



REPUBLIC OF GHANA

**MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)**

**FOR 2019-2022**

**NATIONAL COMMISSION FOR  
CIVIC EDUCATION**

*PROGRAMME BASED BUDGET ESTIMATES*

*For 2019*



*On the Authority of His Excellency Nana Addo Dankwa Akufo-Addo,  
President of the Republic of Ghana*





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# ***NATIONAL COMMISSION FOR CIVIC EDUCATION***



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To purchase copies of the Statement, please contact the Public Relations Office of the Ministry

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The NCCE MTEF PBB Estimates for 2019 is also available on the internet at:

[www.mofep.gov.gh](http://www.mofep.gov.gh)





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## 1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 027 - National Commission for Civic Education (NCCE)  
 YTD: Year Total 2019 | Currency: GH Cedi  
 Version 1

	GoG			IGF			Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	Capex	Compensation of employees	Goods and Services	Capex	Statutory	ABFA	Others	Goods and Services	Capex	Total	
02701 - Management And Administration	10,829,809	2,173,271	975,000	13,978,080									13,978,080
02701001 - General Administration And Human Resource	9,532,618	1,933,271	975,000	12,440,889									12,440,889
02701002 - Finance	541,999	60,000		601,999									601,999
02701003 - Research, Gender & Equality	311,699	100,000		411,699									411,699
02701004 - Communication and Corporate Affairs	443,492	80,000		523,492									523,492
<b>02702 - Civic Education</b>	<b>31,600,110</b>			<b>31,600,110</b>						<b>1,114,958</b>		<b>1,114,958</b>	<b>32,715,068</b>
02702001 - constitutional Awareness Creation	9,923,084			9,923,084						371,653		371,653	10,294,736
02702002 - Deepening And Sustaining Civic Awareness	12,309,454			12,309,454						371,653		371,653	12,681,107
02702003 - Patriotism and Good citizenship	9,367,573			9,367,573						371,653		371,653	9,739,225
<b>Grand Total</b>	<b>42,429,919</b>	<b>2,173,271</b>	<b>975,000</b>	<b>45,578,190</b>						<b>1,114,958</b>		<b>1,114,958</b>	<b>46,693,148</b>



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## **PART A: STRATEGIC OVERVIEW OF THE NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)**

### **1. POLICY OBJECTIVE**

The National Commission for Civic Education adopts three Policy Objectives that are relevant to the operations of the Commission as outlined in the National Medium Term Development Framework:-

- Launch a Good Society campaign to promote positive national values, attitudinal change, patriotism, pursuit of excellence and discipline
- Finance the National Commission for Civic Education (NCCE) to provide public education and sensitization on the negative effects on corruption
- Strengthen independent governance institutions to perform their functions effectively

### **2. GOAL**

Our goal is to make a significant number of Ghanaians attain awareness of their civic rights and responsibilities for the achievement and sustenance of democracy and a well-disciplined society

### **3. CORE FUNCTIONS**

The functions of the NCCE as provided by the National Commission for Civic Education Act, 1993 (Act 452) are to:

- Create and sustain within the society, the awareness of the principles and objectives of the Constitution as the fundamental law of the people of Ghana;
- Educate and encourage the public to defend the Constitution at all times, against all forms of abuse and violation;
- Formulate for the consideration of Government from time to time, programmes at national, regional and district levels aimed at realizing the objectives of the Constitution;
- Formulate, implement and oversee programmes intended to inculcate in the citizens of Ghana, an awareness of their civic responsibilities and an appreciation of their rights and obligations as free people;
- Assess for the information of Government, the limitations to the achievement of true democracy arising from the existing inequalities between different strata of the population and make recommendations for re-dressing these inequalities;



#### 4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator Description	Unit of Measurement	Baseline		Latest Status		Target	
		Year	Value	Year	Value	Year	Value
Our Nation, Our Heritage: Consolidating Ghana's Democratic Gains  ARAP/NACAP activities "Citizen for Transparency and Accountability"	Percentage of the population sensitized on Civic Responsibility	2017	40%	2018	18%	2022	50%

#### 5. 2018 EXPENDITURE TRENDS FOR THE MEDIUM-TERM

The National Commission for Civic Education was allocated a budget of GH¢42,951,777 in 2017 and GH¢48,019,612 financial years respectively.

The total expenditure for the period 2017 is GH¢35,624,836 and 2018 (January to September) stood at and GH¢28,539,540.13 respectively.

In 2017, the Commission expended an amount of GH¢33,974,394.17 on Compensation of Employees (CoE), GH¢1,650,442.17 for Goods and Services (G&S) and no funds were released for Capital Expenditure.

In the year 2018, the budget for compensation of employees was GH¢44,873,522. Goods and Service was GH¢2,146,090, Capital Expenditure was also GH¢1,000,000. The Ministry of Finance between January and September 2018 has released a total of GH¢27,011,638.62 representing 60% of compensation budget figure. On Goods and Service, the Commission was given a budget of GH¢2,146,090 of which GH¢1,099,776.91 has being received representing 38%. On Capital Expenditure, the Commission has recorded an amount of GH¢442,995.00 representing 44% in terms of income and expenditure. The Commission received GH¢2,228,952.00 from Development Partners that are all activity driven.

For the Budget year 2019, the Commission was allocated an envelope amount of GH¢46,693,148 out of which GH¢42,429,919 was allocated for compensation of employees, Goods and Service stood at GH¢2,173,271 with Capital Expenditure recording an allocation of GH¢975,000 and GH¢1,114,958.00 from Development Partners (European Union).



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## **6. HIGHLIGHTS OF KEY ACHIEVEMENT – 2018**

The National Commission for Civic Education Act, 1993 (Act 452) enjoins the Commission among others to inculcate in the citizens of Ghana the awareness of their civic responsibilities and an appreciation of their rights as free people. In fulfilment of these responsibilities, the Commission undertook programmes aimed at achieving its mandate. The activities emphasized citizens' participation in governance, fundamental human rights and responsibilities, national unity, patriotism and the fight against corruption and environmental indiscipline with focus on the attainment of the Sustainable Development Goals (6.2; 16.5; 16.7; 17.1).

### **PROGRAMMES UNDERTAKEN**

#### **MANAGEMENT AND ADMINISTRATION**

##### **CAPACITY BUILDING**

To build and sharpen the capacity of staff for effective service delivery, the Commission continues to organize training workshops for selected staff of the Commission for effective and efficient service delivery. To this end, the Commission organised Training of Trainers workshop on the Public Financial Management Act, 2016 (Act 921) for its staff. Resource persons were drawn from Ministry of Finance and the programme was sponsored by the Ministry. Staff who benefitted were Head Office and Regional Directors and their Deputies, Head Office and Regional Auditors, Regional Accountants and their Assistants, Heads of Regional Programmes Department and selected staff of the Head Office from Finance/Accounts/Treasury, Procurement, Stores and Human Resource Department. Staff were also taken through Performance Management and Risk Management and other related topics to enhance the work of the Commission.

The European Union supported staff of the Research Department to build their capacity on the dissemination of research reports.

##### **MONITORING AND EVALUATION**

The Research Department also produced two monitoring reports on a nationwide campaign on tax compliance undertaken by the Commission in collaboration with the Ghana Revenue Authority and Citizenship Week Celebrations in 370 Basic Schools in 54 selected Districts in all regions of the country.





**CAPACITY BUILDING ON PFM ACT, 2016 (ACT 921) FOR SELECTED STAFF 1**



**CAPACITY BUILDING FOR SELECTED STAFF 2**





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## CIVIC EDUCATION

### (1) Constitutional Awareness Creation

- A total of **twenty-six thousand, eight hundred and eighty-nine (26,889)** activities were undertaken nationwide. These engagements were in the form of community meetings and other fora held by all the 254 district offices, 6 Sub-Metro Offices, 10 regional offices and the head office of the Commission for People with Disabilities, women's groups, traditional authorities, and faith based organizations on Anti-Corruption, Rule of Law, Accountability, Environmental Governance, Fundamental Human Rights and Responsibilities and Good Citizenship.

### (2) Deepening and Sustaining Civic Awareness

- **Four hundred (400)** community and stakeholder engagements on corruption and the need to fight it were held;
- **Three thousand, two hundred and fifty-three (3,253)** activities were organised on Nation building, co-existence and tolerance for national development;
- **One hundred and fifty-eight (158)** programmes relating to Child Protection especially human trafficking, child labour and child, early and forced marriage were carried out during the period under review in selected districts. This was done to emphasise the fundamental human rights of children to promote their development and well-being;
- **Two thousand, seven hundred and eighty-one (2,781)** engagements with Civic Education Clubs on various topics such as fundamental human rights and responsibilities and good governance. This was to inculcate in them the consciousness of good citizenship;
- **Radio/TV Engagements:** Several Radio and TV Discussion/Talk Shows were held to promote Tax Compliance, Good Sanitation practices and education on Anti-Corruption to curb corrupt practices in the Ghanaian society;
- There were community and other stakeholder engagements on Tax Compliance in collaboration with the Ghana Revenue Authority.

### (3) Patriotism and Good Citizenship

- **Nineteen thousand, four hundred and nine (19,409)** engagements with Basic schools across the country were carried out during the 2018 Citizenship Week Celebration under the Commission's overarching theme "**OUR NATION, OUR HERITAGE: CONSOLIDATING GHANA'S DEMOCRATIC GAINS**" with the sub-themes "**OUR TAXES BUILD A**



**GREAT GHANA” and “THE ENVIRONMENT AND YOU”.** The activities were used to admonish in-school youth on Good Citizenship and Patriotism particularly Tax Compliance as well as Good Environmental and Sanitation practices. This was done through interaction between the pupils and personalities identified as role models. Notable personalities included Mrs Samira Bawumia, wife of the Vice President of the Republic of Ghana, Mr Emmanuel Kofi Nti, Commissioner General of Ghana Revenue Authority, Mr Henry Yentumi, Technical Advisor to Commissioner General of Ghana Revenue Authority, Mrs Charlotte Osei, former Chairman, Electoral Commission of Ghana, Mr Kenneth Ashigbe, Chief Executive Officer, Ghana Chamber of Telecommunication, Mr Kafui Dey, Journalist of GH One TV.



MAD NKRUMAH AT GHANA INT. SCHOOL 1





**WIFE OF THE VICE PRESIDENT OF THE  
REPUBLIC OF GHANA, MRS. SAMIRA BAWUMIA  
AT NCCE'S CITIZENSHIP WEEK OUTREACH  
ON GOOD SANITATION PRACTICES**



**MR. SAMUEL ASARE  
AKUAMOAH**  
DEPUTY CHAIRMAN OPERATIONS  
MAIN SPEAKER-NCCE/COWBELLPEDIA  
CONSTITUTION QUIZ COMPETITION

**Redirect your Corporate Social Responsibilities to Civic Education**  
NCCE's Deputy Chairman, Operations tells Corporate bodies in Ghana

**We're pleased to collaborate with Cowbell to quiz students on the 1992 Constitution**  
*Mr. Samuel Asare Akuamoah*  
Deputy Chairman, Operations

Pupils will **display** their **knowledge** on the **1992 constitution.**

of NCCE/Cowbellpedia Constitution **quiz competition**

Facebook: nccagh, nccagh1 | Phone: 020 456 6002 / 020 456 6000 | Website: www.nccagh.org



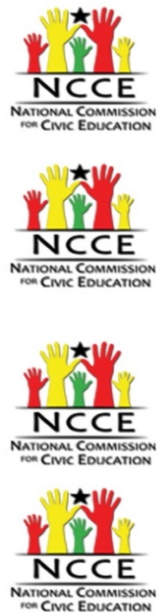
- MAD KATHLEEN WITH IMMIGRATION SERVICE 1







TAX EDUCATION BY GRA BOSS 1







CCA DIRECTOR ON TAX EDUCATION 1

- The Commission had engagements with the Security Services on transparency and accountability during this year's Constitution Week Celebration. The Security Services are Ghana Immigration Service, the Ghana National Fire Service, the Armed Forces, Ghana Prisons Service and the Ghana Police Service. The programme was to promote discipline and patriotism among the security services. It was also to remind them that they are stakeholders in the consolidation of democracy;



PRISONS BOSS CONTRIBUTING TO CIVIC EDUCATION 1





MAD NKRUMAH WITH GHANA POLICE SERVICE 1









- A total of **Two thousand, two hundred and sixty-four (2,264)** members of Civic Education Clubs in Senior and Junior High Schools from across the country paid visits to Parliament House, Supreme Court, Ghana Broadcasting Corporation, Kotoka International Airport, Graphic Communication Group, Osu Castle and the Akosombo Dam;







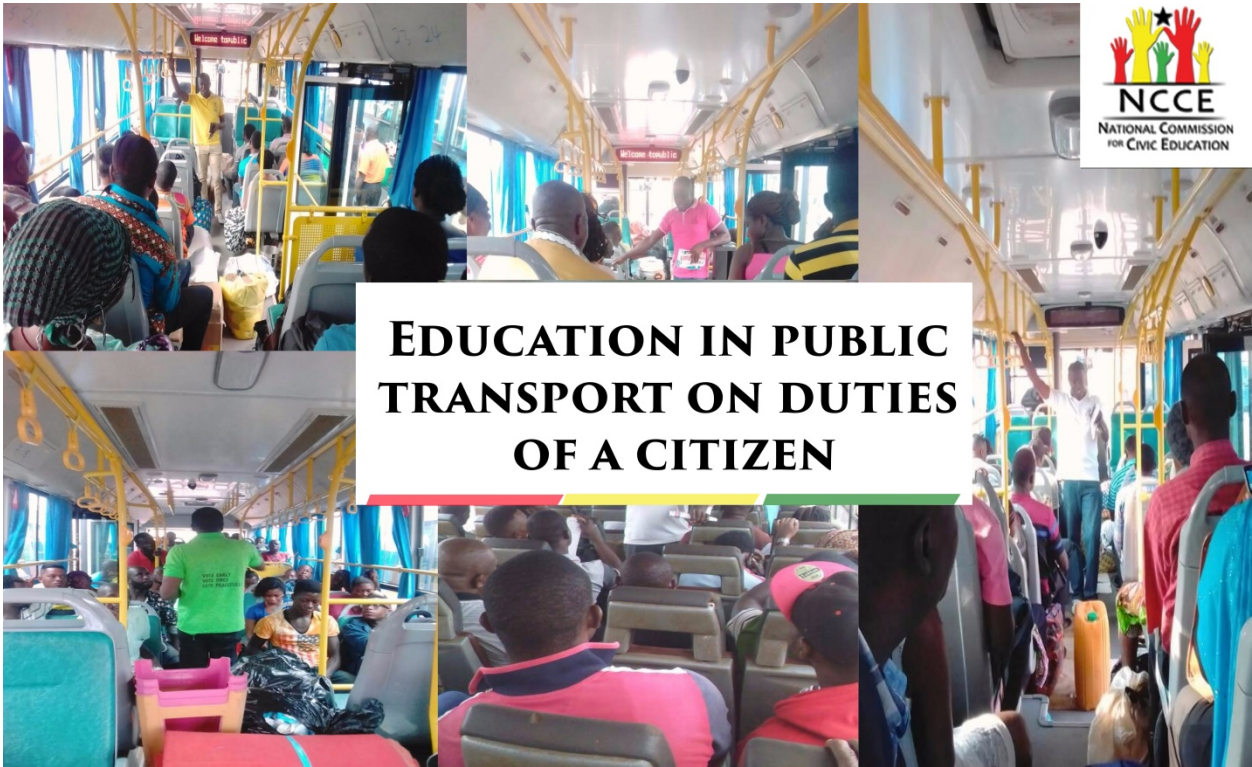
**NCCE REACHES OUT TO STUDENTS AND THE PUBLIC ON  
ANTI- CORRUPTION, RULE OF LAW  
AND PUBLIC ACCOUNTABILITY**



**CITIZENSHIP EDUCATION ON  
TAX COMPLIANCE TO  
INFORM THE PUPILS THAT TAXES  
BUILD A GREAT NATION.**







**EDUCATION IN PUBLIC  
TRANSPORT ON DUTIES  
OF A CITIZEN**



**NCCE REACHES OUT TO STUDENTS AND THE PUBLIC ON  
ANTI- CORRUPTION, RULE OF LAW  
AND PUBLIC ACCOUNTABILITY**







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- Semi-Final and Final Inter-University Quiz/Debate was organised under the theme “**Restoring our Ghanaian Values as Active Citizens**”. The competition which was also dubbed “*Civic Challenge*” elicited students’ knowledge of the 1992 Constitution and their readiness to defend it.



PUPIL OF BURMA CAMP JHS 1





## 2.6 Budget by Chart of Account

### 6.0- Programme, Sub-Programme and Natural Account Summary

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
<b>Programmes - National Commission for Civic Education</b>	<b>46,693,148</b>	<b>46,693,148</b>	<b>46,693,148</b>	<b>46,693,148</b>
<b>02701 - Management And Administration</b>	<b>13,978,080</b>	<b>13,978,080</b>	<b>13,978,080</b>	<b>13,978,080</b>
<b>02701001 - General Administration And Human Resource</b>	<b>12,440,889</b>	<b>12,440,889</b>	<b>12,440,889</b>	<b>12,440,889</b>
21 - Compensation of employees [GFS]	9,532,618	9,532,618	9,532,618	9,532,618
22 - Use of goods and services	1,846,400	1,846,400	1,846,400	1,846,400
27 - Social benefits [GFS]	86,871	86,871	86,871	86,871
31 - Non financial assets	975,000	975,000	975,000	975,000
<b>02701002 - Finance</b>	<b>601,999</b>	<b>601,999</b>	<b>601,999</b>	<b>601,999</b>
21 - Compensation of employees [GFS]	541,999	541,999	541,999	541,999
22 - Use of goods and services	60,000	60,000	60,000	60,000
<b>02701003 - Research, Gender &amp; Equality</b>	<b>411,699</b>	<b>411,699</b>	<b>411,699</b>	<b>411,699</b>
21 - Compensation of employees [GFS]	311,699	311,699	311,699	311,699
22 - Use of goods and services	100,000	100,000	100,000	100,000
<b>02701004 - Communication and Corporate Affairs</b>	<b>523,492</b>	<b>523,493</b>	<b>523,493</b>	<b>523,493</b>
21 - Compensation of employees [GFS]	443,492	443,493	443,493	443,493
22 - Use of goods and services	80,000	80,000	80,000	80,000
<b>02702 - Civic Education</b>	<b>32,715,068</b>	<b>32,715,068</b>	<b>32,715,068</b>	<b>32,715,068</b>
<b>02702001 - constitutional Awareness Creation</b>	<b>10,294,736</b>	<b>10,294,736</b>	<b>10,294,736</b>	<b>10,294,736</b>
21 - Compensation of employees [GFS]	9,923,084	9,923,084	9,923,084	9,923,084
22 - Use of goods and services	371,653	371,653	371,653	371,653
<b>02702002 - Deepening And Sustaining Civic Awareness</b>	<b>12,681,107</b>	<b>12,681,107</b>	<b>12,681,107</b>	<b>12,681,107</b>
21 - Compensation of employees [GFS]	12,309,454	12,309,454	12,309,454	12,309,454
22 - Use of goods and services	371,653	371,653	371,653	371,653



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## **PART B: BUDGET PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **1. Budget Programme Objectives**

- To effectively formulate policies and coordinate activities of the various Departments and Directorates within the Commission;
- To ensure the provision of adequate logistics, provide support services and improve management capacity for quality service delivery;
- To recruit, train and retain staff for effective and efficient service delivery.

#### **2. Budget Programme Description**

The Management and Administration programme covers all the activities of the Commission, Internal Audit, Programmes, Research, Gender and Equality, Communication and Corporate Affairs, Estate, Transport, Security and Finance that are necessary to create an environment for high quality civic education delivery.

The key functions include:

- Coordinating the activities of various departments and directorates within the Commission and ensuring the provision of adequate logistics;
- Improving resource mobilisation, financial management and reporting;
- Determining and reviewing policies, planning, research, monitoring and evaluation;
- Gathering data, processing information and improving Public Relations

The programme will be funded by Government of Ghana. The staff involved in the programme includes the Commission Members, six heads of departments, ten regional directors and 254 district directors and 6 sub-metro heads. There will be one administrative officer responsible for overseeing day to day administrative activities in the districts offices.

Some of the activities will include engaging staff and improving their capacity for effective and efficient civic education delivery and also monitoring staff for increased performance.





## 2.6 Budget by Chart of Account

### 6.0- Programme, Sub-Programme and Natural Account Summary

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
<b>02701 - Management And Administration</b>	<b>13,978,080</b>	<b>13,978,080</b>	<b>13,978,080</b>	<b>13,978,080</b>
<b>02701001 - General Administration And Human Resource</b>	<b>12,440,889</b>	<b>12,440,889</b>	<b>12,440,889</b>	<b>12,440,889</b>
21 - Compensation of employees [GFS]	9,532,618	9,532,618	9,532,618	9,532,618
22 - Use of goods and services	1,846,400	1,846,400	1,846,400	1,846,400
27 - Social benefits [GFS]	86,871	86,871	86,871	86,871
31 - Non financial assets	975,000	975,000	975,000	975,000
<b>02701002 - Finance</b>	<b>601,999</b>	<b>601,999</b>	<b>601,999</b>	<b>601,999</b>
21 - Compensation of employees [GFS]	541,999	541,999	541,999	541,999
22 - Use of goods and services	60,000	60,000	60,000	60,000
<b>02701003 - Research, Gender &amp; Equality</b>	<b>411,699</b>	<b>411,699</b>	<b>411,699</b>	<b>411,699</b>
21 - Compensation of employees [GFS]	311,699	311,699	311,699	311,699
22 - Use of goods and services	100,000	100,000	100,000	100,000
<b>02701004 - Communication and Corporate Affairs</b>	<b>523,492</b>	<b>523,493</b>	<b>523,493</b>	<b>523,493</b>
21 - Compensation of employees [GFS]	443,492	443,493	443,493	443,493
22 - Use of goods and services	80,000	80,000	80,000	80,000



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## **BUDGET SUB-PROGRAM SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.1: General Administration and Human Resource**

##### **1. Budget Sub-Programme Objective**

Effectively coordinate activities of the various Departments and Directorates within the Commission and to ensure the provision of adequate logistics for effective and efficient service delivery.

##### **2. Budget Sub-Programme Description**

This sub programme looks at the coordination of activities of the Commission through the offices of the Chairman.

- Issues directives that are consistent with the policy direction of the Commission;
- Provides logistics (e.g. procurement, transport etc.) for the smooth running of the Commission;
- Manages the assets of the Commission (i.e. administers the maintenance of properties, manage lease agreements etc.);
- Recruits, develops, places and retains human resource to enhance the delivery of Civic Education in line with the Commission's Strategic Plan.

Under General Administration and Human Resource, the number of staff delivering this sub-programme is ninety-two (92) with funding from Government of Ghana



### 3. Budget Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Capacity of staff built for effective service delivery	Percentage of staff trained	20%	15%	15%	15%	15%	15%
Improved Internal Auditing	Number of cost centres audited	227	254	254	254	254	254
Updates of assets register	Revised Assets Register	Bi-annual	Bi-annual	Bi-annual	Bi-annual	Bi-annual	Bi-annual
Existing Office Accommodation	Progress of work (Ho Regional Office)	0%	0%	30%	30%	30%	10%
Improved and new ones constructed	Progress of work (Head Office building)	-	10%	10%	40%	40%	10%
Staff maintained and Compensated	Number of staff	1,455	1,486	1,420	1,767	1,767	1,767

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main operations and projects to be undertaken by the sub-programme: -

Operation
<b>ADMINISTRATION</b>
<ul style="list-style-type: none"> <li>Internal management of the Commission</li> <li>Maintenance, Rehabilitation, Refurbishment and Upgrading of existing assets</li> </ul>

Projects
Continue and complete Ho NCCE Regional Office by December 2019
Construct head office building from 2019-2022
Upgrade Research Office Building by December, 2018







## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
<b>02701001 - General Administration And Human Resour</b>	<b>12,440,889</b>	<b>12,440,889</b>	<b>12,440,889</b>	<b>12,440,889</b>
21 - Compensation of employees [GFS]	9,532,618	9,532,618	9,532,618	9,532,618
22 - Use of goods and services	1,846,400	1,846,400	1,846,400	1,846,400
27 - Social benefits [GFS]	86,871	86,871	86,871	86,871
31 - Non financial assets	975,000	975,000	975,000	975,000



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.2: Finance**

##### **1. Budget Sub-Programme Objective**

Improve resource mobilization, financial management and reporting.

##### **2. Budget Sub-Programme Description**

This sub program considers the financial management practices of the Commission. Some of the activities undertaken include:

- Identifying other revenue streams apart from GOG;
- Maintaining the budget resources of the Commission;
- Ensuring compliance with accounting procedures and timely reporting;
- Maintaining proper accounting records;
- Ensuring budgetary control and management of assets, liabilities, revenue and expenditures;
- Preparing cash plan, budget performance reporting and final accounts as per the Public Financial Management Act, 2016 (Act 921).
- Ensuring controls under Performance Audit

As a financial compliance of the Commission, it ensures that all financial regulations are complied with and assets safeguarded. The unit consists of the headquarters and the ten regional offices. Regional Accountants oversee the financial administration of the various districts.

The total number of personnel required to operate this unit is seventeen (17) with funding from the Government of Ghana. The staff also assists in civic education delivery by going out with field officers to implement the Commission's program.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Preparation of financial reports	Number of Reports produced	5	5	5	5	5	5
Responding to audit reports	Internal Audit Reports produced	Annually	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly
	External Audit Reports produced	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report
Preparation of annual estimates	Budget Completed	31 <sup>st</sup> August	31 <sup>st</sup> August	31 <sup>st</sup> August	31 <sup>st</sup> August	31 <sup>st</sup> August	31 <sup>st</sup> August
Sourcing of external funding	Funds sourced	€ 100,000	€100,000	€100,000	€100,000	€100,000	€100,000

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
<b>AUDIT</b>	No project
• Internal Audit Operations	
<b>FINANCE</b>	
• Budget/Treasury and Accounting Activities	





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
02701002 - Finance	601,999	601,999	601,999	601,999
21 - Compensation of employees [GFS]	541,999	541,999	541,999	541,999
22 - Use of goods and services	60,000	60,000	60,000	60,000



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1:3: Research, Gender & Equality**

##### **1. Budget Sub-Program Objectives**

- To assess for information of Government, limitations to the achievement of true democracy arising from inequalities between different strata of the population;
- Ensuring mainstreaming gender in all the activities and programmes of the Commission;
- Promoting good governance in Ghana by contributing to reductions in corruption and improving accountability and compliance with the rule of law.

##### **2. Budget Sub-Program Description**

The sub-programme is responsible for:

- Conducting research (data collection, analysis and reporting)
- Ensuring gender equality in all activities of the Commission:
- Providing monitoring and supervisory support for activities at the National, Regional and District levels to provide assurance of the maintenance of high service delivery;

The Research, Gender and Equality Department is resourced with eleven (11) staff coordinating activities with co-opted staff from the district and regions with funding from Government of Ghana and other donor partners.



### 3. Budget Sub-Program Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Output	Output Indicator	Past years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Assessment of information on limitations to true constitutional democracy	Number of research activities undertaken	3	2	2	3	3	3
Promoting good governance in Ghana by contributing to reducing corruption and improving accountability in compliance with the rule of law.	Number of activities undertaken	2	2	3	1	3	1
	Number of reports produced	2	3	2	1	2	1
Mainstreaming gender in all activities of the Commission	Number of activities undertaken	2	2	2	1	1	1
Monitoring and Evaluation	Number in activities undertaken	2	5	6	4	3	3
	Number of reports produced	2	5	4	3	2	2



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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the sub-programme

<b>Operations</b>
Research, Gender Mainstreaming
Monitoring and Evaluation

<b>Projects</b>
Carry out research, facilitate gender mainstreaming and monitoring and evaluation on the Commission's activities





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
02701003 - Research, Gender & Equality	411,699	411,699	411,699	411,699
21 - Compensation of employees [GFS]	311,699	311,699	311,699	311,699
22 - Use of goods and services	100,000	100,000	100,000	100,000





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## **BUDGET SUB-PROGRAM SUMMARY**

### **PROGRAMME 1: MANAGEMENT AND ADMINISTRATION**

#### **SUB-PROGRAMME 1.4: Communications and Corporate Affairs**

##### **1. Budget Sub-Programme Objective**

To inform and sustain understanding of the Commission's activities in order to improve on the Commission's corporate image, increase visibility and strengthen constitutional democracy among the citizenry.

##### **2. Budget Sub-Programme Description**

The sub-programme is responsible for the following:

- Improve corporate image and public relations;
- Increase and deepen awareness of the Commission's activities;
- Increase media visibility and media relations;
- Provide media coverage for all activities of the Commission;
- Coordinate and distribution of educational materials;
- Establish and maintain network systems in all 271 operational centres (Head Office, 10 Regional Offices, 254 Districts, 6 Sub-metro offices of the Commission)

Number of staff delivering the sub-program is thirteen (13) with funding from Government of Ghana.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main output, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Improved media visibility	Democracy Education - Youth Activities - community Based Activities						
	Citizenship Week Project Citizen Electronic Constitution Democracy Lecture Number of dialogue held	127	130	130	130	130	130
Improved image and increased publicity	Number of activities launched	15	18	21	21	21	15
	Number of communication materials produced	16	16	16	20	20	20

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
Corporate Affairs and Public Relations	Purchase of Computers and Accessories, Audio-Visual Equipment
Media Relations	Coverage of activities, feature articles and commentaries, Newspaper advertisement, Radio and TV Discussions, Social Media, Website
Information, Education and Communication	Printing of Posters, Flyers, Stickers, T-shirts, Bill Boards, Pull-Up Banners, Backdrops, Annual Reports, Research Reports





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
02701004 - Communication and Corporate Affairs	523,492	523,493	523,493	523,493
21 - Compensation of employees [GFS]	443,492	443,493	443,493	443,493
22 - Use of goods and services	80,000	80,000	80,000	80,000



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## **BUDGET PROGRAMME SUMMARY**

### **PROGRAMME 2: Civic Education**

#### **1. Budget Programme Objective**

To promote and sustain constitutional democracy, inculcate in the Ghanaian citizenry the awareness of their rights and obligations through civic education.

#### **2. Budget Programme Description**

This programme develops among the citizenry, a culture of democracy through awareness creation, sensitization and participation.

The NCCE has played and continues to play key roles in social and political development by providing the requisite awareness and sensitization which have encouraged many citizens to exercise their civic rights and responsibilities in attainment of selected SDGs 4.7; 16.5; 16.6; 16.10. These areas include:

- Citizens' participation in the electoral process
- Awareness creation and good sanitation practices
- Citizens participation in community/local development
- Women's empowerment to participate in political development
- Promoting the protection of the rights of children, the vulnerable, persons with disability and the excluded in society
- Promoting patriotism and good citizenship among the youth
- Promoting Anti-Corruption, Rule of Law and Accountability
- NACAP and related issues

The NCCE recognising the broad challenges and demands of democracy, encourages partnership and collaboration with MMDAs and institutions in the implementation of cross cutting issues such as HIV/AIDs, Gender Mainstreaming, Peace and Conflict Resolution Measures, Revenue Generation and Tax Education, Education/Sensitization of Public Financial Management Act, 2016 (Act 921), Environmental sustainability and general mobilization of the citizenry for national development.

The programme would be done in 42,500 communities in the country and it will involve daily activity throughout the year to be executed by 1,420 staff with funding by Government of Ghana. The activities to be undertaken cut across all age groups (from basic school youth to adults) while the Constitutional Awareness Education involves the entire citizenry.





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Deepening of Civic Awareness is targeted at achieving *Sustainable Development Goals (SDGs) Goal 16.6: Develop effective, accountable and transparent institutions* at all levels.





## 2.6 Budget by Chart of Account

### 6.0- Programme, Sub-Programme and Natural Account Summary

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
<b>02702 - Civic Education</b>	<b>32,715,068</b>	<b>32,715,068</b>	<b>32,715,068</b>	<b>32,715,068</b>
<b>02702001 - constitutional Awareness Creation</b>	<b>10,294,736</b>	<b>10,294,736</b>	<b>10,294,736</b>	<b>10,294,736</b>
21 - Compensation of employees [GFS]	9,923,084	9,923,084	9,923,084	9,923,084
22 - Use of goods and services	371,653	371,653	371,653	371,653
<b>02702002 - Deepening And Sustaining Civic Awareness</b>	<b>12,681,107</b>	<b>12,681,107</b>	<b>12,681,107</b>	<b>12,681,107</b>
21 - Compensation of employees [GFS]	12,309,454	12,309,454	12,309,454	12,309,454
22 - Use of goods and services	371,653	371,653	371,653	371,653
<b>02702003 - Patriotism and Good citizenship</b>	<b>9,739,225</b>	<b>9,739,225</b>	<b>9,739,225</b>	<b>9,739,225</b>
21 - Compensation of employees [GFS]	9,367,573	9,367,573	9,367,573	9,367,573
22 - Use of goods and services	371,653	371,653	371,653	371,653



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 2: CIVIC EDUCATION**

#### **SUB-PROGRAMME 2.1: Constitutional Awareness Creation**

##### **1. Budget Sub-Programme Objective**

To create and sustain within the society the awareness of the principles and the objectives of the 1992 Constitution;

##### **2. Budget Sub-Programme Description**

Under this, the National Commission for Civic Education (NCCE) seeks to play and continue to play key roles in social and political development by providing the awareness and sensitisation which will encourage citizens to exercise their civic rights and responsibilities. The activities are executed under the following areas:

- The promotion of awareness on the protection of the rights of children, persons with disability, the vulnerable and the excluded in the society.
- Awareness creation on good sanitation practices and Environmental Governance as a whole.
- Public Education/Awareness Creation on the Election of MMDCEs in Ghana.
- Public Education on Increased Citizens Participation in Local Governance and the 2019 District Level Elections (DLEs).
- Education to improve Tax Compliance by the public
- Making the constitution available in English and other Ghanaian languages.
- Creating platforms to educate and sensitize the public on the tenets of the constitution.
- Instilling civic dispositions such as support for human rights, equal rights and the importance of active political participation beyond working to promote the common goal.
- Focusing on building cognitive civic skills to enable citizens to synthesize information on political and civic life and public issues.
- Constitution/Citizenship Week Celebration.
- Education on the Public Financial Management Act, 2016 (Act 921).
- Education/Sensitisation on Child Protection.
- Constitution Game/E-Quiz Competitions.
- Seeking to develop civic knowledge which itself requires understanding of the principles and practice of democracy. As such representatives of democracy, the rule of law, human rights, citizenship, civil society and the market economy are important subject area.
- Engendering participatory civic skills such as working with others in collaborative deliberations and decision making and how to peacefully influence debate.



The Sub Programme involves intensive work conducted by 254 districts and 10 regional offices and the headquarters of the Commission.

The Civic Education sub-programme which is the core function of the National Commission for Civic Education has four hundred and four (404) staff with about 55% of the programme funded by the Government of Ghana with other development partners contributing 45% of its annual budget.

### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
A well informed citizens	Number of communities/groups sensitized	10,000	40,000	25,000	25,000	20,000	20,000
Civic disposition instilled in the citizenry on human rights, equal rights and active political participation	Number of communities/groups sensitized	20,000	20,000	20,000	20,000	20,000	20,000
Cognitive civic skills built to enable citizens synthesize information on political and civic life and public issues.	Number of communities/groups sensitized	20,000	40,000	20,000	20,000	20,000	20,000





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#### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the Sub-programme

<b>Operations</b>	<b>Projects</b>
Create and sustain awareness among citizens annually on Good Governance at all levels of society from 2019 to 2022.	Acquire Thirty- Seven (37) vehicles Purchase of Public Address Systems





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
02702001 - constitutional Awareness Creation	10,294,736	10,294,736	10,294,736	10,294,736
21 - Compensation of employees [GFS]	9,923,084	9,923,084	9,923,084	9,923,084
22 - Use of goods and services	371,653	371,653	371,653	371,653



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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 2: CIVIC EDUCATION**

#### **SUB-PROGRAM 2.2: Deepening and Sustaining Civic Awareness**

##### **1. Budget Sub-Programme Objective**

To formulate, implement and oversee programme intended to inculcate in the citizens of Ghana awareness of their civic responsibilities and appreciation of their rights and obligations as free people of Ghana.

##### **2. Budget Sub-Programme Description**

This sub programme seeks to educate and encourage the public to defend the constitution at all times against all forms of abuse and violation. It can be seen through the following areas:

- Educate the citizenry to understand and appreciate operations of National and Local Governance systems;
- Foster civic advocacy to nurture the culture of rights and responsibilities;
- Effective Citizens' participation in issues of governance at all levels;
- Engage citizens on the National Anti-Corruption Action Plan (NACAP);
- General civic knowledge generates greater support for democratic values;
- Citizens have more consistent views across issues and across time;
- Civic knowledge, particularly related to political institutions and processes to allow individuals to better understand political events and interpret new information into their pre-existing framework;
- Empowerment of the excluded/marginalised to participate in political development.

The Sub Programme will involve intensive work conducted by 254 districts, 10 regional offices and the headquarters of the Commission with staff strength of five hundred and four (504). 99% of the programme will be funded by the Government of Ghana with other donors contributing 1% of the Commission's annual budget.



### 3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Citizenry educated on fairness, objectivity, truthfulness to promote national cohesion	Number of communities/groups educated	10,000	25,000	20,000	20,000	20,000	20,000
Increased public outreach and civic engagement activities	Number of outreach programmes	32,000	35,500	40,500	20,000	40,000	40,000

### 4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
<b>Promoting Citizens Participation In Governance</b> <ul style="list-style-type: none"> <li>Collaborate with Electoral Commission to sensitize the citizenry to reduce acrimony and create a free political environment</li> </ul>	<b>No Projects</b>
<input checked="" type="checkbox"/> Observe Citizenship/Constitution Week Celebration throughout the country	





## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
02702002 - Deepening And Sustaining Civic Awareness	12,681,107	12,681,107	12,681,107	12,681,107
21 - Compensation of employees [GFS]	12,309,454	12,309,454	12,309,454	12,309,454
22 - Use of goods and services	371,653	371,653	371,653	371,653





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## **BUDGET SUB PROGRAMME SUMMARY**

### **PROGRAMME 2: CIVIC EDUCATION**

#### **SUB-PROGRAMME 2.3: Patriotism and Good Citizenship**

##### **1. Budget Sub-Programme Objective**

To implement and sustain programme intended to inculcate in the youth virtues and values of good citizenship.

##### **2. Budget Sub-Programme Description**

The sub programme seeks to instil in the youth patriotism and good citizenship.  
The areas include:

- Nurturing the youth to be patriotic and good citizens;
- Inculcating in the youth democratic values to encourage them to stand up for Ghana at all times;
- Empowering and encouraging the youth to participate in issues of governance at all levels;
- Creating platforms at the primary, secondary and tertiary levels and amongst out-of-school youth for civic engagements
- Educating the youth to appreciate the duties of citizens.
- Deepening the knowledge of the Constitution among the youth in the Primary, Secondary and Tertiary levels

The Sub-programme targets the youth (5-25 yrs.) and involves intensive work in all 254 districts, 10 regional office and headquarters of the Commission with staff strength of three hundred and eighty-one (381). The programme is funded by the Government of Ghana.



### 3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Youth educated on good citizenship and patriotism	Number of programmes undertaken	6	6	6	6	6	6
	Number of schools visited	4,000	8,500	10,000	15,000	20,000	20,000

### 4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operations	Projects
<b>Promotion Of Peace And Good Citizenship</b>	No Projects
✓ Use Civic Clubs to educate the youth on Good Citizenship	



## 2.8. Budget by Chart of Account

### 8 - Sub-Programme and Natural Account

**Entity:** 027 - National Commission for Civic Education (NCCE)

**Funding:** All Source of Funding

**Year:** 2019 | **Currency:** GH Cedi

**Version 1**

	2019	2020	2021	2022
02702003 - Patriotism and Good citizenship	9,739,225	9,739,225	9,739,225	9,739,225
21 - Compensation of employees [GFS]	9,367,573	9,367,573	9,367,573	9,367,573
22 - Use of goods and services	371,653	371,653	371,653	371,653





## 1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 027 - National Commission for Civic Education (NCCE)  
Year: 2019 | Currency: GH Cedi  
Version 1

	GoG				IGF				Funds / Others				Donors			Grand Total
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services	Capex	Total		
027 - National Commission for Civic Education (NCCE)	42,429,919	2,173,271	975,000	45,578,190								1,114,958		1,114,958	46,693,148	
02701 - HEADQUARTERS	42,429,919	2,173,271	975,000	45,578,190								1,114,958		1,114,958	46,693,148	
0270101 - Gen. Admin	42,429,919	2,173,271	975,000	45,578,190								1,114,958		1,114,958	46,693,148	
0270101001 - Gen. Admin	42,429,919	2,173,271	975,000	45,578,190								1,114,958		1,114,958	46,693,148	











REPUBLIC OF GHANA

## MINISTRY OF FINANCE

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