



REPUBLIC OF GHANA

***MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)  
FOR 2021-2024***

**JUDICIARY AND JUDICIAL SERVICE**

***PROGRAMME BASED BUDGET ESTIMATES  
For 2021***



*Transforming Ghana Beyond Aid*



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# ***JUDICIAL SERVICE***



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## 1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 036 - Judiciary and Judicial Service  
 Year: 2021 | Currency: Ghanaian Cedi (GHS)  
 2021 Full Year Budget

	GoG			IGF			Funds / Others			Donors		Grand Total	
	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Statutory	*Error: invalid report object*	Goods and Services		31 - Non financial assets
03601 - Management And Administration	284,504,473	56,580,438	77,193,047	418,277,958	1,240,397	17,878,709		19,119,106					437,397,064
03601001 - General Administration	129,065,821	56,580,438	77,193,047	262,839,306	1,240,397	17,878,709		19,119,106					281,958,412
03601003 - Human Resource Management	155,438,652			155,438,652									155,438,652
<b>Grand Total</b>	<b>284,504,473</b>	<b>56,580,438</b>	<b>77,193,047</b>	<b>418,277,958</b>	<b>1,240,397</b>	<b>17,878,709</b>		<b>19,119,106</b>					<b>437,397,064</b>

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# PART A: STRATEGIC OVERVIEW OF THE JUDICIAL SERVICE

## 1. NMTDPF POLICY OBJECTIVES

The National Medium –Term Development Policy Framework (NMTDPF) (2019-2022) is the basis for the (2021-2024) medium term budget for the period. The President Coordinated Programme of Economic and Social Development Policies which highlights “Agenda for Jobs: Creating Prosperity and Equal Opportunity for All” contains two Policy Objectives that are relevant to the Judicial Service.

These are as follows:

- Improve access to affordable and timely justice
- Enhance public confidence in the justice delivery and court administration system

## 2. VISION

The Vision of the Judiciary and the Judicial Service is being revised to: *“Equal access to quality justice”*

### MISSION STATEMENT

The Mission of the Judiciary and the Judicial Service is:

*“The Judiciary is an independent arm of State created to resolve legal conflicts according to law, impartially and efficiently to all persons without fear or favour, affection or ill-will. We do this by the proper interpretation, application and implementation of the laws of Ghana”*

## 3. GOALS

The strategic goals of the Judiciary are to:

- a) Enhance the judicial processes and procedures to improve access and justice delivery
- b) Develop both Human and Material Capacity of the Judiciary and the Judicial of Ghana to deliver on its mandate
- c) Optimize the use of Technology to ensure speedy resolution of cases and efficient service:
- d) Enhance Public Understanding, Trust and Confidence through open and transparent engagement

### CORE VALUES

The Judiciary and the Judicial Service are committed to the continuous promotion of professional excellence through the application of technology to assure quality in the



administration of justice. The core values ascribed by the Judiciary and the Judicial Service are premised on the following:

- Independent mindedness
- Integrity
- Efficiency
- Self- Discipline
- Impartiality
- Punctuality
- Dedication to duty
- Transparency

#### 4. CORE FUNCTIONS

The core functions of the Judicial Service are to:

- Ensure that efficient and speedy disposal of cases at all courts
- Ensure efficiency and the speedy delivery of justice
- Strengthen the capacity of its human resource and improve the conditions of service for all staff
- Change the poor public perception of the judiciary and build public confidence in the service
- Improve its infrastructural capacity to enhance its service delivery

#### 5. POLICY OUTCOME INDICATORS AND TARGETS

Outcome indicator	Units of Measurement	Year	Baseline	2020		2021	2022	2023
			Value	Target	Actual	Target	Target	Target
Improve in case management	Number of cases tried and Judgment delivered/No. of cases filed	2019	102,341/110,545 (92.6%)	116,800 / 149,624 (78.1%)	98,199/ 108,231 (90.7%)	98,700.3 / 107,456 (91.9%)	98,040.8 / 106,297 (92.2%)	97,381/ 105,137 (92.6%)
Reduce backlog of cases through ADR	Number of cases Arbitrated/ Number of cases referred to ADR	2019	6,384/6209 (102.8%)	3,177/6,666 (48%)	5,455/3,439 (158.6%)	10,020/1,025 (91%)	12,700/1,4,700 (86%)	13,000/13,230 (98%)
Justices improved	Number of ADR connected/total number of courts	2019	131/365 (35.9%)	139/396 (35%)	131/375 (34.9%)	151/387 (39%)	171/422 (40.5%)	191/457 (41.8%)



## 6. EXPENDITURE TRENDS

### ALLOCATION

ITEMS	2018	2019	2020
COMPENSATION	294,024,819.00	251,218,529.00	253,486,299.30
GOODS & SERVICES	51,020,125.00	47,313,357.00	67,505,226.60
CAPEX	29,964,522.00	40,155,241.00	35,751,478.20
<b>TOTAL</b>	<b>375,009,466.00</b>	<b>338,687,127.00</b>	<b>356,743,004.10</b>

### EXPENDITURE TRENDS

ITEMS	2018	2019	2020
COMPENSATION	187,743,948.27	214,290,004.66	220,258,661.75
GOODS & SERVICES	29,318,717.99	40,446,218.43	44,786,027.99
CAPEX	3,970,521.16	12,273,279.34	10,182,140.43
<b>TOTAL</b>	<b>221,033,187.42</b>	<b>267,009,502.43</b>	<b>275,226,830.17</b>

### EXPENDITURE PROJECTIONS

ITEMS	2021	2022	2023
COMPENSATION	271,682,966.00	300,000,000.00	300,000,000.00
GOODS & SERVICES	80,671,578.00	100,000,000.00	100,000,000.00
CAPEX	32,193,047.00	50,000,000.00	50,000,000.00
<b>TOTAL</b>	<b>384,547,591.00</b>	<b>450,000,000.00</b>	<b>450,000,000.00</b>

### 6B Tabular Summary of 2020 allocations

CLASSIFICATION	2020 BUDGET (APPROPRIATED)	2020 RELEASES (a)	ACTUAL PAYMENT (b)	VARIANCE C=(a-b)	VARIANCE D=(b/a) %
Compensation	253,486,299.30	220,258,661.75	220,258,661.75	0	100.00
Goods and Services	67,505,226.60	52,011,091.25	44,786,027.99	7,225,063.26	86.11
Capex	35,751,478.20	18,196,070.10	10,182,140.43	8,013,929.67	55.96655.96
<b>Total</b>	<b>356,743,004.10</b>	<b>290,465,823.10</b>	<b>275,226,830.17</b>	<b>15,238,992.93</b>	



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## **SUMMARY OF KEY ACHIEVEMENTS IN 2020**

### **Court Administration**

The Judiciary has the sole responsibility of interpreting and enforcing the Constitution, laws and administering justice.

The Judicial Service as a Public Service institution is responsible for the day-to-day administration of all Courts and is the administrative body that provides administrative support to the Judiciary.

The vision of the Judicial Service is “Equal Access to quality Justice”.

### **2020 Performance**

#### **IMPACT OF COVID -19 PANDEMIC**

The sudden emergence of the Covid-19 pandemic negatively impacted a lot of planned activities for the current year. All planned training activities were put on hold. The flagship programme of the Service that is the Chief Justice Annual Forum has been scheduled to be held before the end of the year.

#### **Establishment of Courts**

For the 2019/2020 legal year under review the following Courts were commissioned and automated with Direct Transmission Systems (DTS) which allows for real-time production of Court proceedings during Court Sittings:

- Garu District Court;
- Bongo District Court;
- Sowutuom District Court;
- Manso Adubia District Court; and
- Amasaman High Court.

The Mankessim Court Complex in Mfansteman Municipality is scheduled for opening this year, as well as the High Court, Odumase Krobo in the Lower Manya Krobo Municipality, when commissioned these Courts will be automated and connected to the Direct Transcription System (DTS).

#### **Online Court system “VIRTUAL COURTS”**

Judicial Service under the auspices of His Lordship Chief Justice and the Ministry of Communications has initiated the use of online technology systems for Court sittings in order to observe the social distancing protocols of covid-19.

The following activities have been undertaken:

- Acquisition of Microsoft Teams application from the Ministry of Communications.
- Installation and configuration of the application in the Judicial Service IT system
- 126 courts (from the Superior to the Lower Courts) nationwide were selected and deployed on the software.





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- Training of selected Judges and Staff of these Courts on the use of this application has been conducted in Accra and Tema
  - Judicial Service has collaborated with other institutions in the Justice delivery system (Ghana Bar Association, Attorney Generals Department, Ghana Police Service and Ghana Prisons Service) through training of selected staff from these Institutions on the use of the software.

The Virtual Court is currently active in the following Courts:

General Jurisdiction Court 5, Divorce and Matrimonial Court 2, Commercial Court 4

### **e-JUSTICE SYSTEM**

The project has helped to automate the existing manual filing systems with the Court Registries. This has enabled Lawyers and Court Users to file cases and pay process fees electronically. This is aimed primarily to ensure expeditious trial with the view of reducing backlog of cases.

### **Digitization of Court Records**

Under the National Digitization Project, Judicial Service has benefitted from scanning and digitization of court processes for the 43 High Courts at the Law Court Complex Accra. This project has since scanned and digitized a total of 3,500,000 processed of all active dockets at the High Courts, Accra

### **European Union “Accountability, Rule of Law and Anti-Corruption (ARAP)”**

#### **Programme:**

The Accountability, Rule of Law and Anti-Corruption Programme (ARAP) is a five-year intervention (2017-2021) being implemented through the “International and Ibero-American Foundation for Administration and Public Policies “FIIAPP” a Spanish public international co-operation entity that provides advice to governments of various countries and regional institution. In 2020, the project entered the final phase of implementation which is expected to close out the 5year intervention. The outputs achieved for the period 2020 include:

- Support to the Supreme Court Library and the development of a Web Based Legal Library.
- Development of Standard Operating Procedures for Supervising High Court Judges
- Review and Printing of the Code of conduct for Judges and Magistrates
- Review of the Code of Conduct for Staff
- Provision of Routers for Online Activities

The Public Complaints received 2,847 cases of complaints from the public and settled 1,150



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### **Election Manual Review Committee**

This Committee renews their mandate every election year (4) years to ensure the preparedness of the Judiciary for elections. Since its establishment in March 2020, the Committee has successfully engaged the Electoral Commission, reviewed the content of the existing Third (3rd) Edition of the Manual on Electoral Commission. In order to ensure a successful outcome, the Committee under the Chairmanship of H/L Justice Jones Dotse (JSC) trained Magistrates who are appointed as District Registration Review Officers (DDROs) and High Court Judges who have appellate Jurisdiction in that exercise.

### **Alternative Dispute Resolution (ADR)**

Ninety-one (91) Mediators were replaced in selected Court Connected ADR.

The ADR week activities were held nationwide in March 2020.





## 2.6 Budget by Chart of Account

### 6.0- Programme, Sub-Programme and Natural Account Summary

**Entity:** 036 - Judiciary and Judicial Service

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
<b>Programmes - Judiciary and Judicial Service</b>	<b>437,397,064</b>	<b>445,225,809</b>	<b>445,225,809</b>	<b>445,225,809</b>
<b>03601 - Management And Administration</b>	<b>437,397,064</b>	<b>445,225,809</b>	<b>445,225,809</b>	<b>445,225,809</b>
<b>03601001 - General Administration</b>	<b>281,958,412</b>	<b>289,787,161</b>	<b>289,787,161</b>	<b>289,787,161</b>
21 - Compensation of employees [GFS]	130,306,219	130,306,219	130,306,219	130,306,219
22 - Use of goods and services	71,371,146	76,033,868	76,033,868	76,033,868
27 - Social benefits [GFS]	3,088,000	3,088,000	3,088,000	3,088,000
31 - Non financial assets	77,193,047	80,359,074	80,359,074	80,359,074
<b>03601003 - Human Resource Management</b>	<b>155,438,652</b>	<b>155,438,648</b>	<b>155,438,648</b>	<b>155,438,648</b>
21 - Compensation of employees [GFS]	155,438,652	155,438,648	155,438,648	155,438,648

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## **PART B: BUDGET PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **1. Budget Programme Objectives**

- To develop quality human resource for effective delivery of justice.
- To ensure efficient and effective use of both financial and material resources.
- To manage the information systems to achieve the Institutional goals.

#### **2. Budget Programme Description**

This programme coordinates activities through the office of the Chief Justice for both the Judiciary and the Judicial Service. It involves the provision of logistics, recruitment and training of staff and sensitization of the public on the functions of the Judiciary and the Judicial Service.

The programme also ensures the availability of funds and its judicious use to achieve the Service's mandate. The systematic collection and analysis of data for policy decision making is also part of the aforementioned programme. In addition, the Service uses the Court Automation System for easy access to case management, proceedings and judgments.



## 2.7. Budget by Chart of Account

### 7- MDA Sub-Programme and Natural Account Summary

**Entity:** 036 - Judiciary and Judicial Service

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
<b>03601 - Management And Administration</b>	<b>437,397,064</b>	<b>445,225,809</b>	<b>445,225,809</b>	<b>445,225,809</b>
<b>03601001 - General Administration</b>	<b>281,958,412</b>	<b>289,787,161</b>	<b>289,787,161</b>	<b>289,787,161</b>
21 - Compensation of employees [GFS]	130,306,219	130,306,219	130,306,219	130,306,219
22 - Use of goods and services	71,371,146	76,033,868	76,033,868	76,033,868
27 - Social benefits [GFS]	3,088,000	3,088,000	3,088,000	3,088,000
31 - Non financial assets	77,193,047	80,359,074	80,359,074	80,359,074
<b>03601003 - Human Resource Management</b>	<b>155,438,652</b>	<b>155,438,648</b>	<b>155,438,648</b>	<b>155,438,648</b>
21 - Compensation of employees [GFS]	155,438,652	155,438,648	155,438,648	155,438,648

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# **BUDGET PROGRAMME SUMMARY**

## **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

### **SUB PROGRAMME 1.1: General Administration (Office of the Chief Justice and Judicial Secretary)**

#### **1. Budget Sub-Programme Objectives**

- To provide an effective and efficient administration of justice by the Judiciary and the Judicial Service without fear or favour.
- To propose to Government Judicial reforms for effective administration of justice

#### **2. Budget Sub-Programme Description**

General Administration sub-programme coordinates activities through the Office of the Chief Justice for both the Judiciary and the Judicial Service. It also includes the activities of the Courts.

The Service through the General Administration provides accommodation, library clothing, medicals, quinquennial leave, transportation, and logistics and manages user charges as well as responds to correspondence. It also is responsible for maintenance of operational standards.

The activities here also include that of Department of Reforms and Projects and Facilities and Estate Department, as well as Legal, and Public Complaints Units. The service again is responsible for organizing Legal year activities under this sub-programme.

The sub-programme also involves the activities of the Judicial Council, which makes proposals for the consideration of Government, Judicial Reforms and Projects, Estates, Legal and Public to improve the level of administration of justice and efficiency in the Judiciary. The Judicial Reforms ensures the coordination for the development, implementation, monitoring and evaluation of annual plans; creating synergies, coordination and information sharing with partners for increased financial and technical support. There are 30 members who contribute to the delivery of this sub-programme.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Response to correspondence	Number of working days	5	5	5	5	5	5
Management meeting organized	Number of meetings	7	12	12	12	12	12
Legal year organized	Number organized	1	1	1	1	1	1
Procurement plan	Developed by	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January	31 <sup>st</sup> January
Public Complaints/ Petitions Received	Total Number of Complaints/ Petitions received /Number of Complaints /Petitions against Judges resolved	550/264	680/390	860/515	1090/685	-	-
	Number of Complaints/ Petitions received /Number of Complaints and Petitions against staff resolved.	530/182	680/280	860/325	1090/380		
Court Development	Number of courts closed	11	N/A	-	-	-	-
	Number of courts established	-	10	12	35	35	-
Continuous Judicial Education	Number of training programmes conducted	29	-			-	-

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
	Construction of Police Security Post
	Procure office equipment for Offices nationwide
	Procure furniture and fittings for Offices nationwide
	Procure Security Equipment





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 036 - Judiciary and Judicial Service

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
<b>03601001 - General Administration</b>	<b>281,958,412</b>	<b>289,787,161</b>	<b>289,787,161</b>	<b>289,787,161</b>
21 - Compensation of employees [GFS]	130,306,219	130,306,219	130,306,219	130,306,219
22 - Use of goods and services	71,371,146	76,033,868	76,033,868	76,033,868
27 - Social benefits [GFS]	3,088,000	3,088,000	3,088,000	3,088,000
31 - Non financial assets	77,193,047	80,359,074	80,359,074	80,359,074



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# **BUDGET PROGRAMME SUMMARY**

## **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

### **SUB PROGRAMME 1.2: Finance**

#### **1. Budget Sub-Programme Objective**

To improve resource mobilization, financial management and reporting

#### **2. Budget Sub-Programme Description**

This sub-programme seeks to ensure that financial resources, both long-term and short-term are obtained and utilized through the budgetary releases from the Consolidated Fund, retention of 30% of all revenue generated under the Non-Tax Revenue Retention, IGF and Donor funding in the most efficient and effective manner.

The Finance Department consists of the following:

Budget Unit which is responsible for the preparation of annual financial estimates, providing advice on expenditure items, monitoring the financial performance, request for funds from Ministry of Finance (MOF) as well as serves as the focal unit liaising between MOF and the Service on all financial and budget matters:

- Treasury Unit is responsible for the preparation and submission of Financial Statements, Bank Reconciliation Statements, and Electronic Payments under the GIFMIS;
- Non- Tax Revenue Unit is responsible for monitoring and controlling revenue collection in the Judicial Service and onward transmission to Government chest to ensure leakage of revenue is curtailed;
- Deposit Unit is responsible for managing monies paid into courts in respect of cases pending before the courts for refund when the cases are disposed of; and
- Donor Fund Unit is responsible for managing donor/development partner funds. The number of staff of the Finance Department delivering this programme is Fifty-One (51).



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Annual Estimates	Annual estimates produced by	30 <sup>th</sup> Sept.	30 <sup>th</sup> Sept.	30 <sup>th</sup> Sept.	30 <sup>th</sup> Sept.	30 <sup>th</sup> Sept.	30 <sup>th</sup> Sept.
Financial Report	Number of Reports prepared	4	6	6	6	6	6
Appraisal/ Validation	Number of Reports	2	2	2	2	2	2
Revenue Validation and Monitoring	Monitoring Reports	4	4	4	4	4	4
Fixed Assets Register	Number of Updates	N/A	N/A	N/A	N/A	N/A	N/A
Audit reports response	Submitted by	30 days after receipt audit reports	30 days after receipt audit reports	30 days after receipt audit reports	30 days after receipt audit reports	30 days after receipt of audit reports	30 days after receipt of audit reports
Contractors and Suppliers paid	Payment made Within	120 days after receipt of invoice	120 days after receipt of invoice	120 days after receipt of invoice	120 days after receipt of invoice	120 days after receipt of invoice	120 days after receipt of invoice

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Organize regional workshop on the improvement of revenue collection and prevention of revenue leakages for Cashiers, Accountants and Registrars	



# BUDGET SUB PROGRAMME SUMMARY

## PROGRAMME1: MANAGEMENT AND ADMINISTRATION

### SUB PROGRAMME 1.3: Human Resource Management

#### 1. Budget Sub-Programme Objective

To ensure that the Judicial Service has the required qualified and efficient Judges, Magistrates and Staff

#### 2. Budget Sub-Programme Description

This sub-programme aims to build the capacity of the Judiciary (Judges), Magistrates and Staff of the Judicial Service through the appointment, recruitment, training, development and retaining of the most suitable qualified and competent human resource.

The total number of staff is

#### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator		Past Years		Projections			
			2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Training and Capacity Building	Number of persons trained	Judges and Magistrates	251	378	350	368	386	405
		Other Staff	1,215	562	1,800	1,890	1,985	2,085
Judges/ Magistrates Appointed	Number of Judges/ Magistrates Appointed	Circuit Court	32	19	25	N/A	N/A	N/A
		Districts Magistrates (Professional)	-	20	30	N/A	N/A	N/A
		Superior Court Judges	-	37	45	N/A	N/A	N/A
		Other Staff	188	502	500	N/A	N/A	N/A
Courtroom and Administrative Staff recruited	Number of Courtroom and administrative staff recruited.		188	502	500	N/A	N/A	N/A
		Number of Administrative Staff recruited	188	502	500	N/A	N/A	N/A



Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
	ive Staff recruited						
Utilization of Financial Clearance	Number of financial clearance received	188	502	500	N/A	N/A	N/A
	Number of financial clearance utilized	188	502	500	N/A	N/A	N/A
Staff Separation	Number of Judges /Magistrates separated	4	11	15	25	30	40
	Number of Staff Separated	125	228	240	250	300	350

#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations
Organize Workshop for Directors and Regional Administrative Officers on Change Management

Projects





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 036 - Judiciary and Judicial Service

**Funding:** All Source of Funding

**Year:** 2021 | **Currency:** GH Cedi

**V\_2021\_Full\_year**

	2021	2022	2023	2024
03601003 - Human Resource Management	155,438,652	155,438,648	155,438,648	155,438,648
21 - Compensation of employees [GFS]	155,438,652	155,438,648	155,438,648	155,438,648

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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME1: MANAGEMENT AND ADMINISTRATION**

### **SUB PROGRAMME 1.4: Monitoring, Evaluation and Statistics, ICT and Communication**

#### **1. Budget Sub-Programme Objectives**

- To improve Monitoring and Evaluation of the performance of the Judiciary and the Judicial Service.
- To provide the Service with statistical data on performance of the Courts for policy-making.
- To ensure that all the Courts are fully automated, operational and maintained.
- To act as an interface between the Judicial Service and the public.
- To ensure effective dissemination of information.

#### **2. Budget Sub-Programme Description**

The sub-programme facilitates key stakeholder consultations for the planning and development of the Service and Legislation. It develops and undertakes periodic reviews of policy, plans and programmes to facilitate the achievement of Judicial Service vision and national priorities for the Judiciary.

Under this sub-programme, the Service monitors government, donor support, ADR activities, caseload statistics, nationwide physical infrastructure, Court Computerization, period of settling disputes in court, number of courts automated, number of judges and Magistrates called to the bench as against court users.

Software applications are deployed to optimize the working operations of the Courts and all other departments. The software applications collect, collate and analyses caseload statistical data on the performance of the nation's courts for policy-making and implementation, realistic budgeting, projections, procurements and forecasts, monitoring of the Strategic Plan of the Judicial Service (2020-2024) during its implementation life cycle.

The communication needs of the Service and the appropriate channel of communication to reach out to its internal and external public are identified. It is also responsible for organizing all public events of the organization and attending to the protocol/ travel needs of Judges, Magistrates and Staff. There are Forty (95) employees delivering this sub-programme across the country.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past/current Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Court computerized/ Automation	Percentage of courts computerized	98%	97.4%	98%	99%	99%	99%
	Percentage of Courts Automation	44%	24%	34%	50%	60%	80%
Record of Caseload Statistics	Number of cases recorded	110,550	110,545	149,624	108,231	116,876	118,072
	Number of cases dispose off	99,518	102,341	116,800	98,199	98,700.3	98,040.8
Annual Reports	Number of Reports published	1	1	1	1	1	1
Reduction in the turnaround time of cases	Average number of days to dispose of civil cases	N/A	N/A	N/A	N/A	N/A	N/A
	Average number of days to dispose of criminal cases	N/A	N/A	N/A	N/A	N/A	N/A
	Average number of days to dispose of gender	N/A	N/A	N/A	N/A	N/A	N/A
	Average number of days to dispose of juvenile cases	N/A	N/A	N/A	N/A	N/A	N/A
Implementation of the Strategic Plan	Annual evaluation reports on the key performance indicators and targets	Annual Review				Mid-Year review	

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Training for M & E Officers and Court Registrars on the new M&E System	



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## BUDGET SUB PROGRAMME SUMMARY

### PROGRAMME1: MANAGEMENT AND ADMINISTRATION

#### SUB PROGRAMME 1.5: Internal Audit

##### 1. Budget Sub-Programme Objective

Facilitate the strengthening of the internal control environment by furnishing management with on-going risk assessment, recommendations, analysis, reliable opinions and reports to assist management in the effective discharge of its responsibilities.

##### 2. Budget Sub-Programme Description

The operations of this sub-programme include;

- Reviewing compliance with laws, regulations, other external requirement, internal policies, directives and other requirements.
- Collating and submitting timely reports to Audit Committee (AC) Management, Internal Audit Agency, Auditor General

Judicial Service is the beneficiary of this programme and the total number of staff administering this programme are

The source of funding is mainly GOG a bit of IGF in exceptional cases

##### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Courts Audited	Number of Courts audited and reports issued	152	208	180	200	220	236





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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Organize an Audit Forum and Training on Computer Audit for Auditors across the regions	
Conduct Audit Exercise of all Courts in Accra and Head Office	
Regional Internal Auditors to audit Regional Accounts and other Registries	
Conduct on the spot checks in Courts without collection Banks	



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# BUDGET PROGRAMME SUMMARY

## PROGRAMME 2: COURT ADMINISTRATION

### 1. Budget Programme Objective

To interpret the Constitution and delivery of justice to the people of Ghana through efficient and effective administration of Justice

### 2. Budget Programme Description

This programme refers to the two main types of Courts, Superior Courts and the Lower Courts.

The Superior Courts are made up of the Supreme Court, the Court of Appeal, the High Courts and the Regional Tribunals. The Lower Courts are currently made up of the Circuit Court, District Court, Juvenile Court and Family Tribunals as established by an Act of Parliament.

This programme is linked to the strategic objective of the Judiciary, which seeks to enhance the Judicial processes and procedures to improve access to Justice. The operations involved in the delivery of Justice include:

- Strengthen administrative processes and procedures
- Adopt efficient case management practices
- Increase continuous legal education among Judges
- Training of courtroom staff
- Court automation and administrative systems
- Increase the adoption of CCADR in court processes and procedures.
- Conduct Justice for All sittings on more frequent basis to reduce remand population and improve access to appeal
- Review outdated rules of court procedures

The activities of the court Administration Programme are funded by GOG, Donor Funding and IGF



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# **BUDGET SUB-PROGRAMME SUMMARY**

## **PROGRAMME 2: COURT ADMINISTRATION**

### **SUB-PROGRAMME 2.1: Supreme Court**

#### **1. Budget Sub-Programme Objectives**

- To Interpret and enforce the constitution of the Republic of Ghana
- To have final appellate court and has original Jurisdiction, Review and Supervisory over Court

#### **2. Budget Sub-Programme Description**

The Supreme Court has supervisory jurisdiction over all courts and any adjudication authority and also the power to review its own decision.

The responsibilities of the Supreme Court as entrenched in Article 129 of the 1992 constitution of the Republic of Ghana:

- “The Supreme Court shall be the final court of appeal and shall have such appellate and other jurisdiction as may be conferred on it by this constitution or any other law”;
- “It shall not be bound to follow the decision of any other court”;
- “While treating its own previous decision as normally binding, depart from a previous decision when it appears to its right to do so; and
- “all other courts shall be bound to follow the decision of the supreme courts and the questions of law”

When one is not satisfied with any aspect of the judgment he or she files an appeal to the Supreme Court for the interpretation of that judgment. A panel is constituted to review cases from Appeal Court when one is not satisfied with a verdict. At the end of the 2019/2020 legal year, there were 18 Justices of the Supreme Court.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Interpretation and enforcement of the constitution	Number of constitutional cases filed (* as a measure of the social understanding of the rights of the citizens*)	63	37	33	23.5	14	4.5
	Number of constitutional cases concluded	44	42	46	48.5	51	53.5
	Number of appeals from the Appeal Court	82	124	134.5	145	155.5	166
	Number of appeals from the National House of Chiefs	4	-	-	-	-	-
	Number of Supreme Court reviews filed	34	34	30.67	28.17	25.67	23.17
	Number of Supreme Court cases concluded	44	42	36.8	40.3	43.8	47.3



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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Sponsor Chief Justice and other Judges of the superior Courts to the International Conference of Justices	Re roofing of Supreme Court Building
Sponsor Superior Court Judges on Quinquennial leave	Procurement of Vehicles for incoming Chief Justice and Supreme Court Judges to be appointed
Pay Book and Robe Allowance to Judges of the Superior Courts, Lower Bench and Magistrates	
Training of Supreme Court Judges on E-filing of cases	
Sponsor Chief Justice Official trips	
Organize Chief Justice's forum/Community Education & Sensitization on the Judiciary	



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME 2: COURT ADMINISTRATION**

### **SUB PROGRAMME 2.2: Appeal Court**

#### **1. Budget Sub-Programme Objective**

To hear and determine, subject to the provision of the constitution appeal from a judgment decree or order from the high court and regional tribunal and such other appellate jurisdiction as maybe conferred on it by the constitution or any other law.

#### **2. Budget Sub-Programme Description**

The Court of Appeal has no original jurisdiction. It serves as the appellate Court for the High Courts, Regional Tribunals and the Circuit Courts, unless otherwise provided by law.

The court of appeal shall have jurisdiction throughout Ghana to hear and determine, subject to the provision of this constitution appeal from a judgment decree or order from the high court and regional tribunal and such other appellate jurisdiction as maybe conferred on it by this constitution or any other law.

An odd number Panel is constituted by the Chief Justice to sit on a case and a time set for the case to be heard. At the end of the 2019/2020 legal year, there were 33 Justices of the Court of Appeal.

Court users are the beneficiaries of this sub programme and funding is from the Government of Ghana



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2018	2019	Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
Access to quality justice	Number of Civil Appeals filed	417	371	299	233.5	168	102.5
	Number of Civil Appeals concluded	395	385	384.33	381.33	378.33	375.33
	Number of criminal Appeals filed	67	60	55	42	29	16
	Number of Criminal Appeals concluded	54	52	40.7	31.7	22.7	13.7
	Civil motions	1,013	967	888.7	874.7	865.7	856.7
	Criminal motions	117	128	95	86	77	68

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Strengthen the implementation of the “ Justice for All” programme with focus on decentralizing the activities under the programme	Installation of X-ray scanner and hand held scanners for the Supreme Court Building
Review outdated rules of court procedures	Procure vehicles for newly appointed Court of Appeal Judges
Organise training on E-filing and adjudication for Justices of the Court of Appeal	Provision of 1 No. 450 KVA Generator set for the Kumasi Court of Appeal Complex
	Continue works on the construction of bungalows for Court of Appeal Judges including consultancy fees



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME 2: COURT ADMINISTRATION**

### **SUB PROGRAMME 2.3: High Court**

#### **1. Budget Sub-Programme Objectives**

- To ensure justice delivery in civil and criminal cases
- Hear appeal in criminal cases from lower courts and civil cases in the district courts only.
- To ensure speedy trial in their specialized areas

#### **2. Budget Sub-Programme Description**

The High Court sub-programme covers activities of the High Court and the Specialized Courts of the Republic of Ghana.

The High Court is duly constituted by a single Judge unless she/he is required to sit with a jury or assessors. Unless otherwise specified by the Constitution, it has original jurisdiction in all matters, civil and criminal. It has appellate jurisdiction as may be conferred on it by the Constitution or any other law. Specialized courts like General Jurisdiction Courts, Land Courts, Commercial Courts, Labour and Human Rights Courts are established to deal with cases in their specialized areas. These courts are authorized to speed up the trial by recording proceedings and transcription is done thereafter.

Computer software is used in the distribution of cases in order to make sure litigants do not choose their preferred judges. Any one not satisfied with criminal cases from the lower courts appeals to the High Court for redress after she/he satisfies all conditions. Again, the High Court serves as the appellate body for appeals from criminal judgment of the Circuit Court and all appeals from the District Court, the Juvenile Court and the Family Tribunal.

The high court has criminal division to handle criminal cases and civil division handles civil cases. The high court has supervisory jurisdiction over all lower courts and any lower adjudicating authority; and may, in the exercise of that jurisdiction, issue orders and directions for the purpose of enforcing or securing the enforcement of its supervisory powers. There are currently 128 Justices of the High Court





### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Provide access to justice in specialized areas of the law	Regular High court cases filed	7,536	8,892	10,778	10,787	10,796	10,805
	Commercial and Specialized High Court cases filed	5,734	4,452	2,297.3	360	-	-
	Land	828	816	809.3	801.3	793.3	785.3
	Economic Crimes	51	88	103	123.5	144	164.5
	Probate and Administration	1,014	1,329	1,340.7	1,428.2	1,515.7	1,603.20
	Divorce and Matrimonial	588	435	103	123.5	144	164.5
Original Jurisdiction in Civil and Criminal Cases	Number of Civil cases filed	11,806	11,562	11,430	11,270	11,110	10,950
	Number of Civil cases concluded	10,988	8,974	8,626	7,859	7,092	6,325
	Number of Criminal cases filed	1,464	1,782	1,645.3	1,622.3	1,599.3	1,576.3
	Number of Criminal cases concluded	1,208	1,603	1,540.7	1,592.7	1,644.7	1,696.7
Human Rights	Number. of HR cases filed	85	86	77.7	71.7	65.7	59.7
	Number of HR cases concluded	63	66	59	54.5	50	45.5
Appellate Jurisdiction of the lower courts	Number of civil appeals filed from the lower courts	143	131	135.7	136.2	136.7	137.2
	Number of civil appeals concluded from the lower courts	100	149	138	142	146	150



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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Organise seminar on Judgment Writing and Case Management, Evidence, Disclose, Committal and Coroner's Inquest	Provision of Solar Energy Phase 2
Sponsor Judges/Magistrates to the Commonwealth Magistrates and Judges Association	
Organize training on E-filing and adjudication for Justices of the High Court	



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# **BUDGET SUB PROGRAMME SUMMARY**

## **PROGRAMME 2: COURT ADMINISTRATION**

### **SUB-PROGRAMME 2.4: Circuit Court**

#### **1. Budget Sub-Programme Objective**

To ensure easy access to justice delivery at a reasonable cost by the citizenry

#### **2. Budget Sub-Programme Description**

The Circuit Court is one of the lower courts established by the Court Act. It has only original jurisdiction in both civil and criminal cases. It adjudicates or has original jurisdiction in all criminal cases except matters of other than treason offences and triable by indictment. In civil cases relief sought by litigants does not exceed GH¢50,000.00. It grants letter of Administration to people to administer the estate of deceased persons.

Persons aggrieved by judgment of a Circuit court in a civil matter appeals to the High Court. Each Circuit Court is manned by a Circuit Judge. Its jurisdiction includes civil actions arising under contract or tort or for recovery of all liquidated claims not exceeding GH¢50,000.00 jurisdiction in all landlord and tenant cases, ownership, possession, occupation and title to land cases.

The Circuit Court also has jurisdiction in applications for probate and letters of administration where the value of property does not exceed GH¢50,000.00 and jurisdiction in all matters involving custody of children.

The Circuit Court has original jurisdiction in all criminal matters other than treason and offences punishable by death.

Appeals from the Circuit Court in civil cases go to court of High Court and in criminal cases to the Appeal Court respectively. Currently, there are 103 Circuit Court judges.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Budget Year 2021	Projections		
		2019	2020		Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Improved access to quality justice	Number of Civil cases filed	6,320	6,747	7,486.7	8,148.2	8,809.7	9,471.2
	Number of Civil cases concluded	5,613	5,340	5,735	5,963	6,191	6,419
	Number of Criminal cases filed	14,550	12,405	12,465	11,973	11,482	10,990
	Number of Criminal cases concluded	11,461	12,606	13,226	13,978	14,729	15,481
	Number of gender based violence cases filed	479	526	578	628	679	729
	Number of gender based violence cases concluded	494	508	567	614	662	709

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Training on E-filing and adjudication for Justices of the Circuit Courts in the Northern and Southern Sector	Procure vehicles for appointed Circuit Court Judges
Training for appointed Circuit Court Judges	



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# **BUDGET PROGRAMME SUMMARY**

## **PROGRAMME 3: ALTERNATE DISPUTE RESOLUTION**

### **1. Budget Programme Objective**

To have cases settled outside the traditional court system to reduce backlog of cases in affordable manner

### **2. Budget Programme Description**

This programme involves the activities of both the Superior Courts and the Lower courts. The operations carried out to achieve the objective are as follows:

- Train the old and newly recruited mediators on alternative forms of dispute resolution in the form of mediation and arbitration
- Create public awareness on the existence and use of the Alternative Dispute Resolution (ADR)
- Train mediators on the new ADR Acts
- Train Judges and staff
- Training of Jurors and Panel members on Court procedures
- Training of other administrative staff on Court procedures and ethics.
- Periodic review of the rules of Court by an established committee.
- Public Education on judicial matters
- Provision of mediation spaces for underserved courts

The ultimate beneficiaries of the sub programme are the litigating public (Court Users). The staff of the programme consists of 22 regular staff and 635 mediators. The Source of funding is GOG



### 3. Budget Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2019	2020	Budget Year 2021	Indicative Year 2022	Indicative Year 2023	Indicative Year 2024
Extension of CCADR to Courts	Number of courts connected to ADR	131	131	151	171	191	211
Increased number of amenable cases referred to ADR	Number of cases referred to ADR	6,209	3,439	11,025	14,700	13,230	18,375
Increased number of Cases mediated by ADR	Number of cases mediated by ADR	6,384	5,455	10,020	12,700	13,000	18,075
Increased number of Cases settled by mediation (No/Percentage)	Number/ Percentage of cases settled	3,041 (48%)	2,312 (42%)	7,350 (73%)	8,350 (66%)	9,350 (72%)	10,350 (57%)
Decreased number of cases relisted	Number of mediated cases relisted	175	3,343	3,143	2,670	4,350	3,650
Recruitment and training of new and existing mediators	Number of mediators	635	635	735	835	935	1,035
Judges and Staff trained on ADR	Number of Judges and Staff	-	-	393	453	513	573

### 4. Budget Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the programme.

Operations	Projects
Extension of ADR to 68 Circuit and District Courts	
ADR week activity and tour to selected CCADR by Judge-in-charge of ADR and team from National ADR Unit	
Skilled based training in CCADR for newly recruited Mediators	
Payment for cases settled by Mediators nationwide	





## 1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 036 - Judiciary and Judicial Service  
 Year: 2021 | Currency: GH Cedi  
 2021 Full Year Budget

	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
<b>036 - Judiciary and Judicial Service</b>	<b>284,504,473</b>	<b>56,580,438</b>	<b>77,193,047</b>	<b>418,277,958</b>	<b>1,240,397</b>	<b>17,878,709</b>		<b>19,119,106</b>						<b>437,397,064</b>
03601 - Judiciary - Parent	123,583,708	52,364,842	57,907,914	233,856,465										233,856,465
0360101 - Superior Courts Administration-Parent	123,583,708	52,364,842	57,907,914	233,856,465										233,856,465
0360101001 - Supreme Court	123,583,708	52,364,842	57,907,914	233,856,465										233,856,465
<b>03650 - Gen. Admin</b>	<b>160,920,765</b>	<b>4,215,595</b>	<b>19,285,133</b>	<b>184,421,494</b>	<b>1,240,397</b>	<b>17,878,709</b>		<b>19,119,106</b>						<b>203,540,600</b>
0365003 - Finance	160,920,765	4,215,595	19,285,133	184,421,494	1,240,397	17,878,709		19,119,106						203,540,600
0365003001 - Finance Office	160,920,765	4,215,595	19,285,133	184,421,494	1,240,397	17,878,709		19,119,106						203,540,600

**PUBLIC INVESTMENT PLAN (PIP) FOR ON-GOING PROJECTS FOR THE MTEF (2021-2024) - GH¢**

**MDA: Judicial Service (JS)**

**Funding Source: GOG**

**Budget Ceiling:**

**32,193,047.07    35,154,807.40    36,279,761.24    39,617,499.27**

#	Code	Contract	Allotment Based on the MTEF (2021-2024)			
			2021	2022	2023	2024
1	04200049	Construction of Judiciary Training Institute	32,193,047.07	18,986,952.93	-	-
2	1 610004	Const. of 2 No. bungalow for the Judiciary in Accra	-	276,297.89	-	-
3	1 610003	Const. of 2No. Bungalows for the Judiciary in Accra LOT 2	-	369,387.82	-	-
4	0106005	Const. of kumasi court of appeal	-	4,074,741.89	-	-

*This data does not include Non-Infrastructure CAPEX. ie. Vehicles, Computers, etc*





REPUBLIC OF GHANA

**MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)  
FOR 2021-2024**

**JUDICIAL SERVICE**

**PROGRAMME BASED BUDGET ESTIMATES  
For 2021**



*Transforming Ghana Beyond Aid*



**Stay Safe: Protect yourself and others  
Observe the COVID-19 Health and Safety Protocols  
Get Vaccinated**

