709.72	65.38	0
Other Vote-Donor Funds (MoF)	46,207.00	46,207.00	46,207.00	46,207.00	-	0
Other Vote-Potential	2,000,000.00	2,000,000.00	12,322,619.44	10,621,551.74	(10,322,619.44)	(516.1)
<b>Total</b>	<b>62,703,670.00</b>	<b>73,703,670.00</b>	<b>81,739,906.58</b>	<b>79,633,047.01</b>	<b>(8,036,236.58)</b>	<b>(512.0)</b>

## 6. SUMMARY OF KEY ACHIEVEMENTS IN 2020

The National Commission for Civic Education Act 1993 (Act 452), enjoins the Commission among others to inculcate in the citizens of Ghana the awareness of their civic responsibilities and an appreciation of their rights as free people. In fulfilment of this mandate, the Commission undertook programmes and projects aimed at achieving its objectives. The Commission's activities emphasized citizens' participation in governance, fundamental human rights and responsibilities, national unity, patriotism and fight against corruption and environmental indiscipline with focus on the attainment of Sustainable Development Goals (4.7; 16.5; 16.6; 16.7).

Fighting the global pandemic (COVID-19), requires a robust engagement and communications strategy aimed at effecting positive behavioural change. Together with stakeholders, the Commission developed strategies to guide its engagements i.e., broadcast van outreaches, mass media infomercials, IT based communications, social media platforms and engagement of stakeholder groups. Due to this, engagements were organized to help minimize the spread of infection on the citizenry.

There were Social Auditing programmes across the country. These were to initiate community self-help projects and for the people to own them and also demand accountability from duty bearers. Through this activity the Commission recorded some success stories. At Edwakpole in the Ellembelle district, the District Assembly provided a refuse container to the community to solve the problem of insanitary condition in the community. Ellabonkata community in Ahanta West also benefitted from provision of public toilet, borehole for potable water and self-help market structure. Yediyesele community in Nzema East district benefitted from six-unit classroom block which is about 80% complete. Other communities such as Prestea had maternity block constructed which is at 75% completion.





The Commission through its Research Gender and Equality Department conducted a study through its programme called ‘Matters of Concern to the Ghanaian voter’. The overall objective of this study was to investigate on the matters that were of concern to the Ghanaian voter in the general elections. Additionally, the study assessed citizens’ perceptions of the performances of previous governments in addressing key developmental issues (Education, Health and Employment) in the country’s general elections. The findings were used as source document for the NCCE Presidential encounters and Parliamentary Candidate dialogues nationwide which helped citizens to make an informed choice.

The department also carried out an End-line survey to assess progress made on key indicators of Anti-Corruption Rule of Law and Accountability Programme (ARAP) used in the base-line study carried out in 2017. The study also evaluated the performance of NCCE in providing the citizenry with education on Anti-Corruption Rule of Law and Accountability Programme (ARAP). This report served as a key validation document for European Union on NCCE’s performance on ARAP.





### Programmes Undertaken

The Commission carefully chose the theme **“The Future of Ghana is in Our Hands”** to elicit from all, the responsibility of good citizenship through civic education. Ghana as a nation must remain united during and after the elections. Programmes were drawn for the year with the theme in focus but the coronavirus pandemic which was never envisaged at the beginning of the year necessitated a review of the educational activities to include sensitisation on coronavirus to contain the spread of the disease (COVID-19) in accordance with government’s policy directives. It also calls on all eligible persons to exercise their right to participate in the political process by actively participating in the governance process including the General Elections.

The Commission operates under two programmes, i.e., Management and Administration, and Civic Education.



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## **Management and Administration**

### **Capacity Building**

Under programme one, the Commission collaborated with Ministry of Local Government and Rural Development and organized capacity building workshops for 213 District Directors and some selected staff nationwide to review activities that were undertaken in the lead to the District Level Election and suspended Referendum to deepen their capacity on Local Governance, Decentralization and election related issues.

A second capacity building training on Covid-19 prevention and protocols was held for Head office and Greater Accra regional staff of the Commission.

The Commission collaborated with the Ghana Psychological Association of Ghana to build the capacity of 314 District and Regional Directors and some selected staff of the head office for effective education on de-stigmatization of recovered persons from coronavirus. This was fully sponsored by the Covid-19 Private Trust Fund.



## COVID -19 NATIONAL TRUST FUND SUPPORT TO NCCE



### Monitoring and Evaluation

The Research Department produced five monitoring and evaluation reports on capacity building workshop for selected senior staff of Nation Builders Corps (NABCo) and NCCE; capacity building workshop for NCCE District Directors; Inaugural Inter Party Dialogue Committee (IPDC) meetings; public education on 2019 DLEs and referendum and NCCE's nationwide awareness raising campaign on Covid-19.

Further, the department also carried out a Community Satisfaction survey to assess beneficiary usage and satisfaction with Maternal, New-Born and Child Healthcare Services provided at the CHPS Zones in 8-Community Performance-Based Financing(cPBF) Pilot Project Implementation districts in five regions i.e., Northern, Upper East, Upper West, Volta and Oti and presented report to Ghana Health Service.



The department conducted the 2020 edition of Election Survey dubbed ‘Matters of Concern to the Ghanaian Voter’.

It also successfully conducted an End-line Survey on the Accountability Rule of Law and Anti-Corruption Programme (ARAP).

### Corporate Affairs and Public Relations

The Department oversees to the overall branding, visibility and publicity of the Commission and its activities to enhance its corporate image. In year 2020, the Department provided visibility for some major engagements of the Commission, which include Dialogue Series, Documentary Social Auditing, Covid-19 Community and street education, NCCE/EU media advocacy workshop (Northern, middle and Southern zone), Human Billboard campaign on covid-19, joint press statement by NCCE/GMA, launch of matters of concern to the Ghanaian voter, launch of EU grant contract, Move to the beat of peace campaign (Kizomba). These visibility actions include photography and video coverage of activities, designing and production of educational materials (posters, stickers, banners, billboards, T-shirts, flyers), social media management (Twitter, Instagram, Facebook and YouTube), Eight hundred and fifty-two thousand, five hundred and eighty-two (852,582) audience were reached on social media. Below are some designed flyers, stickers, T-shirts, billboard designs, pull-up banners, backdrops.

### EDUCATIONAL MATERIALS ON 2020 PRESIDENTIAL AND PARLIAMENTARY ELECTION.





**POLITICAL TOLERANCE STRENGTHENS DEMOCRACY**



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**NCCCE'S 2020 VOTER EDUCATION CAMPAIGN**

**NCCCE**  
NATIONAL COMMISSION FOR CIVIC EDUCATION

PAY ATTENTION STAY ENGAGED MAKE AN INFORMED CHOICE

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*I am a first time voter*

2020 PRESIDENTIAL & PARLIAMENTARY ELECTIONS

**MY Vote Counts!**

**NCCCE**  
NATIONAL COMMISSION FOR CIVIC EDUCATION

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**Get involved!**

Your **vote** is your **voice**

**NCCCE**  
NATIONAL COMMISSION FOR CIVIC EDUCATION

2020 PRESIDENTIAL & PARLIAMENTARY ELECTIONS

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Let **GHANA** be the **WINNER**

2020 PRESIDENTIAL & PARLIAMENTARY ELECTIONS 

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**I will vote,  
stay safe  
&  
mask up**



2020 PRESIDENTIAL & PARLIAMENTARY ELECTIONS



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2020 PRESIDENTIAL & PARLIAMENTARY ELECTIONS

**My Vote is my power!**



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## CIVIC EDUCATION

A total of **One hundred and sixty-eight thousand, four hundred fifty-eight (168,458)** activities were undertaken under the three sub-programmes; Constitutional Awareness Creation, Deepening and Sustaining Civic Awareness and Patriotism and Good Citizenship. This feat was due mainly to education on Coronavirus with support from the Government through Ministry of Health, the Church of Pentecost, Camfed Association of Ghana, Oxfam Ghana, The Law Class of 1993, Covid-19 Private Sector Fund and the Covid-19 National Trust Fund and some Regional and District Partners.

### Constitutional Awareness Creation

Ghana practices constitutional democracy and the NCCE draws programmes to sensitize citizens on their Constitutional rights and responsibilities. A total of **One hundred and fifty-eight thousand, three hundred and fourteen (158,314)** activities were undertaken on National Identity Card Registration in collaboration with the National Identification Authority, sensitization on Coronavirus, Peace and Tolerance. Anti-Corruption Rule of Law and Accountability Project (ARAP), Environmental Governance and Social Auditing with support from the European Union, Meningitis Sensitization, Public Order Act and Code of Conduct for Political Parties and SDGs.





**Mr. Samuel A. Akuamoah**  
(Dep. Chairman Operations, NCCE)



**Mr. John Doe**  
Programmes Department, NCCE

**15TH SEP.** | **8TH ARAP NATIONAL DIALOGUE** | *Strengthening our Democratic Institutions*



**15TH SEP.** | **8TH ARAP NATIONAL DIALOGUE** | *Strengthening our Democratic Institutions*



**MEDIA**

**15TH SEP.** | **8TH ARAP NATIONAL DIALOGUE** | *Strengthening our Democratic Institutions*











**Regular  
handwashing  
with soap  
under running  
water Saves life.**

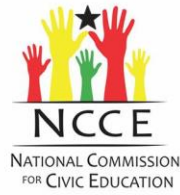




**Protect children! Do not allow them to play with used FACEMASKS.**

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**Face mask is meant  
for the face  
NOT THE  
POCKET!**





## **Deepening and Sustaining Civic Awareness**

Under this sub programme, communities and other stakeholder engagements were undertaken with the view to inculcate civic skills into citizens to enable them to effectively participate in governance at the national and local levels.

Six thousand, seven hundred and seventy (6,770) community and stakeholder engagements on corruption and its reduction were held. There were also engagements with stakeholders and the general public on tolerance and the need for national cohesion.

Inter Party Dialogue Committees (IPDC) who mediate on electoral disputes before during and after elections in each region and district were activated and monthly meetings held to identify and resolve inter party problems before they escalated into violence.

## **Patriotism and Good Citizenship**

Three thousand, three hundred and seventy-four (3,374) activities were undertaken. Engagement with Civic Education Clubs (CECs) on various topics and issues to inculcate in them the consciousness of citizenship was carried out. The youth were empowered and encouraged to participate in issues of governance at all levels; Platforms created at the primary, secondary and tertiary levels and amongst out-of-school youth for civic engagements; Youth educated to appreciate the duties of citizens; The Commission collaborated with Nation Builders Corps (NABCo) to train 100,000 NABCo trainees serving on the various modules across the country on core values of the nation. The first phase of training had 508 participants in attendance. This included NABCo regional coordinators, monitors and district directors, and selected staff from Head office, regions and all district directors of the Commission.

### **NCCE/ NABCo TRAINING**





## RALLY ROUND THE FLAG







## 2.6 Budget by Chart of Account

### 6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 027 - National Commission for Civic Education

Funding: GoG

Year: 2021 | Currency: GH Cedi

V\_2021\_Full\_year

	2021	2022	2023	2024
<b>Programmes - National Commission for Civic Education</b>	<b>68,198,980</b>	<b>68,198,980</b>	<b>68,198,980</b>	<b>68,198,980</b>
<b>02701 - Management And Administration</b>	<b>24,457,033</b>	<b>24,457,033</b>	<b>24,457,033</b>	<b>24,457,033</b>
<b>02701001 - General Administration And Human Resource</b>	<b>22,990,104</b>	<b>22,990,104</b>	<b>22,990,104</b>	<b>22,990,104</b>
21 - Compensation of employees [GFS]	19,587,798	19,587,798	19,587,798	19,587,798
22 - Use of goods and services	2,136,208	2,136,208	2,136,208	2,136,208
27 - Social benefits [GFS]	116,098	116,098	116,098	116,098
31 - Non financial assets	1,150,000	1,150,000	1,150,000	1,150,000
<b>02701002 - Finance</b>	<b>544,912</b>	<b>544,912</b>	<b>544,912</b>	<b>544,912</b>
21 - Compensation of employees [GFS]	534,912	534,912	534,912	534,912
22 - Use of goods and services	10,000	10,000	10,000	10,000
<b>02701003 - Research, Gender &amp; Equality</b>	<b>430,944</b>	<b>430,944</b>	<b>430,944</b>	<b>430,944</b>
21 - Compensation of employees [GFS]	414,944	414,944	414,944	414,944
22 - Use of goods and services	16,000	16,000	16,000	16,000
<b>02701004 - Communication and Corporate Affairs</b>	<b>491,074</b>	<b>491,074</b>	<b>491,074</b>	<b>491,074</b>
21 - Compensation of employees [GFS]	476,074	476,074	476,074	476,074
22 - Use of goods and services	15,000	15,000	15,000	15,000
<b>02702 - Civic Education</b>	<b>43,741,947</b>	<b>43,741,947</b>	<b>43,741,947</b>	<b>43,741,947</b>
<b>02702001 - constitutional Awareness Creation</b>	<b>15,944,753</b>	<b>15,944,753</b>	<b>15,944,753</b>	<b>15,944,753</b>
21 - Compensation of employees [GFS]	15,301,753	15,301,753	15,301,753	15,301,753
22 - Use of goods and services	643,000	643,000	643,000	643,000
<b>02702002 - Deepening And Sustaining Civic Awareness</b>	<b>12,721,782</b>	<b>12,721,782</b>	<b>12,721,782</b>	<b>12,721,782</b>
21 - Compensation of employees [GFS]	11,926,793	11,926,793	11,926,793	11,926,793
22 - Use of goods and services	794,989	794,989	794,989	794,989



## 2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 027 - National Commission for Civic Education

Funding: GoG

Year: 2021 | Currency: GH Cedi

V\_2021\_Full\_year

	2021	2022	2023	2024
02702003 - Patriotism and Good citizenship	15,075,412	15,075,412	15,075,412	15,075,412
21 - Compensation of employees [GFS]	14,515,412	14,515,412	14,515,412	14,515,412
22 - Use of goods and services	560,000	560,000	560,000	560,000

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# **BUDGET PROGRAMME SUMMARY**

## **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

### **1. Budget Programme Objectives**

- To effectively formulate policies and coordinate activities of the various Departments and Directorates within the Commission;
- To ensure the provision of adequate logistics, provide support services and improve management capacity for quality service delivery;
- To recruit, train and retain staff for effective and efficient service delivery.

### **2. Budget Programme Description**

The Management and Administration programme covers all activities of the Commission; Internal Audit, Programmes, Research, Gender and Equality, Communication and Corporate Affairs, Estate, Transport, Stores, Procurement and Finance that are necessary to create an environment for high quality civic education delivery.

The key functions include:

- Coordinating the activities of various departments and directorates within the Commission and ensuring the provision of adequate logistics;
- Improving resource mobilization, financial management and reporting;
- Determining and reviewing policies, planning, research, monitoring and evaluation;
- Gathering data, processing information and improving Public Relations.

The programme will be funded by Government of Ghana. The staff involve in the programme includes the commission members, six heads of departments, sixteen (16) regional directors and 260 district directors. This programme will be executed by one hundred and twenty – six (126) staff.

Some of the activities will include engaging staff and improving their capacity for effective and efficient civic education delivery and monitoring staff for increased performance.



## 2.7. Budget by Chart of Account

### 7- MDA Sub-Programme and Natural Account Summary

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
<b>02701 - Management And Administration</b>	<b>24,649,601</b>	<b>24,649,601</b>	<b>24,649,601</b>	<b>24,649,601</b>
<b>02701001 - General Administration And Human Resource</b>	<b>23,182,672</b>	<b>23,182,672</b>	<b>23,182,672</b>	<b>23,182,672</b>
21 - Compensation of employees [GFS]	19,587,798	19,587,798	19,587,798	19,587,798
22 - Use of goods and services	2,328,776	2,328,776	2,328,776	2,328,776
27 - Social benefits [GFS]	116,098	116,098	116,098	116,098
31 - Non financial assets	1,150,000	1,150,000	1,150,000	1,150,000
<b>02701002 - Finance</b>	<b>544,912</b>	<b>544,912</b>	<b>544,912</b>	<b>544,912</b>
21 - Compensation of employees [GFS]	534,912	534,912	534,912	534,912
22 - Use of goods and services	10,000	10,000	10,000	10,000
<b>02701003 - Research, Gender &amp; Equality</b>	<b>430,944</b>	<b>430,944</b>	<b>430,944</b>	<b>430,944</b>
21 - Compensation of employees [GFS]	414,944	414,944	414,944	414,944
22 - Use of goods and services	16,000	16,000	16,000	16,000
<b>02701004 - Communication and Corporate Affairs</b>	<b>491,074</b>	<b>491,074</b>	<b>491,074</b>	<b>491,074</b>
21 - Compensation of employees [GFS]	476,074	476,074	476,074	476,074
22 - Use of goods and services	15,000	15,000	15,000	15,000



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## **BUDGET SUB-PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.1: General Administration and Human Resource**

##### **1. Budget Sub-Programme Objective**

To effectively coordinate activities of the various Departments and Directorates within the Commission and to ensure the provision of adequate logistics for effective and efficient service delivery.

##### **2. Budget Sub-Programme Description**

This sub programme looks at the coordination of activities of the Commission through the offices of the Chairman.

- Issues directives that are consistent with the policy direction of the Commission;
- Provides logistics (e.g., procurement, transport etc.) for the smooth running of the Commission;
- Manages the assets of the Commission (i.e., administers the maintenance of properties, manage lease agreements etc.);
- Recruits, develops, places and retains human resource to enhance the delivery of Civic Education in line with the Commission's strategic plan.

Under General Administration and Human Resource, the number of staff delivering this sub-programme is eighty- three (83) with funding from Government of Ghana.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
Capacity of staff built for effective service delivery	Percentage of staff trained	15%	15%	20%	47%	80%	80%	80%	80%
Improved Internal Auditing	Number of cost centres audited	254	254	277	277	16	16	16	16
Existing Office Accommodation Improved and new ones constructed	Progress of work (Ho Regional Office)	10%	41%	10%	7.2%	10%	30%	20%	0%
Staff maintained and Compensated	Number of staff	1,486	1,486	1,503	1,518	1,767	1,767	1,767	1,767
Motor Vehicles Acquired	No of vehicles procured	269	0	269	53	216	44	20	25
Furniture	No of furniture procured	-	-	-	213	260	260	260	260

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main operations and projects to be undertaken by the sub-programme

Operation	Projects
<ul style="list-style-type: none"> <li>Internal management of the Commission</li> </ul>	Continue and complete Ho NCCE Regional Office by December 2022
<ul style="list-style-type: none"> <li>Maintenance, Rehabilitation, Refurbishment and Upgrading of existing assets</li> </ul>	Construct Head Office building from 2021-2023





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02701001 - General Administration And Human Resour	23,182,672	23,182,672	23,182,672	23,182,672
21 - Compensation of employees [GFS]	19,587,798	19,587,798	19,587,798	19,587,798
22 - Use of goods and services	2,328,776	2,328,776	2,328,776	2,328,776
27 - Social benefits [GFS]	116,098	116,098	116,098	116,098
31 - Non financial assets	1,150,000	1,150,000	1,150,000	1,150,000

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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.2: Finance**

##### **1. Budget Sub-Programme Objective**

To improve resource mobilization, financial management and reporting.

##### **2. Budget Sub-Programme Description**

This sub program considers the financial management practices of the Commission. Some of the activities undertaken include:

- Identifying other revenue streams apart from GOG;
- Maintaining the budget resources of the Commission;
- Ensuring compliance with accounting procedures and timely reporting;
- Maintaining proper accounting records;
- Ensuring budgetary control and management of assets, liabilities, revenue and expenditures;
- Preparing cash plan, budget performance reporting and final accounts per the Public Financial Management Act, 2016 (Act 921) and other Financial Regulations.
- Ensuring controls under Performance Audit.

As a financial compliance of the Commission, it ensures that all financial regulations are complied with and assets safeguarded. The unit consists of the headquarters, and the sixteen (16) regional offices. Regional Accountants oversee to the financial administration of the 260 districts.

The total number of personnel required to operate this unit is fifteen (15) with funding from the Government of Ghana. The staff also assists in civic education delivery by going out with field officers to implement the Commission's programmes.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
Preparation of financial reports	Number of Reports produced	5	5	5	5	5	5	5	
Responding to audit reports	Internal Audit Reports produced	4	0	4	1	4	4	4	
	External Audit Reports produced	1	1	1	0	1	1	1	
Preparation of annual estimates	Budget Completed	1	1	1	1	1	1	1	

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
AUDIT	No project
• Internal Audit Operations	
FINANCE	
Budget/Treasury and Accounting Activities	





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02701002 - Finance	544,912	544,912	544,912	544,912
21 - Compensation of employees [GFS]	534,912	534,912	534,912	534,912
22 - Use of goods and services	10,000	10,000	10,000	10,000

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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1:3: Research, Gender & Equality**

##### **1. Budget Sub-Program Objectives**

- To assess for information of Government, limitations to the achievement of true democracy arising from inequalities between different strata of the population;
- Ensuring mainstreaming gender in all the activities and programmes of the Commission;
- Promoting good governance in Ghana by contributing to reductions in corruption and improving accountability and compliance with the rule of law.

##### **2. Budget Sub-Program Description**

The sub-programme is responsible for:

- Conducting research (data collection, analysis and reporting)
- Ensuring gender equality in all activities of the Commission:
- Providing monitoring and supervisory support for activities at the National, Regional and District offices to provide assurance of the maintenance of high service delivery;

The Research, Gender and Equality Department is resourced with thirteen (13) staff coordinating activities with co-opted staff from the districts and regions with funding from Government of Ghana and other donor partners.



### 3. Budget Sub-Program Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Output	Output Indicator	Past years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
Assessment of information on limitations to true constitutional democracy	Number of research activities undertaken	2	2	2	2	2	2	2	2
Promoting good governance in Ghana by contributing to reducing corruption and improving accountability in compliance with the rule of law.	Number of activities undertaken	2	2	3	1	1	2	2	2
	Number of reports produced	3	2	2	1	0	0	0	0
Mainstreaming gender in all activities of the Commission	Number of activities undertaken	2	2	2	2	1	1	1	2
Monitoring and Evaluation	Number in activities undertaken	5	5	6	3	3	3	3	3
	Number of reports produced	5	5	3	5	0	0	0	0





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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the sub-programme

Operations	Projects
Research, Gender Mainstreaming Monitoring and Evaluation	No project





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02701003 - Research, Gender & Equality	430,944	430,944	430,944	430,944
21 - Compensation of employees [GFS]	414,944	414,944	414,944	414,944
22 - Use of goods and services	16,000	16,000	16,000	16,000

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## **BUDGET SUB-PROGRAM SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.4: Communication and Corporate Affairs**

##### **1. Budget Sub-Programme Objective**

To educate, conscientise and sustain the understanding of citizens on the Commission's activities in order to increase visibility thereby improving the NCCE's corporate image and strengthen constitutional democracy.

##### **2. Budget Sub-Programme Description**

The sub-programme is responsible for the following:

- Improve corporate image and public relations;
- Increase and deepen awareness of the Commission's activities;
- Increase media visibility and media relations;
- Provide media coverage for all activities of the Commission;
- Coordinate and distribution of educational materials across the country;
- Establish and maintain network systems in all 277 operational centres (Head Office, 16 Regional Offices, 260 Districts, 2 Sub-metro offices of the Commission)

Number of staff delivering the sub-programme is fifteen (15) with funding from Government of Ghana.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main output, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
Improved media visibility	Democracy Education								
	Community Based Activities /Media Related Activities/Engagement	150	130	180	152	170	180	190	200
	Youth/ School Based Activities	30	17	30	9	30	35	35	40
	Social media (Activities Posted)	220	190	250	367	400	500	550	700
	Social media viewership/reach	100,000	85,753	200,000	1,536,438	1,800,000	1,900,000	2,000,000	2,500,000
	Website	220	185	300	205	300	320	350	400
Improved image and increased publicity	Number of activities launched	12	5	15	7	15	15	15	15
	Number of communication materials produced	150	45	150	143	160	170	180	200



#### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme.

Operation	Projects
Corporate Affairs and Public Relations	Purchase of Computers and Accessories, Audio-Visual Equipment
Media Relations	
Information, Education and Communication	Printing of Posters, Flyers, Stickers, T-shirts, Bill Boards, Pull-Up Banners, Backdrops





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02701004 - Communication and Corporate Affairs	491,074	491,074	491,074	491,074
21 - Compensation of employees [GFS]	476,074	476,074	476,074	476,074
22 - Use of goods and services	15,000	15,000	15,000	15,000

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# BUDGET PROGRAMME SUMMARY

## PROGRAMME 2: CIVIC EDUCATION

### 1. Budget Programme Objective

To promote and sustain constitutional democracy, inculcate in the Ghanaian citizenry the awareness of their rights and obligations through civic education.

### 2. Budget Programme Description

This programme develops among the citizenry, a culture of democracy through awareness creation, sensitization and participation.

The NCCE has played and continues to play key roles in social and political development by providing the requisite awareness and sensitization which have encouraged many citizens to exercise their civic rights and responsibilities in attainment of selected **SDGs 4.7; 8.7; 16.1; 16.5**;

These areas include:

- Citizens' participation in the electoral process
- Awareness creation and good sanitation practices
- Citizen's participation in community/local development
- Women's empowerment to participate in political development
- Promoting the protection of the rights of children, the vulnerable, persons with disability and the excluded in society
- Promoting patriotism and good citizenship among the youth.
- Promoting Anti-Corruption Rule of Law and Accountability

The NCCE recognising the broad challenges and demands of democracy, encourages partnership and collaboration with MMDAs and institutions in the implementation of cross cutting issues such as Gender Mainstreaming, Peace and Conflict Resolution Measures, Revenue generation and tax education, Sensitization on fight against Corruption, Civic and Voter Education on General Elections, Environmental Sustainability and General mobilization of the citizenry for national development.

The programme would be done in 42,500 communities in the country and it will involve daily activities throughout the year to be executed by 1,392 staff with funding by Government of Ghana. The activities to be undertaken cut across all age groups (from basic school youth to adults) while the Constitutional Awareness Education involves the entire citizenry.

Deepening of Civic Awareness is targeted at achieving *Sustainable Development Goals (SDGs) Goal 16.6: Develop effective, accountable and transparent institutions* at all levels.



## 2.7. Budget by Chart of Account

### 7- MDA Sub-Programme and Natural Account Summary

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
<b>02702 - Civic Education</b>	<b>43,741,947</b>	<b>43,741,947</b>	<b>43,741,947</b>	<b>43,741,947</b>
<b>02702001 - constitutional Awareness Creation</b>	<b>15,944,753</b>	<b>15,944,753</b>	<b>15,944,753</b>	<b>15,944,753</b>
21 - Compensation of employees [GFS]	15,301,753	15,301,753	15,301,753	15,301,753
22 - Use of goods and services	643,000	643,000	643,000	643,000
<b>02702002 - Deepening And Sustaining Civic Awareness</b>	<b>12,721,782</b>	<b>12,721,782</b>	<b>12,721,782</b>	<b>12,721,782</b>
21 - Compensation of employees [GFS]	11,926,793	11,926,793	11,926,793	11,926,793
22 - Use of goods and services	794,989	794,989	794,989	794,989
<b>02702003 - Patriotism and Good citizenship</b>	<b>15,075,412</b>	<b>15,075,412</b>	<b>15,075,412</b>	<b>15,075,412</b>
21 - Compensation of employees [GFS]	14,515,412	14,515,412	14,515,412	14,515,412
22 - Use of goods and services	560,000	560,000	560,000	560,000



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME 2: CIVIC EDUCATION**

### **SUB-PROGRAMME 2.1: Constitutional Awareness Creation**

#### **1. Budget Sub-Programme Objective**

To create and sustain within the society the awareness of the principles and the objectives of the 1992 Constitution.

#### **2. Budget Sub-Programme Description**

Under this, the National Commission for Civic Education (NCCE) seeks to play and continue to play key roles in social and political development by providing the awareness and sensitisation, which will encourage citizens to exercise their civic rights and responsibilities. The activities are executed under the following areas:

- The promotion of awareness on the protection of the rights of children, persons with disability, the vulnerable and the excluded in the society.
- Awareness creation on good sanitation practices and Environmental Governance as a whole.
- Making the constitution available in English and other Ghanaian languages.
- Creating platforms to educate and sensitize the public on the tenets of the constitution.
- Instilling civic dispositions such as support for human rights, equal rights and the importance of active political participation beyond working to promote the common goal.
- Focusing on building cognitive civic skills to enable citizens to synthesize information on political and civic life and public issues.
- Constitution/Citizenship Week Celebration.
- Education/Sensitisation on Child Protection.
- Constitution Game/E-Quiz Competitions.
- Seeking to develop civic knowledge which itself requires understanding of the principles and practice of democracy. As such, representatives of democracy, the rule of law, human rights, citizenship, civil society and the market economy are important subject area.
- Engendering participatory civic skills such as working with others in collaborative deliberations and decision making and how to peacefully influence debate. The Sub Programme involves intensive work conducted by 260 districts and 16 regional offices and the head office of the Commission. The Civic Education sub programme, which is the core function of the National Commission for Civic Education, has four hundred and sixty-four (464) staff with 100% of the programme funded by the Government of Ghana.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance

Main Outputs	Output Indicator	Past Years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
A well-informed citizen	Number of communities / groups sensitized	40,000	40,000	25,000	10,895	20,000	20,000	20,000	20,000
Civic disposition instilled in the citizenry on human rights, equal rights and active political participation	Number of communities / groups sensitized	20,000	20,000	20,000	38,132	20,000	20,000	20,000	20,000
Cognitive civic skills built to enable citizens synthesize information on political and civic life and public issues.	Number of communities / groups sensitized	20,000	40,000	20,000	109,287	40,000	40,000	40,000	40,000

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub programme

Operation	Projects
Create and sustain awareness among citizens annually on Good Governance at all levels of society from 2021 to 2024	Procure 216 Public Address Systems
	Procure 216 Pick ups





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02702001 - constitutional Awareness Creation	15,944,753	15,944,753	15,944,753	15,944,753
21 - Compensation of employees [GFS]	15,301,753	15,301,753	15,301,753	15,301,753
22 - Use of goods and services	643,000	643,000	643,000	643,000

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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 2: CIVIC EDUCATION**

#### **SUB-PROGRAM 2.2: Deepening and Sustaining Civic Awareness**

##### **1. Budget Sub-Programme Objective**

To formulate, implement and oversee programme intended to inculcate in the citizens of Ghana awareness of their civic responsibilities and appreciation of their rights and obligations as free people of Ghana.

##### **2. Budget Sub-Programme Description**

This sub programme seeks to educate and encourage the public to defend the constitution at all times against all forms of abuse and violation. It can be seen through the following areas:

- Educate the citizenry to understand and appreciate operations of National and Local Governance systems;
- Foster civic advocacy to nurture the culture of rights and responsibilities;
- Effective Citizens' participation in issues of governance at all levels;
- Engage citizens on the National Anti-Corruption Action Plan (NACAP);
- General civic knowledge generates greater support for democratic values;
- Citizens have more consistent views across issues and across time;
- Civic knowledge, particularly related to political institutions and processes to allow individuals to better understand political events and interpret new information into their pre-existing framework;
- Empowerment of the excluded/marginalised to participate in political development.

The Sub Programme will involve intensive work conducted by 260 districts, 16 regional offices and the headquarters of the Commission with staff strength of four hundred and sixty-four (464). The Government of Ghana will fund 99% of the programme with other donors contributing 1% of the Commission's annual budget.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
Citizenry educated on fairness, objectivity, truthfulness to promote national cohesion	Number of communities/groups educated	25,000	25,500	20,000	13,230	20,000	20,000	20,000	20,000

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
<ul style="list-style-type: none"> <li>• Promoting Citizens Participation in Governance               <ul style="list-style-type: none"> <li>○ Collaborate with Electoral Commission to sensitize the citizenry to reduce acrimony and create a free political environment</li> <li>○ Observe Constitution Week Celebration throughout the country</li> <li>○ Observe Constitution Day nationwide</li> </ul> </li> </ul>	<p><b>No Projects</b></p>





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** GoG

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02702002 - Deepening And Sustaining Civic Awareness	12,721,782	12,721,782	12,721,782	12,721,782
21 - Compensation of employees [GFS]	11,926,793	11,926,793	11,926,793	11,926,793
22 - Use of goods and services	794,989	794,989	794,989	794,989

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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 2: CIVIC EDUCATION**

#### **SUB-PROGRAMME 2.3: Patriotism and Good Citizenship**

##### **1. Budget Sub-Programme Objective**

To implement and sustain programmes intended to inculcate in the youth virtues and values of good citizenship.

##### **2. Budget Sub-Programme Description**

The sub programme seeks to instil in the youth patriotism and good citizenship.

The areas include:

- Nurturing the youth to be patriotic and good citizens;
- Inculcating in the youth democratic values to encourage them to stand up for Ghana at all times;
- Empowering and encouraging the youth to participate in issues of governance at all levels;
- Creating platforms at the primary, secondary and tertiary levels and amongst out-of-school youth for civic engagements
- Educating the youth to appreciate the duties of citizens.
- Deepening the knowledge of the Constitution among the youth in the Primary, Secondary and Tertiary levels

The Sub-programme targets the young and youth (5-25 yrs.) and involves intensive work in all 260 districts, 16 regional office and headquarters of the Commission with staff strength of four hundred and sixty-four (464). The programme is funded by the Government of Ghana.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2019		2020		Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
		Target	Actual	Target	Actual				
Youth educated on good citizenship and patriotism	Number of programmes undertaken	10,000	10,000	10,000	3,374	20,000	20,000	20,000	20,000

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operations	Projects
<b>Promotion of Peace And Good Citizenship</b> Use Civic Clubs to educate the youth on Good Citizenship	No Projects







## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education

**Funding:** GoG

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
02702003 - Patriotism and Good citizenship	15,075,412	15,075,412	15,075,412	15,075,412
21 - Compensation of employees [GFS]	14,515,412	14,515,412	14,515,412	14,515,412
22 - Use of goods and services	560,000	560,000	560,000	560,000



## 1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 027 - National Commission for Civic Education  
 Year: 2021 | Currency: GH Cedi  
 2021 Full Year Budget

	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
<b>027 - National Commission for Civic Education</b>	<b>62,757,685</b>	<b>4,291,295</b>	<b>1,150,000</b>	<b>68,198,980</b>								<b>119,171</b>		<b>119,171</b>
02701 - Headquarters	62,757,685	4,291,295	1,150,000	68,198,980								119,171		119,171
0270101 - General Administration	62,757,685	4,291,295	1,150,000	68,198,980								119,171		119,171
0270101001 - Admin Office	62,757,685	4,291,295	1,150,000	68,198,980								119,171		119,171

**PUBLIC INVESTMENT PLAN (PIP) FOR ON-GOING PROJECTS FOR THE MTEF (2021-2024) - GH¢**

**MDA: National Commission for Civic Education (NCCE)**

**Funding Source: GOG**

**Budget Ceiling:**

#	Code	Contract	Allotment Based on the MTEF (2021-2024)			
			2021	2022	2023	2024
1	0198001	Const.&Cmpl'n of off 3-Stry Bk at Ho for Nat. Comm. for Civic Edu	287,500.00	352,620.00	-	-
			1,150,000.00	1,255,800.00	1,295,985.60	1,415,216.28

*This data does not include Non-Infrastructure CAPEX. ie. Vehicles, Computers, etc*



REPUBLIC OF GHANA

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