



REPUBLIC OF GHANA

**MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)
FOR 2019-2022**

**MINISTRY OF JUSTICE AND
ATTORNEY-GENERAL'S
DEPARTMENT**

*PROGRAMME BASED BUDGET ESTIMATES
For 2019*



*On the Authority of His Excellency Nana Addo Dankwa Akufo-Addo,
President of the Republic of Ghana*



MINISTRY OF JUSTICE AND ATTORNEY-GENERAL'S DEPARTMENT



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1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice)

YTD: Year Total 2019 | Currency: GH Cedi

Version 1

	GoG			IGF			Funds / Others				Donors		Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
03301 - Management And Administration	3,130,686	1,357,910	4,234,539	8,723,135										8,723,135
03301001 - General Administration	1,722,260	1,159,910	4,234,539	7,116,709										7,116,709
03301002 - Finance	181,032	34,000		215,032										215,032
03301003 - Human Resource Management	305,437	40,000		345,437										345,437
03301004 - Policy Planning; Budgeting; Monitoring And Evaluation	118,333	68,000		186,333										186,333
03301005 - Statistics; Research; Information And Public Relations	574,011	26,000		600,011										600,011
03301006 - Internal Audit	229,613	30,000		259,613										259,613
03302 - Law Administration	63,204,912	3,323,819	3,231,782	69,760,513		15,411,024	2,687,194	18,098,218						87,858,731
03302001 - Law Report And Reviews	3,422,783	137,650	159,350	3,719,783		495,000		495,000						4,214,783
03302002 - Promotion Of Rule Of Law	44,423,196	1,967,044	2,390,228	48,780,468										48,780,468
03302003 - Copyright And Entity Administration	6,368,951	171,491	168,531	6,708,973		14,916,024	2,687,194	17,603,218						24,312,191
03302004 - Legal Aid Services	8,277,534	690,445	240,715	9,208,694										9,208,694
03302005 - Law Reform	712,448	357,189	272,958	1,342,596										1,342,596
03303 - Management Of Economic And Organised Crime	20,291,493	1,039,004	238,803	21,569,300										21,569,300
03303000 - Management Of Economic And Organised Crime	20,291,493	1,039,004	238,803	21,569,300										21,569,300
03304 - Legal Education	4,439,479	81,401	81,969	4,602,849	6,244,862	6,266,940	717,898	13,229,700						17,832,549
03304001 - Professional And Career Development	4,439,479	81,401	81,969	4,602,849	6,244,862	6,266,940	717,898	13,229,700						17,832,549
Grand Total	91,066,570	5,802,133	7,787,093	104,655,796	6,244,862	21,677,964	3,405,092	31,327,918						135,983,714



PART A: STRATEGIC OVERVIEW OF THE OFFICE OF THE ATTORNEY GENERAL AND MINISTRY OF JUSTICE

1. NMTDPF Policy Objectives

The NMTDPF contains five (5) Policy Objectives that are relevant to the Office of the Attorney General and Ministry of Justice.

These are as follows:

- Promote access and efficiency in delivery of Justice
- Promote the fight against corruption and economic crimes
- Ensure improved fiscal performance and sustainability
- Develop a competitive creative arts industry
- Enhance capacity for policy formulation and coordination

2. Mission

The Office of the Attorney General and Ministry of Justice is essentially a professional and service Ministry providing professional legal services to all MDAs, MMDAs, other Agencies of the State requiring such services and the public as a whole.

3. Goal

To provide quality advice and legal service to the Government and the People of Ghana.

4. Core Functions

The Office of the Attorney General and Ministry of Justice is responsible for the formulation of policies, supervision and monitoring of the programmes of activities of the departments and agencies under the Ministry and evaluate their performance and to ensure equality of access to justice and treatment before the law for all.

The Mandate of the Attorney-General as provided for under article 88 of the Constitution includes the following:

- To provide legal advice to the Government.
- The initiation and conduct of all prosecutions of criminal offences.
- The institution and conduct of all civil cases and all civil proceedings against the State shall be instituted against the Attorney-General as defendant.
- The Attorney-General shall have audience in all courts in Ghana.

Aside the above functions under article 88, the Office of the Attorney-General is also responsible for the following:

- drafting legislation and vetting of subsidiary legislation



- reviewing agreements for MDAs

Other departments and agencies under the Office have the following functions:

- To provide professional Legal education and ensure high standards of professional conduct of Lawyers.
- To prevent and detect organized crime and generally to facilitate the confiscation of the proceeds of crime.
- To produce and publish Ghana Law Reports and Review of Ghana Law to strengthen the capacity of lawyers and Judges.
- To provide free legal services to the indigent and vulnerable and resolve conflicts among them through mediation
- To implement copyright and copyright related laws and regulations and provide for copyright administration.
- To conduct research and make recommendation of reform of the law in the Country.
- To undertake the registration of Businesses, Marriages, protection of Industrial Property Rights and Administration of Estates.

5. Policy Outcome Indicators and Targets

Outcome Indicator Description	Unit of Measurement	Baseline		Latest Status		Targets	
		Year	Value	Year	Value	Year	Value
Business Registration improved	The ratio of the number of applications received against the numbers registered expressed in %.	2016	95%	2018	79%	2022	100%
Marriage Registration improved	The ratio of the number of applications received against the numbers registered expressed in %.	2016	95%	2018	58%	2022	100%
Trademarks registered	The ratio of the number of applications received against the numbers registered expressed in %.	2016	86.7%	2018	74.9%	2022	90%
ADR mediation improved	The ratio of the number of cases resolved to the total number of cases received under the Legal Aid Scheme expressed in %	2016	66.7%	2018	47.3%	2022	60%
Improved legal service delivery	Number of lawyers called to the bar	2016	85%	2018	71.6%	2022	90%
	Percentage of number of corruption cases recorded and investigated by EOCC	2016	94%	2018	88.75%	2022	95%



	Percentage of number of civil litigation cases initiated and won	2016	56%	2018	45%	2022	70%
	Percentage of number of cases received and prosecuted	2016	61.5%	2018	47%	2022	70%
Copyright services improved	Percentage of number of anti-piracy exercises done	2016	66.7%	2018	50%	2022	100%
	Percentage of registered creative arts work	2016	99.5%	2018	50.6%	2022	100%
Revenue generation improved	The % increment in revenue generation as against the baseline	2016	95%	2018	76.8%	2022	100%

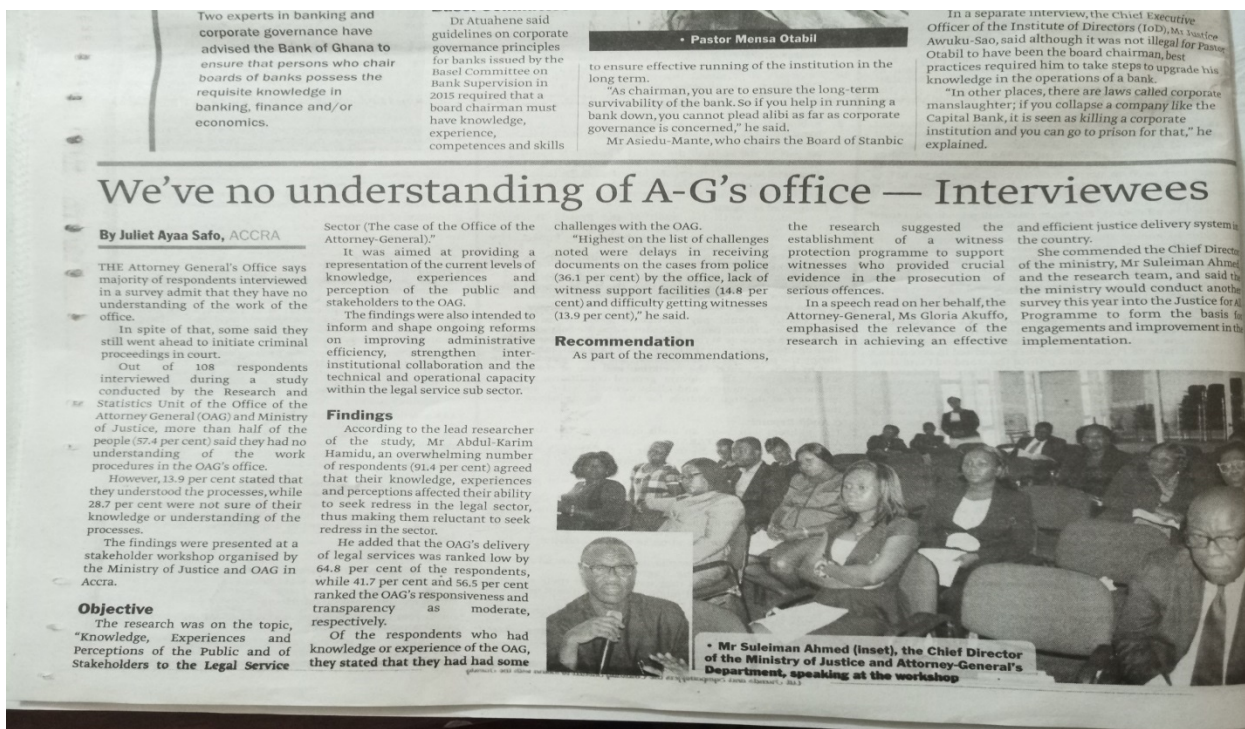
6. PERFORMANCE OF 2018

MANAGEMENT AND ADMINISTRATION PROGRAMME.

The Policy Planning Monitoring and Evaluation Unit conducted a mid-year monitoring exercise to ascertain the level of implementation of the Office activities/programmes in the sector medium term development plan. The unit also prepared and submitted the 2017 Annual Progress Report as well as the 2018-2021 Sector Medium Term Development Plan (SMTDP) to the National Development Planning Commission (NDPC). Ten (10) administrative staff had being trained in Scheme of Service. The Office also recruited fifty (50) Assistant State Attorneys to enhance performance of the Office in the discharge of Attorney-General's mandate.

In 2018, the Ministry organized a stakeholders' workshop at the British Council on the 9th August, 2018 to disseminate the research findings and recommendations of its 2017 research on the Knowledge, Experiences and perceptions of stakeholders of the Office of the Attorney-General conducted by the Research Unit.





The Ministry sponsored the training of 10 administrative staff in various Scheme of Service programmes, 10 drivers trained in safety practices and proper procedure. The Ministry plans to organize a stakeholders' workshop to disseminate the research findings and recommendations of its 2018 research conducted by the Research Unit on stakeholders'



perceptions on the impact of Justice for all programme on access to Justice for vulnerable groups (Remand prisoners) in Ghana. The study seeks to determine Stakeholders' perception on the impact and effectiveness of the JFAP and access to justice for remand prisoners in Ghana and ascertain the level of progress in decongesting the prisons.

LAW ADMINISTRATION

PROMOTION OF RULE OF LAW

The Civil division successfully defended an arbitration involving the state in the case of Tropical Glass Company Limited Vs Divestiture Implementation Committee, Attorney General to recover a sum of Seven Hundred and Twenty pounds (£720,000.00) equivalent to GH¢ 4,346,136.00 being arrears of rent from 1991 to 1999, plus a compound interest amount of Twelve million, four hundred and thirty thousand, three hundred and fifty-three Ghana Cedis and ninety-four pesewas (Ghc12, 430,353.94). A cost of One Hundred Thousand Ghana Cedis (Ghc100, 000) was awarded to the state.

The **Civil Division** again successfully defended an arbitration brought before the state in the case of **NDK Financial Services Limited Vs Kwashie Taylor: Attorney General-Third party**. The court found that the plaintiff was not entitled to the claim of indemnity against the state and was accordingly dismissed. A payment of the sum of Six Hundred and Fifty-Two Thousand, Three Hundred and Ten Ghana Cedis and Forty pesewas (GH¢652,310.40) was recovered with an interest at the prevailing bank rate from 4th June, 2014 till the date of final payment. A cost of Fifty Thousand Ghana Cedis (GH¢50,000.00) was awarded against the Plaintiff. The Civil Division also represented the State in Two hundred and eighty-seven (287) civil cases against the state. The Civil Division received One hundred and fifty-six (156) petitions from other MDAs and the public, and has acted on about 60% of the petitions received. Again, the Civil Division reviewed Thirty-five (35) State contracts for MMDAs and MDAs.

The Drafting Division as at September, 2018 had drafted the following; 13 Substantive Legislation eg. Legal Aid Commission Act, 2018 (Act 977), Witness Protection Act, 2018 (Act 975), 47 Legislative Instruments and 64 Executive Instruments.

The Prosecution Division was able to successfully prosecute the case involving The Republic Vs Phillip Akpeena Assibit, Abuga Pele for their roles in defrauding and causing financial loss to the state through the Ghana Youth Employment and Entrepreneurial Development Agency (GYEEDA) to the tune of \$1,948,626.28. The court found both accused persons guilty of all the 19 counts charged against them and were sentenced to 18 years with hard labour.

The Prosecution Division again successfully prosecuted the case involving the Republic Vs Fuseini Hamza. The accused person was a cashier at the Ghana Revenue Authority (GRA) office at Tamale. Investigations revealed that the accused person failed to lodge an amount of



Ghc2,043,774.30 into the Bank and was charged with stealing and offence of money laundering. At the end of the trial, the accused person was found guilty and sentenced to 12 years imprisonment with hard labour.

The Prosecution Division as at September, 2018 received Four hundred and twenty (420) criminal cases and prosecuted two hundred and eighty-seven (287) at the various courts across the country. The Prosecution Division advised on ninety-seven (97) criminal cases received from the Police Criminal Investigations Department.

LAW REPORTS AND REVIEWS

The Council for Law Reporting as at September, 2018 had published 1,000 copies of the 2013-2015 Ghana Law Report Vol. 2. Preparation of manuscripts for the publication of the 2016-2017 vol.1 GLRisalso60% complete while the vol.2 GLRis40% complete. The Council for Law Reporting again published 500 copies of 2011-2015 Review of Ghana Law. Preparation of manuscripts for the publication of the 2016-2017 Review of Ghana Law is 50% complete.

LEGAL AID SCHEME

The Legal Aid Scheme as at September, 2018 had received 1,438 court cases out of which, 664 cases are in court. The Scheme received 5,715 cases and resolved 3,758 cases through Alternative Dispute Resolution (ADR) as at September.

The scheme has ensured the passage of the legal Aid Commission Bill in consonance with the recommendation of a constitutional review Commission. The Office sourced 42 private legal practitioners to represent the vulnerable and excluded in court. The Legal Aid Scheme opened three (3) additional district offices. The Office validated training manual on Anti-Corruption and trained staff on anti-corruption principle and practices. Five (5) radio and two (2) television public education programmes were organized by the office.

LAW REFORM COMMISSION

The Law Reform Commission as at September, 2018, had prepared a draft report on Occupiers' liability. The Law Reform Commission held an expert round table conference with stakeholders on Law of Tort (Occupiers Liability) to produce the final draft report for amendment.

Research paper on the review of the Arms and Ammunition Law 1972(NRCD 9) have been prepared by the Law Reform Commission.

COPYRIGHT AND ENTITY ADMINISTRATION (COPYRIGHT OFFICE)

The Copyright Office as at September, 2018 registered743copyright protected works. A study on the contribution of copyright industries to GDP has commenced and currently on-going. The Copyright Monitoring Team produced educative videos on copyright for circulation on various social media platforms as part of efforts geared towards building respect for copyright



and launched the Copyright Education Campaign at the Coconut Grove Hotel. A total of 5 educative programmes have been carried out on radio and TV.

It conducted two (2) anti-piracy activities in Accra and also embarked on a 12-day sensitization and awareness creation programme dubbed “Copyright at your Doorstep” for shop owners in Kumasi.

COPYRIGHT AND ENTITY ADMINISTRATION (REGISTRAR-GENERAL’S DEPARTMENT)

The Registrar-General’s Department as at September, 2018, had generated GHC70,919,768.53. The Registrar-General’s Department filed 1,306 Trademarks and registered 1,283 Trademarks. The Registrar-General’s Department also registered 65,807 businesses and 1,684 marriages.

The Registrar-General’s Department in 2019 envisages to register 96,800 businesses, 2,800 marriages, 1,200 trademarks and generate GH¢ 84,750,000. The Department also intends to have offices in the Eastern and Brong-Ahafo regions. The Department will also complete the Kumasi office building project which is about 95% complete.

MANAGEMENT OF ECONOMIC AND ORGANISED CRIME

The Economic and Organized Crime Office (EOCO) as at September, 2018, recovered an amount of GH¢7,426,519.94 as a direct recovery into the consolidated account and GH¢164,000.05 as an indirect recovery to relevant institutions from proceeds of crime and had one (1) confiscation. A total of Four Hundred and Forty-Six (446) cases have been investigated and Thirty-four (34) cases prosecuted at the various courts with two (2) Court convictions secured. Nine (9) Senior High Schools and Three (3) Basic Schools were covered under the Senior High School sensitization programme on cyber-crime. In capacity building, the office trained 423 staff in local courses and 95 in foreign courses.

For 2019, EOCO intends promoting awareness on cyber and economic crimes through educative programmes.

LEGAL EDUCATION

The General Legal Council (Law School) has successfully disposed of 61 disciplinary cases out of 83 Complaints received. The Law School trained and called to the bar 317 lawyers in 2018. The Law School conducted entrance examination for 1,818 applicants for admission into the school and envisages admitting 600 law students in the 2018/2019 academic year for the Professional Law Course.





7. EXPENDITURE TREND

The Office of the Attorney-General and the Ministry of Justice as well as its departments and agencies had a budget allocation of GH¢ 74,687,584.00 for 2016. The allocation was made up of a GoG amount of GH¢ 56,726,164.00 and an IGF amount of GH¢ 17,961,420.

The allocated GoG amount provisioned GH¢ 55,711,019.00 for Compensation of Employees (CoE) and GH¢ 1,015,145.00 for Goods and Services only. The IGF allocation included an amount of GH¢ 1,560,324.00 for Compensation of Employees, GH¢ 9,396,240 for Goods & Services and GH¢ 6,504,856.00 for Capex.

The actual GoG expenditure of the office for 2016 amounted to a total of GH¢ 88,661,065.01. Out of this total, the actual expenditure on compensation of employees was GH¢ 45,350,369.61 and GH¢ 10,572,990.55 on goods and services.

For 2016, the actual IGF expenditure amounted to GH¢ 28,349,098.56, with GH¢ 3,602,391.57 having been expended on CoE, GH¢ 21,903,465.06 on Goods and Services and GH¢ 2,843,211.93 on Capex.



The actual expenditure from donor funds stood at GH¢ 2,328,367.48, with an amount of GH¢ 235,489.45 expended on Goods and Services and GH¢ 2,092,878.03 on capex.

Again, for 2017, the entire sector was allocated an amount of GH¢ 90,728,106.32 which comprised a GoG amount of GH¢ 75,178,490.32 and an IGF amount of GH¢ 15,549,616.00. The GoG allocation provisioned an amount of GH¢ 59,019,015.32 for Compensation, GH¢ 4,159,475.00 for Goods and Services, and GH¢ 12,000,000.00 for capex.

The IGF allocation also provisioned an amount of GH¢ 2,475,139.00 for CoE, GH¢ 8,679,071.00 for G&S and GH¢ 4,395,406.00 for Capex.

Out of the GH¢ 90,728,106.32 which was allocated to the sector, an amount of GH¢ 71,151,993.49 was expended from both GoG and IGF. The expenditure included GH¢ 60,475,227.96 for compensation of employees, GH¢ 9,855,454.90 for goods and services, and GH¢ 821,310.63 for capex.

The breakdown of the 2018 budget allocation of GH¢ 110,357,163.00 as follows: the total GoG amount allocated was GH¢ 93,681,211.00 and included GH¢ 77,862,471.00 for CoE, GH¢ 7,621,800.00 for G&S and GH¢ 8,196,940.00 for Capex. An IGF amount of GH¢ 16,675,952.00 was also allocated which provisioned for GH¢ 1,931,738.00 for CoE, GH¢ 9,846,266.00 for G&S and GH¢ 4,897,948.00 for Capex.

For 2018, as at September, the Ministry had expended an amount of GH¢ 77,900,093.62 for both IGF and GoG. A total GoG amount of GH¢ 61,714,249.73 (CoE-GH¢ 49,033,123.49, G&S-GH¢ 12,511,983.83 and Capex-GH¢ 169,142.41) and an IGF amount of GH¢ 16,185,843.89 (CoE-GH¢ 998,140.80, G&S-GH¢ 8,516,735.72 and Capex-GH¢ 6,670,967) were incurred on expenditure.

Expenditure table under trend analysis as at September, 2018 for **GoG**

Budget GH¢	Release GH¢	Variance GH¢	% Variance
93,681,211.00	61,714,249.73	31,966,961.27	34.12

Expenditure table under trend analysis as at September, 2018 for **IGF**

Budget GH¢	Release GH¢	Variance GH¢	% Variance
16,675,952.00	16,185,843.89	490,108.11	2.94



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
Programmes - Office of the Attorney General and Ministry	135,983,714	135,983,714	135,983,714	135,983,714
03301 - Management And Administration	8,723,135	8,723,135	8,723,135	8,723,135
03301001 - General Administration	7,116,709	7,116,709	7,116,709	7,116,709
21 - Compensation of employees [GFS]	1,722,260	1,722,260	1,722,260	1,722,260
22 - Use of goods and services	1,149,910	1,149,910	1,149,910	1,149,910
28 - Other expense	10,000	10,000	10,000	10,000
31 - Non financial assets	4,234,539	4,234,539	4,234,539	4,234,539
03301002 - Finance	215,032	215,032	215,032	215,032
21 - Compensation of employees [GFS]	181,032	181,032	181,032	181,032
22 - Use of goods and services	34,000	34,000	34,000	34,000
03301003 - Human Resource Management	345,437	345,437	345,437	345,437
21 - Compensation of employees [GFS]	305,437	305,437	305,437	305,437
22 - Use of goods and services	40,000	40,000	40,000	40,000
03301004 - Policy Planning; Budgeting; Monitoring And Evalua	186,333	186,333	186,333	186,333
21 - Compensation of employees [GFS]	118,333	118,333	118,333	118,333
22 - Use of goods and services	68,000	68,000	68,000	68,000
03301005 - Statistics; Research; Information And Public Relati	600,011	600,011	600,011	600,011
21 - Compensation of employees [GFS]	574,011	574,011	574,011	574,011
22 - Use of goods and services	26,000	26,000	26,000	26,000
03301006 - Internal Audit	259,613	259,613	259,613	259,613
21 - Compensation of employees [GFS]	229,613	229,613	229,613	229,613
22 - Use of goods and services	30,000	30,000	30,000	30,000
03302 - Law Administration	87,858,731	87,858,731	87,858,731	87,858,731



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03302001 - Law Report And Reviews	4,214,783	4,214,783	4,214,783	4,214,783
21 - Compensation of employees [GFS]	3,422,783	3,422,783	3,422,783	3,422,783
22 - Use of goods and services	624,650	624,650	624,650	624,650
27 - Social benefits [GFS]	7,500	7,500	7,500	7,500
28 - Other expense	500	500	500	500
31 - Non financial assets	159,350	159,350	159,350	159,350
03302002 - Promotion Of Rule Of Law	48,780,468	48,780,468	48,780,468	48,780,468
21 - Compensation of employees [GFS]	44,423,196	44,423,196	44,423,196	44,423,196
22 - Use of goods and services	1,967,044	1,967,044	1,967,044	1,967,044
31 - Non financial assets	2,390,228	2,390,228	2,390,228	2,390,228
03302003 - Copyright And Entity Administration	24,312,191	24,312,191	24,312,191	24,312,191
21 - Compensation of employees [GFS]	6,368,951	6,368,951	6,368,951	6,368,951
22 - Use of goods and services	15,066,515	15,066,515	15,066,515	15,066,515
28 - Other expense	21,000	21,000	21,000	21,000
31 - Non financial assets	2,855,725	2,855,725	2,855,725	2,855,725
03302004 - Legal Aid Services	9,208,694	9,208,694	9,208,694	9,208,694
21 - Compensation of employees [GFS]	8,277,534	8,277,534	8,277,534	8,277,534
22 - Use of goods and services	680,445	680,445	680,445	680,445
27 - Social benefits [GFS]	10,000	10,000	10,000	10,000
31 - Non financial assets	240,715	240,715	240,715	240,715
03302005 - Law Reform	1,342,596	1,342,596	1,342,596	1,342,596
21 - Compensation of employees [GFS]	712,448	712,448	712,448	712,448
22 - Use of goods and services	351,189	351,189	351,189	351,189



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | Currency: GH Cedi

Version 1

	2019	2020	2021	2022
27 - Social benefits [GFS]	6,000	6,000	6,000	6,000
31 - Non financial assets	272,958	272,958	272,958	272,958
03303 - Management Of Economic And Organised Crime	21,569,300	21,569,300	21,569,300	21,569,300
03303000 - Management Of Economic And Organised Crime	21,569,300	21,569,300	21,569,300	21,569,300
21 - Compensation of employees [GFS]	20,291,493	20,291,493	20,291,493	20,291,493
22 - Use of goods and services	1,004,004	1,004,004	1,004,004	1,004,004
27 - Social benefits [GFS]	32,000	32,000	32,000	32,000
28 - Other expense	3,000	3,000	3,000	3,000
31 - Non financial assets	238,803	238,803	238,803	238,803
03304 - Legal Education	17,832,549	17,832,549	17,832,549	17,832,549
03304001 - Professional And Career Development	17,832,549	17,832,549	17,832,549	17,832,549
21 - Compensation of employees [GFS]	10,684,341	10,684,341	10,684,341	10,684,341
22 - Use of goods and services	5,794,548	5,794,548	5,794,548	5,794,548
27 - Social benefits [GFS]	301,979	301,979	301,979	301,979
28 - Other expense	251,814	251,814	251,814	251,814
31 - Non financial assets	799,868	799,868	799,868	799,868



PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

1. Budget Programme Objectives

- To ensure fair and efficient operations of the legal system
- To ensure proper management of funds
- To facilitate the recruitment, placement and training of employees
- To ensure effective and efficient performance of the MDA through Monitoring and Evaluation of activities
- To ensure efficient records management system and free flow of information

2. Budget Programme Description

This programme is made up of the Ministry of Justice as the general administrative arm and performs the overall administration functions with the Policy Planning, Monitoring & Evaluation Unit, Human Resource Unit, Finance & Administration, Research Statistics, Information and Public Relations and the Internal Audit Unit.

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises whilst the Finance Department receives and disburses funds appropriately, prepares and keeps accounts and financial reports for audit examination. It also submits monthly expenditure returns.

Manpower plans, recruitments, training, leave applications, transfers, promotions and staff appraisal are performed by the Human Resource Division (HRD) whilst the Policy Planning, Monitoring and Evaluation coordinates the budget activities, prepares the composite budget and documents for the budget hearings at both the Ministry of Finance and Parliament. Again, it also submits applications for funds, monitors and evaluates the functions performed by the entire sector.

Finally, the Statistics, Research, Information and Public Relations conducts research, compile, analyze, store data and disseminate information.



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301 - Management And Administration	8,723,135	8,723,135	8,723,135	8,723,135
03301001 - General Administration	7,116,709	7,116,709	7,116,709	7,116,709
21 - Compensation of employees [GFS]	1,722,260	1,722,260	1,722,260	1,722,260
22 - Use of goods and services	1,149,910	1,149,910	1,149,910	1,149,910
28 - Other expense	10,000	10,000	10,000	10,000
31 - Non financial assets	4,234,539	4,234,539	4,234,539	4,234,539
03301002 - Finance	215,032	215,032	215,032	215,032
21 - Compensation of employees [GFS]	181,032	181,032	181,032	181,032
22 - Use of goods and services	34,000	34,000	34,000	34,000
03301003 - Human Resource Management	345,437	345,437	345,437	345,437
21 - Compensation of employees [GFS]	305,437	305,437	305,437	305,437
22 - Use of goods and services	40,000	40,000	40,000	40,000
03301004 - Policy Planning; Budgeting; Monitoring And Evalua	186,333	186,333	186,333	186,333
21 - Compensation of employees [GFS]	118,333	118,333	118,333	118,333
22 - Use of goods and services	68,000	68,000	68,000	68,000
03301005 - Statistics; Research; Information And Public Relati	600,011	600,011	600,011	600,011
21 - Compensation of employees [GFS]	574,011	574,011	574,011	574,011
22 - Use of goods and services	26,000	26,000	26,000	26,000
03301006 - Internal Audit	259,613	259,613	259,613	259,613
21 - Compensation of employees [GFS]	229,613	229,613	229,613	229,613
22 - Use of goods and services	30,000	30,000	30,000	30,000



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME1: Management and Administration

SUB-PROGRAMME 1.1: General Administration

1. Budget Sub-Programme Objectives

- Enhance the operations of the Ministry

2. Budget Sub-Programme Description

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises whilst the Finance Department receives and disburses funds appropriately. Prepares and keeps accounts and financial reports for audit examination. Submits monthly expenditure returns.

Manpower plans, recruitments, training, leave applications, transfers, promotions and staff appraisal are performed by the Human Resource Division (HRD) whilst policy planning, coordination of budget activities, preparation of composite budget, budget hearing and finalization, processing of applications for funds and also Monitoring and Evaluation functions are performed by the Policy Planning, Monitoring and Evaluation (PPME) Unit. Finally, the Statistics, Research, Information and Public Relations conducts research, compile, analyze, store data and disseminate information.

Some key challenges include;

- Problem of spacing
- inadequate training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of funds
- Problem of office theft
- Inadequate vehicle to perform official duties

The General Administration has staff strength of fifty-four (54) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Year		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Preparation of operational manual, scheme and condition of service	Appraisal reports prepared	31 st Dec.	31 st Dec.	31 st Dec.	31 st Dec.	31 st Dec.	31 st Dec.
Enhancement of operations of the Ministry	Attrition rates reduced per annum	2%	1%	0.5%	0.5%	0.5%	0.5%
	Number of office equipment procured	60	17	15	15	15	15
	Number of vehicles procured	0	8	9	0	0	0
Implement management outcomes	Percentage of management meetings decisions implemented	95%	95%	95%	95%	95%	95%

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Maintain and service official vehicles	Law House Project
Provide utilities to run the office	Construction and Rehabilitation of Accommodation Facilities
Build capacity of staff	Procure 4x4 vehicles and saloon cars
Conduct promotional interviews for staff	
Provide financial assistance to the Ministry	
Conduct monitoring and evaluation exercises	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301001 - General Administration	7,116,709	7,116,709	7,116,709	7,116,709
21 - Compensation of employees [GFS]	1,722,260	1,722,260	1,722,260	1,722,260
22 - Use of goods and services	1,149,910	1,149,910	1,149,910	1,149,910
28 - Other expense	10,000	10,000	10,000	10,000
31 - Non financial assets	4,234,539	4,234,539	4,234,539	4,234,539



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: Management and Administration

SUB-PROGRAMME 1.2: Finance

1. Budget Sub-Programme Objective

To ensure efficient and effective use of GOG, IGF and Donor funds to achieve optimum institutional goals

2. Budget Sub-Programme Description

The Finance Department receives and disburses funds. It also keeps records of accounts and prepares financial reports

The Department in addition prepares and submits expenditure returns and makes available all financial records for audit examination

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Payment made to service providers	Time taken for payment to be made	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice
Preparation and submission of financial reports	Monthly Financial reports produced	15 days after end of month	15 days after end of month	15 days after end of month	15 days after end of month	15 days after end of month	15 days after end of month
	Number of Quarterly Financial reports submitted	1 st week after end of every quarter	1 st week after end of every quarter	1 st week after end of every quarter	1 st week after end of every quarter	1 st week after end of every quarter	1 st week after end of every quarter
	Annual Financial reports produced	3 months after financial year	3 months after financial year	3 months after financial year	3 months after financial year	3 months after financial year	3 months after financial year



Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Preparation of annual budget estimates	Completed and submitted by	31st October	31st October	31st October	31st October	31st October	31st October

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Treasury and Accounting Activities	Establishment of Regional office on the GIFMIS platform
Preparation of financial reports	
Payment of bills and other recurrent expenditures	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301002 - Finance	215,032	215,032	215,032	215,032
21 - Compensation of employees [GFS]	181,032	181,032	181,032	181,032
22 - Use of goods and services	34,000	34,000	34,000	34,000



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: Management and Administration

SUB-PROGRAMME 1.3: Human Resource Management

1. Budget Sub-Programme Objective

To facilitate the recruitment, placement, promotion of staff and their development for efficient service delivery

2. Budget Sub-Programme Description

The Human Resource Division develops manpower plans, recruits qualified personnel and train them. They also receive and process leave applications.

Some key challenges include;

- Problem of spacing
- inadequate training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of funds
- Inadequate vehicle to perform official duties

The Human Resource unit has staff strength of seven (7) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Manpower plan implemented	Number of Staff Trained in Scheme of Service	26	10	30	20	20	20
	Number of staff recruited per year	26	50	50	50	50	50
	Number of staff replaced per year.	0	2	3	3	5	7
	Number of staff promoted in a year	32	52	83	35	45	55
	Number of staff posted in a year	6	14	10	8	5	6

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Human Resource Development Operations	No Projects
Human Resource Database	
Scheme of Service	
Recruitment, Placement, and Promotions	
Personnel and Staff Management	
Manpower Skills Development	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301003 - Human Resource Management	345,437	345,437	345,437	345,437
21 - Compensation of employees [GFS]	305,437	305,437	305,437	305,437
22 - Use of goods and services	40,000	40,000	40,000	40,000



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: Management and Administration

SUB-PROGRAMME 1.4 Policy, Planning, Budgeting, Monitoring and Evaluation

1. Budget Sub-Programme Objective

To ensure effective and efficient performance of the MDA through policy formulation, planning, Monitoring and Evaluation of activities.

2. Budget Sub-Programme Description

The PPME Division is responsible for preparing draft policy plans of the Ministry. It also coordinates budget activities of the MDA and prepares the annual budget. It also arranges budget hearing for the Department and Agencies and submits the final draft to the Ministry of Finance (MoF).

The Division is also responsible for the submission of applications for release of funds as well as the monitoring of projects of the MDA and prepares Evaluation Reports for management decision.

Some key challenges include;

- Problem of spacing
- inadequate training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of funds
- Problem of office theft
- Inadequate vehicle to perform official duties

The Policy, Planning, Monitoring and Evaluation unit has staff strength of five (5) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG)



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Preparation of the Medium Term Development Plan	SMTDP prepared	Preparation On-going	Final document prepared	Review document	Review document	Review document	Review document
Preparation of performance reports	Annual performance reports submitted	1 st week after end of year	1 st week after end of year	1 st week after end of year	1 st week after end of year	1 st week after end of year	1 st week after end of year
Preparation of Annual Progress report	Annual progress reports submitted	1 st week after end of year	1 st week after end of year	1 st week after end of year	1 st week after end of year	1 st week after end of year	1 st week after end of year
Preparation of annual budget estimates	Number of days to complete the budget	31 st October	31 st October	31 st October	31 st October	31 st October	31 st October
M&E plan completed	Number of M&E engagements undertaken as a percentage of the total number planned	100%	100%	100%	100%	100%	100%
M&E training	Number of staff trained in M& E	5	0	5	5	5	5



4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Budget Preparation	No Projects
Sector Medium Term Development Plan preparation	
Annual Progress Report preparation	
Budget Performance Reporting	
Planning and Policy Formulation	
Publication and Dissemination of Policies and Programmes	
Evaluation and Impact Assessment Activities	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301004 - Policy Planning; Budgeting; Monitoring And	186,333	186,333	186,333	186,333
21 - Compensation of employees [GFS]	118,333	118,333	118,333	118,333
22 - Use of goods and services	68,000	68,000	68,000	68,000



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.5 Statistics, Research, Information Management and Public Relations

1. Budget Sub-Programme Objective

To ensure efficient records management system and free flow of information.

2. Budget Sub-Programme Description

This sub programme seeks to regulate the flow of information through a well-informed outfit for public consumption in relation to law and order. It conducts research to ensure that there is accurate and timely data for management use.

The sub programme covers the following:

- Initiate and plan research programmes, design implement surveys data collection instruments and conduct research into HR policy impacts within the Civil Service.
- Develop awareness in the use of ICT within the Civil Service environment.
- Maintain an up-to-date Human Resource database for policy formulation, modeling manpower planning.
- Provide technical advice to the Ministry in the acquisition, development, implementation operations and maintenance of ICT hardware and software.
- Implement policies and procedures for the execution of Ministry's operations in the areas of information Management / Information Technology, Knowledge Management and e-governance.
- Establish linkages with Ministry of Communications, Ghana Information and Communications Technology Directorate (GicTed), Ghana Statistical Services, ICT Centre of Excellence and other relevant local and international research communities.
- Coordinate with the directorates of the Ministry to ensure effective and efficient information flow.
- Develop framework for modeling, simulation and forecasting of human resource issues (management of jobs, staff numbers, skills, training and recruitment, succession planning, job/position evaluation etc).

Some key challenges include;

- Problem of spacing
- inadequate training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of funds



- Problem of office theft
- Inadequate vehicle to perform official duties

The Statistics, Research, Information Management and Public Relations unit has staff strength of thirteen (13) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Research reports influencing policy	Number of reports on research submitted	1	1	1	1	1	1
	Number of reports disseminated to the public	0	1	1	1	1	1
	Number of research works influencing policy as a percentage of the total number of research conducted	100%	100%	100%	100%	100%	100%
ICT system developed and updated	Number of people who visited the Ministry's website per month	0	50	100	110	120	125
	Number of computers in use	5	7	10	13	20	30
	Number of staff trained in the use of computer	0	10	10	10	10	10



	Number of regional offices connected to the head office	0	0	3	3	4	4
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4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Project
Internal Management of the Organisation	No Projects
Research and Development	
Development and Management of Database	
Technology Transfer	
Protocol Services	
Media Relations	
Information, Education and Communication	
Publications, Campaigns and Programmes	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301005 - Statistics; Research; Information And Public	600,011	600,011	600,011	600,011
21 - Compensation of employees [GFS]	574,011	574,011	574,011	574,011
22 - Use of goods and services	26,000	26,000	26,000	26,000



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: Management and Administration

SUB-PROGRAMME 1.6: Internal Audit

1. Budget Sub-Programme Objective

To provide an independent, objective, assurance, advisory and consulting services and special audit assignments designed to add value and improve operations of the Ministry.

2. Budget Sub-Programme Description

The primary aim of the Internal Audit Directorate is to undertake audit of all operations of the Ministry, its Departments and Agencies (without Internal Auditors), precisely to ascertain whether governance, control and risk management processes as designed by management are adequate and functioning in the manner that:

- Programmes, plans and objectives are achieved
- Significant regulatory issues are recognized and addressed properly
- Quality and continuous improvement are fostered in the control process
- Risks are appropriately identified and managed
- National resources are used economically, effectively and efficiently
- All financial activities are in compliance with laws, financial regulations, policies, plans, standards and procedures
- National resources are adequately safe guarded and used judiciously for the intended purpose
- Financial, managerial and operating information reported internally and externally is accurate, reliable and timely
- Detection and prevention of misstatements that could lead to fraud, abuse and waste

Some key challenges include;

- Problem of spacing
- inadequate training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of funds
- Problem of office theft
- Inadequate vehicle to perform official duties



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Audit plan completed	Number of Audits completed as a percentage of the total number planned	100%	80%	100%	100%	100%	100%
Audit queries	Number of Audit findings against the Ministry	10	5	4	3	2	1
Issuance of audit reports	Number of audit reports	5	6	6	6	6	6
Training of audit staff	Number of staff trained	3	3	3	3	3	3

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Preparation of audit reports	No Projects
Issuance of audit queries	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03301006 - Internal Audit	259,613	259,613	259,613	259,613
21 - Compensation of employees [GFS]	229,613	229,613	229,613	229,613
22 - Use of goods and services	30,000	30,000	30,000	30,000



BUDGET PROGRAMME SUMMARY

PROGRAMME 2: LAW ADMINISTRATION

1. Budget Programme Objectives

- To promote an enabling environment and effective regulatory framework for corporate management
- To develop and strengthen Ghana's creative economy in ways that would enable the nation to actively engage in the world trade in creative goods and services
- To increase the capacity of the legal system to ensure speedy and affordable access to justice for all

2. Budget Programme Description

The programme covers the activities of Office of the Attorney General, Registrar General's Department, Copyright Office, Legal Aid Scheme, Law Reform Commission and Council for Law Reporting.

- The Office of the Attorney General is responsible for legal matters in relation to the exercise of the Executive Powers of the State and also Legal Drafting in relation to the exercise of the Legislative Powers of the State
- The Copyright office is responsible for the administration of Copyright and related rights
- Legal Aid Scheme is responsible for providing efficient and effective legal aid services to the vulnerable and excluded
- The Registrar-General's Department is responsible for the registration and maintenance of the information of Business Organizations, Administration of Estates and Marriages
- Law Reform Commission is responsible for preparing, revising and reforming laws towards national economic and social growth
- Council for Law Reporting is responsible for the preparation and publication of the report known as the Ghana Law Report containing the judgments, rulings and opinion of the Superior Courts in the country as well as Ghana Law Review and may also affect other such publications as in the opinion of the council.



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | Currency: GH Cedi

Version 1

	2019	2020	2021	2022
03302 - Law Administration	87,858,731	87,858,731	87,858,731	87,858,731
03302001 - Law Report And Reviews	4,214,783	4,214,783	4,214,783	4,214,783
21 - Compensation of employees [GFS]	3,422,783	3,422,783	3,422,783	3,422,783
22 - Use of goods and services	624,650	624,650	624,650	624,650
27 - Social benefits [GFS]	7,500	7,500	7,500	7,500
28 - Other expense	500	500	500	500
31 - Non financial assets	159,350	159,350	159,350	159,350
03302002 - Promotion Of Rule Of Law	48,780,468	48,780,468	48,780,468	48,780,468
21 - Compensation of employees [GFS]	44,423,196	44,423,196	44,423,196	44,423,196
22 - Use of goods and services	1,967,044	1,967,044	1,967,044	1,967,044
31 - Non financial assets	2,390,228	2,390,228	2,390,228	2,390,228
03302003 - Copyright And Entity Administration	24,312,191	24,312,191	24,312,191	24,312,191
21 - Compensation of employees [GFS]	6,368,951	6,368,951	6,368,951	6,368,951
22 - Use of goods and services	15,066,515	15,066,515	15,066,515	15,066,515
28 - Other expense	21,000	21,000	21,000	21,000
31 - Non financial assets	2,855,725	2,855,725	2,855,725	2,855,725
03302004 - Legal Aid Services	9,208,694	9,208,694	9,208,694	9,208,694
21 - Compensation of employees [GFS]	8,277,534	8,277,534	8,277,534	8,277,534
22 - Use of goods and services	680,445	680,445	680,445	680,445
27 - Social benefits [GFS]	10,000	10,000	10,000	10,000
31 - Non financial assets	240,715	240,715	240,715	240,715
03302005 - Law Reform	1,342,596	1,342,596	1,342,596	1,342,596
21 - Compensation of employees [GFS]	712,448	712,448	712,448	712,448



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
22 - Use of goods and services	351,189	351,189	351,189	351,189
27 - Social benefits [GFS]	6,000	6,000	6,000	6,000
31 - Non financial assets	272,958	272,958	272,958	272,958



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: Law Administration

SUB-PROGRAMME 2.1: Law Report and Reviews

1. Budget Sub-Programme Objective

To strengthen the capacity of Judges, Lawyers and Para-legal staff in both private and public sector to promote the rule of law.

2. Budget Sub-Programme Description

The Council for Law Reporting is an organizational unit under the Office of the Attorney General and Ministry of Justice is responsible for the delivery of Law Reports and Reviews. The customers of Ghana Law reports are Judges, Lawyers, Law students and Legal Departments of Institutions.

Some key challenges of Ghana Law Reports include;

- Delay in receiving copies of judgments and rulings from the superior court
- Inability to retain legal staff due to poor conditions of service
- Lack of training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of Government subventions
- Poor working environment
- Inadequate vehicle for effective sales drive

The Council for Law Reporting has staff strength of thirty-three (33) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG) and Internally Generated Fund (IGF).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Publication of Ghana Law Reports [2006-2007], vol.1	Number of books published	N/A	N/A	N/A	N/A	1,000	N/A
Publication of Ghana Law Reports [2006-2007], vol.2	Number of books published	N/A	N/A	N/A	N/A	1,000	N/A
Publication of [2011-2015] Review of Ghana Law	Number of Journal published	N/A	500	N/A	N/A	N/A	N/A
Publication of [2016-2017] Review of Ghana Law	Number of Journals published	N/A	N/A	500	N/A	N/A	N/A
Publication of [2013-2015] vol. 1 of Ghana Law Reports	Number of books published	1,000	N/A	N/A	N/A	N/A	N/A
Publication of [2013-2015] vol. 2 of Ghana Law Reports	Number of books published	N/A	1,000	N/A	N/A	N/A	N/A
Publication of [2016-2017] Volume 1 Ghana Law Reports	Number of books published	N/A	N/A	1,000	N/A	N/A	N/A
Publication of [2016-2017] Volume 2 Ghana Law Reports	Number of books published	N/A	N/A	N/A	1,000	N/A	N/A
Publication of [2018] Review of Ghana Law	Number of Journal published	N/A	N/A	N/A	500	N/A	N/A
Publication of [2018-2019] vol.1 Ghana Law Reports	Number of books published	N/A	N/A	N/A	N/A	1,000	N/A



Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Publication of [2019] Review of Ghana Law	Number of Journals published	N/A	N/A	N/A	N/A	500	N/A
Publication of [2018-2019] vol. 2 Ghana Law Report	Number of books published	N/A	N/A	N/A	N/A	1,000	N/A
Publication of [2020] Review of Ghana Law	Number of Journals published	N/A	N/A	N/A	N/A	500	N/A
Publication of [2020] vol. 1&2 Ghana Law Reports	Number of books published	N/A	N/A	N/A	N/A	2,000	N/A
Total sale of printed volumes of Ghana Law Reports & Reviews	Number of printed volumes sold	1,078	980	1,305	1,500	2,000	N/A

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Rehabilitation of office building car- park
Publication of Review of Ghana Law	Procurement of official vehicle
Publication of Ghana Law Reports	Development and maintenance of a Website/Electronic Database for the Ghana Law Reports and Review of Ghana Law
Sales of Ghana Law Reports and Journals	Procure Computers and Accessories



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** Ghanaian Cedi (GHS)

Version 1

	2019	2020	2021	2022
03302001 - Law Report And Reviews	4,214,783	4,214,783	4,214,783	4,214,783
21 - Compensation of employees [GFS]	3,422,783	3,422,783	3,422,783	3,422,783
22 - Use of goods and services	624,650	624,650	624,650	624,650
27 - Social benefits [GFS]	7,500	7,500	7,500	7,500
28 - Other expense	500	500	500	500
31 - Non financial assets	159,350	159,350	159,350	159,350



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: Law Administration

SUB-PROGRAMME 2.2: Promotion of Rule of Law

1. Budget Sub-Programme Objectives

- To enter into fair and advantageous agreements on behalf of the State
- To draft legislation for the State
- To limit the State's liability in all civil cases
- To reduce crime rate
- To ensure the timely and professional delivery of legal services

2. Budget Sub-Programme Description

The sub programme seeks to champion the rule of law. The sub programme is delivered by the Civil, Public Prosecutions, Legislative Drafting and Energy Divisions.

The Civil Division ensures that the State enters into contracts and agreements, in an effort to avoid civil suits against the State as a result of contracts and agreements.

The Public Prosecutions Division principally assists the Attorney-General in carrying out the Constitutional duty of initiating and conducting criminal prosecutions on behalf of the State, prosecutes crimes perpetuated against the State with the object of crime reduction.

The Energy division was established at the Office to provide expert advice to the Energy Ministry on issues that are contract related which will require legal advice.

The Division also provides expert advice to the President on criminal issues such as the pardoning of prisoners and also advises the Police and other security agencies on cases committed against the State, as well as prosecuting international crimes, made possible by being a signatory to Mutual Cooperation and Assistance Agreements with various countries in collaboration with the Commonwealth Secretariat and United Nations Agencies.

Petitions from the Public are also handled by the Division on behalf of the Attorney-General. This is done by meeting with the aggrieved parties.

The Legislative Drafting Division drafts bills, prepares explanatory memoranda on such bills for Central and Local Government Agencies, drafts all subsidiary legislation for both Central and Local Government Agencies. These include Legislative Instruments (LI), Constitutional Instruments (CI), and Executive Instruments (EI), Bye-Laws and Gazette Notices of legal nature. The Division also gives advice to Government Departments on the interpretation of the Laws of Ghana, prepares the Index of legislation in respect of all Statutes of Ghana and



also revises all the laws and legislations of Ghana and provides advisory services to Parliament with respect to the amendment of the Laws.

The Office of the Attorney General has staff strength of three hundred and nine (309) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Output	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Rule of Law Promoted	Number of Criminal cases received	253	420	255	260	265	270
	Number of Criminal cases prosecuted	554	287	230	235	240	245
	Legal opinions / Advice to MDAs	120	35/97	145	150	155	160
	Number of legislative bills drafted	325	347	95	96	97	98
	Number of petitions Handled	208	156	107	106	105	104
	Number of civil cases received	303	287	305	310	315	320



4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Renovate 4 existing regional bungalows and an office.
Promotion of Rule of Law	
Contractual Obligations and Commitments	
Legal and Administrative Frameworks Reviews	
Legal Services Operations	



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03302002 - Promotion Of Rule Of Law	48,780,468	48,780,468	48,780,468	48,780,468
21 - Compensation of employees [GFS]	44,423,196	44,423,196	44,423,196	44,423,196
22 - Use of goods and services	1,967,044	1,967,044	1,967,044	1,967,044
31 - Non financial assets	2,390,228	2,390,228	2,390,228	2,390,228



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: Law Administration

SUB-PROGRAMME 2.3: Copyright and Entity Administration

1. Budget Sub-Programme Objectives

- To register businesses and marriages and protect Intellectual Property (IP)
- To supervise the administration of Collective Management Societies
- To ensure efficient maintenance of records of businesses and the administration of estates
- To administer Copyright and related rights

2. Budget Sub-Programme Description

The sub-programme is delivered by the Copyrights Office and the Registrar General's Department. The Copyright Office is responsible for the administration of copyright. According to section 66 clause 1 and 2 of the Copyright Law, the Copyright Office shall;

- Implement copyright and copyright related laws and regulation and provide for copyright administration
- Investigate and redress cases of infringement of copyright, and settle disputes of copyright where those disputes have not been reserved for settlement by the Copyright Tribunal
- Be responsible for the administration of external copyright relations
- Administer copyright of which the state is the owner
- Carry out other duties in relation to copyright administration
- Enforce Copyright through anti-piracy activities
- Educate the public on Copyright and related rights

Section 70 of the Act, provides that the funds for the operation of the copyright office shall include;

- Money approved by Parliament for the office
- Donations
- Gifts and
- Money received from any other source approved by the Minister for Finance

The Office is represented in the Ashanti Region with its Head Office in Accra.

The Copy Right Office has a staff strength of Nineteen (19) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG) and Internally Generated Fund (IGF).

The Registrar General's Department was established under the ordinance 1950 during the colonial days as one of the departments of the Office of the Attorney General and Ministry of



Justice in 1961. There are currently offices in the Ashanti, Western and Northern Regions with its Headquarters in Accra.

They are mandated to ensure an efficient and effective administration of entities inter-alia:

- Business Services - Perform the business registration procedures and processes of the Department
- Industrial Property - Registration and administration of Textiles Designs, Trade Mark and Patent.
- Legal Services - Responsible for all legal matters of the department and final approval of all business registrations
- Marriages Section - Registration of marriages
- Estate Administration - Administration of Estates of deceased persons.
- Administration & Finance - Personnel administration, Finance and Accounting and General Services.
- Information Section - Maintenance of Records and information held by the Department.

Customer Services – provision of customer friendly services Departments Descriptions (programmes)

The key challenges are:

- Inadequate funds
- Inadequate human resource
- Inadequate office accommodation
- Inability to implement some of the programme due to the introduction of capping

The sub-programme operations are funded by the Government of Ghana (GOG) and internally generated fund (IGF). The Registrar General's Department has staff strength of two hundred and sixty-four (264) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG) and Internally Generated Fund (IGF).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Registration of Businesses	Number of businesses registered	86,687	65,807	90,000	95,000	100,000	100,000
	Time taken to register a business:						
	Sole Proprietorship	2 days	1 day	1 day	1 day	1 day	1 day
	Limited Liability companies	2 days	1 day	1 day	1 day	1 day	1 day
Registration of Marriages	Time taken to register marriage	1 day	1 day	1 day	1 day	1 day	1 day
	Number of marriages registered	2,133	1,684	2,700	2,800	2,700	3,000
Registration of copyright works	<ul style="list-style-type: none"> Publicize the rights of owners Have evidence of ownership and authentication of intellectual property 	995	743	1,200	1,200	1,200	1,200
Anti-piracy activities	<ul style="list-style-type: none"> Reduce copyright infringement Increased outcomes of 	10	7	5	5	5	5
Mediation of copyright disputes	Copyright owners will receive justice and protection of their rights	6	1	10	10	10	10
Organize staff development programmes	Improved efficiency of staff	12	3	5	5	5	5



for personnel of the office							
Organize workshops for police and customs in various regions	Increase knowledge and education in copyright and related rights	2	0	2	2	2	2
Sensitization of students in educational institutions	Create and sustain copyright awareness among the youth	8	5	16	16	16	20
Organize public education programmes in the print and electronic media	Increase copyright awareness among the general public	5	6	10	10	10	10
Facilitate establishment of collective management organization for visual artists	A collective management organization to manage the rights of visual artists	0	0	2	2	2	2



4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Anti-piracy activities	Procurement of Office Supplies and Consumables
Public education/sensitization and awareness creation	Rehabilitation of Copyright Office building
Mediation of Copyright disputes	Procurement of official vehicles (4x4 and Saloon)
Registration of copyright works	Complete Kumasi Building Project
Registration Companies	Provision of Local Area Networks, Power Cabling, Power Equipment and a server room for Sunyani office
Registration of marriages	Painting of Headquarters Office Premises
Industrial Properties	Public Education and Sensitization on Beneficial Ownership
Administration of Estates	Procure 200 KVA 3 Phase Generator, 220 KVA Capacity Automatic Voltage Regulator (AVR), 60 KVA Uninterrupted Power Supply (UPS), 50HZ, 15 Minutes'
	Procure Queue Management System for RGD office in Kumasi
	Development and deployment of professional bodies and charges, mortgages and debentures modules update on e-registrar application
	Procurement of Computers and accessories to furnish Sunyani Office
	Public sensitization and Education on Annual renewals and Filing of Annual Returns



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03302003 - Copyright And Entity Administration	24,312,191	24,312,191	24,312,191	24,312,191
21 - Compensation of employees [GFS]	6,368,951	6,368,951	6,368,951	6,368,951
22 - Use of goods and services	15,066,515	15,066,515	15,066,515	15,066,515
28 - Other expense	21,000	21,000	21,000	21,000
31 - Non financial assets	2,855,725	2,855,725	2,855,725	2,855,725



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: Law Administration

SUB-PROGRAMME 2.4: Legal Aid

1. Budget Sub-Programme Objectives

- To review the act of establishment to reflect current trends and provide adequate framework for Legal Aid Scheme (LAS) to operate
- To strengthen the human and institutional capacity of LAS
- To accelerate coverage of legal aid services in the country

2. Budget Sub-Programme Description

The Legal Aid Scheme was established in 1987 under the Legal Aid Scheme Act, 1987, (PNDCL 184) as amended by the Legal Aid Scheme (Amendment) Act, 1988 (PNDCL 200) Article 294 of the 1992 Constitution and its resulting Legal Aid Scheme Act, 1997 (Act 542) which repealed PNDCL 184 as amended by PNDCL 200 requires the Legal Aid Scheme to offer legal aid in the following areas:

- Any criminal or civil matter related to landlord and tenant, insurance, inheritance (Intestate succession Law), Maintenance of children and such other civil matters as may from time to time be prescribed;
- Criminal offences punishable by death or life imprisonment; and
- Any case that in the opinion of the board requires legal aid

The qualification for legal aid includes but not limited to the following:

- If a person earns the government minimum wage or less and desires legal representation in any criminal matter or civil matter relating to landlord and tenant, insurance, inheritance, maintenance of children and such other civil matters as may from time to time be prescribed by Parliament; and
- If in the opinion of the board requires legal aid.

The Legal Aid Scheme is governed by a twelve-member Legal Aid Board and ten (10) regional Legal Aid Committees each comprised of nine (9) members. This bring to the total number of Governors of the Scheme to one hundred and two (102)

The sub-programme operations are funded by the Government of Ghana (GoG) and Donor funded.

Some key challenges of Legal Aid include;

- Inadequate resources to prioritize the Scheme programmes and projects
- Delay in release of funds



- Inadequate logistics to function effectively

The Legal Aid Scheme has staff strength of One Hundred and thirteen (113) in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Legal Aid Delivery Enhanced	Number of ADR cases received	8570	5,715	9,030	10,140	11,420	12,016
	Number of ADR cases resolved	5,712	3,758	5,916	6,210	6,360	6,490
	Number of litigation applications received	2,115	1,353	2,416	2,516	2,756	2,820
	Number of litigation cases resolved	1,051	565	1,351	1,441	1,560	1,602

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Administrative Operations	
Training of staff	Procurement of Office Supplies and Consumables
Recruitment of staff	Procure vehicles to facilitate commutation between offices, the courts and regional offices
Source services of private practitioners	Procure logistics and equipment
	Complete the Ho regional office
	Construction of Koforidua regional office



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03302004 - Legal Aid Services	9,208,694	9,208,694	9,208,694	9,208,694
21 - Compensation of employees [GFS]	8,277,534	8,277,534	8,277,534	8,277,534
22 - Use of goods and services	680,445	680,445	680,445	680,445
27 - Social benefits [GFS]	10,000	10,000	10,000	10,000
31 - Non financial assets	240,715	240,715	240,715	240,715



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: Law Administration

SUB-PROGRAMME 2.5: Law Reform

1. Budget Sub-Programme Objective

- To consult widely and make practical recommendations for the development and modernization of the laws of Ghana.
- To ensure that the laws are fair and responsive at all times to the needs of the country.

2. Budget Sub-Programme Description

The Law Reform Commission is established by the Law Reform Commission Act, 2011 Act (822). It succeeds the Commission which was first established by the Law Reform Commission Decree, 1968 (NLCD 288), later amended by the Law Reform Commission (Amendment) Decree, 1975 (NRCD 325).

In accordance with section 3 of Act 822 the Commission is required to undertake the following functions among others:

- To advise the Attorney-General and Minister for Justice on policies for law reform.
- To undertake the examination of particular areas of the law, and formulate proposals for reform after appropriate research.
- To receive, consider and make proposals for the initiation and reform of any law in the country.

The main activity groupings include the following:

- Undertaking field research
- Consultative meetings with experts
- Stakeholders roundtable conferences, public fora
- Community Consultative Workshops
- Preparation of draft reports on the amendment of laws

The Commission's clients and collaborating agencies are: Office of the Attorney General and Ministry of Justice, Parliament, the Judiciary, Civil Society organizations, Professional Groupings and the General Public.

The Law Reform Commission has staff strength of sixteen (16) employees to implement the programmes.

The sub-programme operations are funded by the Government of Ghana (GOG). Some key challenges of the Law Reforms implementations include;



- Inadequate resources to prioritize the Scheme programmes and projects
- Delay in release of funds
- Inadequate logistics to function effectively
- Poor working environment
- Lack of official Vehicles to work with

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Output	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Draft Proposal on New Laws	Number of Report Produced	2	2	2	2	2	2
Improvement in Law	Number of Law Reform Proposals received by the Commission	3	2	2	2	2	2
	Number of Proposed laws reviewed	1	2	1	1	1	1
Draft Report on Laws	Number of Reports Produced	2	2	2	2	2	2

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Administrative Operations	
Internal Management of the Organisation	Procurement of Office Supplies and Consumables
Reform of laws	Maintenance of office Building
	Procurement of official vehicle (Mini van)



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** Ghanaian Cedi (GHS)

Version 1

	2019	2020	2021	2022
03302005 - Law Reform	1,342,596	1,342,596	1,342,596	1,342,596
21 - Compensation of employees [GFS]	712,448	712,448	712,448	712,448
22 - Use of goods and services	351,189	351,189	351,189	351,189
27 - Social benefits [GFS]	6,000	6,000	6,000	6,000
31 - Non financial assets	272,958	272,958	272,958	272,958



PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 3: MANAGEMENT OF ECONOMIC AND ORGANISED CRIME

1. Budget Programme Objectives

- To Prevent and Detect Economic and Organised Crime
- To facilitate the confiscation of the proceeds of crime

2. Budget Programme Description

The Economic and Organised Crime Office (EOCO) was established in 2010 under ACT 804 as specialised Agency to monitor and investigate economic and organised crime and on the authority of the Attorney – General, prosecute these offences to recover the proceeds of crime and provide for related matters.

EOCO collaborates with other agencies like the BNI, National Security, Police, NACOB, Ghana Revenue Agency, and Financial Intelligence Center, International Agencies in the fight against corruption and organised crime in the country. The main source of funding is basically from GoG with occasional support from donor agencies.

The functions of the office are to:

- Investigate and on the authority of the Attorney-General prosecute serious offences that involve:
 - Financial and Economic loss to the Republic or any State entity or Institution in which the state has Financial Interest.
 - Money laundering
 - Human Trafficking
 - Prohibited Cyber activity
 - Tax Fraud and
 - Other serious offences
- Recover the proceeds of crime
- Monitor activities connected with the offences specified in paragraph (a) to detect correlative crimes.
- Take reasonable measures necessary to prevent the commission of crime specified in paragraph (a) and their correlative offences
- Disseminate information gathered in the course of investigation to Law enforcement agencies, other appropriate public agencies and persons the office considers appropriate in connection with the offences specified in paragraph (a).
- Co-operate with relevant foreign and international agencies in furtherance of this Act



- Perform any other functions connected with the objectives of the office.

EOCO exist to check malfeasance in public administration, corruption and economic and organised crimes activities in the country thereby building confidence in the economy both locally and for foreign investors. It is one of the agencies responsible to the people of Ghana and the government in the fight against corruption.

The scope of EOCO is nationwide. Currently we are represented in all the Regional Capitals of the country with its Head Office in Accra. The EOCO staff strength is Three Hundred and ninety-four (394).

The main challenges for the programme are;

- Lack of adequate funding
- Inadequate Logistics
- Inadequate professional and administrative staff
- Inadequate Training Programmes
- Funds for Special Operations

3. Budget Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance

Main Outputs	Output Indicator	Past Year		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Recoveries of proceeds of crime	Total recoveries made in %	30%	35%	40%	45%	45%	50%
Prosecutions	number of investigated cases ready for prosecution	8	34	45	50	50	50
Convictions	Number of convictions	3	2	10	15	20	25
Confiscations	Number of confiscations	5	1	6	6	6	6



4. Budget Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the programme

Operations	Projects
Internal Management of the Organisation	
Train staff in both local and foreign courses	Construct one regional office
	Procurement of vehicles
	resource the forensic unit with equipment
	Set up and equip the asset tracking unit



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | Currency: GH Cedi

Version 1

	2019	2020	2021	2022
03303 - Management Of Economic And Organised Crime	21,569,300	21,569,300	21,569,300	21,569,300
03303000 - Management Of Economic And Organised Crime	21,569,300	21,569,300	21,569,300	21,569,300
21 - Compensation of employees [GFS]	20,291,493	20,291,493	20,291,493	20,291,493
22 - Use of goods and services	1,004,004	1,004,004	1,004,004	1,004,004
27 - Social benefits [GFS]	32,000	32,000	32,000	32,000
28 - Other expense	3,000	3,000	3,000	3,000
31 - Non financial assets	238,803	238,803	238,803	238,803



BUDGET PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

1. Budget Programme Objectives

- To ensure that the conduct of Lawyers are according to standards prescribed by the General Legal Council
- To ensure that the integrity of the legal profession is maintained
- To create an enabling environment for redress of disputes between lawyers and clients

2. Budget Programme Description

Another important function of the General Legal Council is the maintenance of professional standards and discipline among legal practitioners through the Disciplinary Committee, which investigates all cases of misconduct by lawyers.

Section 18 of Act 32 provides that, any complaint by a person relating to a conduct of a lawyer shall be referred to the Disciplinary Committee and, if it appears to the Disciplinary Committee that an inquiry ought to be held into a complaint, they shall proceed to hold an inquiry.

The Disciplinary Committee has the power of high court to summon witnesses and to call for production of documents and to examine witnesses and parties concerned on oath: and oaths may be administered for that purpose by any member of the Disciplinary Committee.



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | Currency: GH Cedi

Version 1

	2019	2020	2021	2022
03304 - Legal Education	17,832,549	17,832,549	17,832,549	17,832,549
03304001 - Professional And Career Development	17,832,549	17,832,549	17,832,549	17,832,549
21 - Compensation of employees [GFS]	10,684,341	10,684,341	10,684,341	10,684,341
22 - Use of goods and services	5,794,548	5,794,548	5,794,548	5,794,548
27 - Social benefits [GFS]	301,979	301,979	301,979	301,979
28 - Other expense	251,814	251,814	251,814	251,814
31 - Non financial assets	799,868	799,868	799,868	799,868



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: Legal Education

SUB-PROGRAMME 4.1: Professional and Career Development

1. Budget Sub-Programme Objectives

- To increase the capacity of the legal system
- To attract Ghanaian law professionals living outside Ghana and willing to come back and serve their motherland
- To improve the capacity of the Security Agencies to provide internal security for human safety and protection

2. Budget Sub-Programme Description

The Legal Profession Act, 1960 (Act 32) established the General Legal Council (GLC) and mandated it with the responsibility of organising Legal Education. The Professional Law Course is a qualifying certificate course leading to enrolment and call to the Ghanaian Bar. The GLC is therefore the sole competent body responsible with the running of professional Legal Education. At present, the GLC has delegated the administration and supervision of legal education to the Board of Legal Education with the Ghana School of Law as the vehicle.

Ghana Legal System Programme: This course is for Ghanaians who have obtained the UK/External LLB Degree and want to study the Professional Law Course to qualify as Lawyers to be called to the Ghanaian Bar. It is a three-month programme usually held from July to September every year.

The students are taught and examined at the end of the programme in the following areas:

- Ghana Constitutional Law
- Ghana Legal Systems

Post-Call Law Programme: This course is designed for Ghanaians and other applicants from Commonwealth jurisdiction and other applicants who have qualified to practice in a country with a system of law analogous to that of Ghana and who wishes to be enrolled as a lawyer in Ghana.

Currently, seven (7) subjects are taught;

- Constitutional Law of Ghana
- Customary Law
- Criminal procedure
- Civil procedure
- Law of evidence
- Family Law and practice



- Interpretation of deeds and statutes

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Training and seminars for administrative staff	Total number of administrative staff trained for the period	20	15	20	20	20	30
Training and seminars for legal staff	Total number of legal staff trained for the period	5	2	5	5	5	10
Trained and called to the Bar of newly qualified lawyers	Total number of lawyers trained and called to the Bar	255	317	350	370	400	420
Receive and investigate complaints filed against practicing lawyers	Total number of complaints filed against practicing received and investigated	14	83	180	180	200	200

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Construction of Archives block and a Reception
Professional and Career Development	Procurement of Goods and Services (various) for the School
Regulation of Professional Law Conduct of Lawyers	Procurement of a 15-seater bus for the School
Commonwealth Legislative Drafting Programme	Construction of Archives block and a Reception
	Other Non-financial assets required



2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2019 | **Currency:** GH Cedi

Version 1

	2019	2020	2021	2022
03304001 - Professional And Career Development	17,832,549	17,832,549	17,832,549	17,832,549
21 - Compensation of employees [GFS]	10,684,341	10,684,341	10,684,341	10,684,341
22 - Use of goods and services	5,794,548	5,794,548	5,794,548	5,794,548
27 - Social benefits [GFS]	301,979	301,979	301,979	301,979
28 - Other expense	251,814	251,814	251,814	251,814
31 - Non financial assets	799,868	799,868	799,868	799,868



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME4: Legal Education

SUB-PROGRAMME4.2: Regulation of Professional Law Conduct

1. Budget Sub-Programme Objectives

- To ensure that the conduct of Lawyers are according to standards prescribed by the General Legal Council
- To create an enabling environment for redress of disputes between lawyers and their clients
- To ensure that the integrity of the legal profession is maintained

2. Budget Sub-Programme Description

Another important function of the GLC is the maintenance of professional standards and discipline among legal practitioners through the Disciplinary Committee, which investigates all cases of misconduct by lawyers.

Section 18 of Act 32 provides that, any complaint by a person relating to a conduct of a lawyer shall be referred to the Disciplinary Committee and, if it appears to the Disciplinary Committee that an inquiry ought to be held into a complaint, they shall proceed to hold an inquiry

The Disciplinary Committee has the powers of the High Court to summon witnesses, and to call for production of documents and to examine witnesses and parties concerned on oath; and oaths may be administered for that purpose by any member of the Disciplinary Committee.

The Legal Education has staff strength of sixty-two (62) employees to implement its program

The sub-programme operations are funded by the Government of Ghana (GOG) and internally Generated Fund (IGF).

The main challenges for the programmes are;

- Inadequate official vehicles to run the school
- Inadequate facilities to accommodate students
- Untimely release of funds



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance

Main Outputs	Output Indicator	Past Year		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Investigation into complaints filed against Lawyers	Number of investigation concluded	14	61	15	20	20	20
Licensing of Lawyers	Number of Lawyers licensed	2,413	2,755	2,800	3,100	3,500	3,800
Licensing Law firms	Number of licensed Law firms	786	800	820	850	870	900

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	No Projects
Registration and Licensing of lawyers	
Maintenance of roll of lawyers	



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: Legal Education

SUB-PROGRAMME 4.3 Commonwealth Legislative Drafting Programme

1. Budget Sub-Programme Objective

To address the scarcity of drafters and to provide initial formal training to Legislative Drafters

2. Budget Sub-Programme Description

The Commonwealth Legislative Drafting Programme is run by the General Legal Council on behalf of the government of Ghana and the Commonwealth Secretariat. This programme is run every year from July to September.

The objectives of the Course are;

- To train draftsmen for law offices in Commonwealth African member states.
- To address the issue of scarcity of drafters
- To provide initial formal training to Legislative Drafters by developing their competences in the essentials of Legislative Drafting.

Participants are drawn from Commonwealth countries and held in Accra every year. Plans are far advanced to institutionalize the Legislative Drafting Course as a post –graduate programme of the School.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2017	2018	Budget Year 2019	Indicative Year 2020	Indicative Year 2021	Indicative Year 2022
Training in Legislative Drafting	Number of applications received	0	0	10	0	15	20
	Number of Drafters trained every year	0	0	3	0	5	5



4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operation	Projects
Internal Management of the Organisation	No Projects
Training of drafters	

*Training of drafters is currently being suspended





1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Year: 2019 | Currency: GH Cedi

Version 1

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	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
033 - Office of the Attorney General and Ministry of Justice)														
03301 - Gen. Admin	91,066,570	5,802,133	7,787,093	104,655,796	6,244,862	21,677,964	3,405,092	31,327,918						135,983,714
	2,547,855	1,357,910	4,234,539	8,140,304										8,140,304
0330101 - Gen. Admin and Finance	2,547,855	1,357,910	4,234,539	8,140,304										8,140,304
0330101001 - Gen. Admin and Finance	2,547,855	1,357,910	4,234,539	8,140,304										8,140,304
03302 - Attorney General's Department	44,483,446	1,967,044	2,390,228	48,840,718										48,840,718
0330201 - Gen. Admin	38,405,621	1,967,044	2,390,228	42,762,893										42,762,893
0330201001 - Gen. Admin	38,405,621	1,967,044	2,390,228	42,762,893										42,762,893
0330202 - Regional Operations	6,077,826			6,077,826										6,077,826
033020202 - Volta Region	497,819			497,819										497,819
0330202003 - Eastern Region	893,283			893,283										893,283
0330202004 - Central Region	316,682			316,682										316,682
0330202005 - Western Region	471,243			471,243										471,243
0330202006 - Ashanti Region	1,863,131			1,863,131										1,863,131
0330202007 - Brong Ahafo Region	598,340			598,340										598,340
0330202008 - Northern Region	623,031			623,031										623,031
0330202009 - Upper East Region	378,453			378,453										378,453
0330202010 - Upper West Region	435,845			435,845										435,845
03303 - Registrar Generals Dept	5,829,259	49,389	68,035	5,946,683		13,920,299	2,080,045	16,000,344						21,947,027
0330301 - Gen. Admin	5,829,259	49,389	68,035	5,946,683		13,920,299	2,080,045	16,000,344						21,947,027
0330301001 - Gen. Admin	5,829,259	49,389	68,035	5,946,683		13,920,299	2,080,045	16,000,344						21,947,027
03304 - Copyright Office	1,062,274	122,101	100,496	1,284,871		995,725	607,149	1,602,874						2,887,746
0330401 - Gen. Admin	1,062,274	122,101	100,496	1,284,871		995,725	607,149	1,602,874						2,887,746
0330401001 - Gen. Admin	1,062,274	122,101	100,496	1,284,871		995,725	607,149	1,602,874						2,887,746
03350 - Economic and Organised Crime Office	20,291,493	1,039,004	238,803	21,569,300										21,569,300
0335011 - Gen. Admin	20,291,493	1,039,004	238,803	21,569,300										21,569,300
0335011001 - Gen. Admin	20,291,493	1,039,004	238,803	21,569,300										21,569,300





1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice)
Year: 2019 | Currency: GH Cedi
Version 1

	GoG			IGF			Funds / Others			Donors		Grand Total		
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others		Goods and Services	Capex
0335410001 - Upper West Regional Office	259,910			259,910										259,910
0335411 - Gen. Admin	4,484,407	690,445	240,715	5,415,567										5,415,567
0335411001 - Gen. Admin	4,484,407	690,445	240,715	5,415,567										5,415,567
03355 - General Legal Council	4,439,479	81,401	81,969	4,602,849	6,244,862	6,266,940	717,898	13,229,700						17,832,549
0335501 - Gen. Admin	4,439,479	81,401	81,969	4,602,849	6,244,862	6,266,940	717,898	13,229,700						17,832,549
0335501001 - Gen. Admin	4,439,479	81,401	81,969	4,602,849	6,244,862	6,266,940	717,898	13,229,700						17,832,549





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