



REPUBLIC OF GHANA



MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)

FOR 2018 - 2021

PROGRAMME BASED BUDGET ESTIMATES

FOR 2018

JUDICIAL SERVICE (JS)



For copies of the Judicial Service MTEF Statement, please contact the Public Relations Office of the Ministry:

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The Judicial Service MTEF PBB Estimate for 2018 is available on the internet at: www.mofep.gov.gh

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2.6.1 Budget by Chart of Account

6.1 - Programme, Sub-Programme and Natural Account Summary

Entity: 036 - Judicial Service (JS)

Funding: All Source of Funding

Year: FY18 | **Currency:** GH Cedi

Version 1

	Budget	Indicative Year	Indicative Year
03601 - Management And Administration	375,009,466	375,009,466	375,009,466
03601001 - General Administration	375,009,466	375,009,466	375,009,466
21 - Compensation of employees [GFS]	294,024,819	294,024,819	294,024,819
22 - Use of goods and services	48,134,525	48,134,525	48,134,525
27 - Social benefits [GFS]	2,745,600	2,745,600	2,745,600
28 - Other expense	140,000	140,000	140,000
31 - Non financial assets	29,964,522	29,964,522	29,964,522

PART A: STRATEGIC OVERVIEW OF THE JUDICIAL SERVICE

1. NMTDPF POLICY OBJECTIVES

The National Medium-Term Development Policy Framework (NMTDPF) (2018-2021) contains two (2) Policy Objectives that are relevant to the Judicial Service

These are as follows:

- Improve access to affordable and timely justice
- Enhance public confidence in the justice delivery and court administration system.

2. MISSION

The Mission of the Judiciary and the Judicial Service is to resolve legal conflicts according to law, impartially and efficiently for all persons without fear or favour, affection or ill-will through true and proper interpretation, application and implementation of the laws of Ghana

3. CORE FUNCTIONS

The core functions of the Judicial Service are to:

- Ensure the efficient and speedy disposal of cases at all courts
- Ensure efficiency and the speedy delivery of justice
- Strengthen the capacity of its human resource and improve the conditions of service for all staff
- Change the poor public perception of the judiciary and build public confidence in the service
- Improve its infrastructural capacity to enhance its service delivery

4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator Description	Unit of Measurement	Baseline		Latest status		Target	
		Year	Value	Year	Value	Year	Value
Improvement in case management	Number of cases tried and Judgment delivered/Number of cases filed	2016	89579/91573 (97.8%)	2017 (June)	91013/90877 (99.8%)	2021	96749/100653 (96.1%)
Reduce backlog of cases through ADR	Number of cases Arbitrated/Number of cases referred to ADR	2016	605/1372 (44.0%)	2017 (June)	584/1255 (46.5%)	2021	920/2000 (46.0%)
Justices Improved	Number of ADR connected/ total number of courts	2016	65/325	2017 (July)	67/375	2021	120/395

5. EXPENDITURE TRENDS

In 2016 the Judicial Service of Ghana received an approved budget of GH¢ 193,702,295.99 made up of Compensation of Employees GH¢141,357,536.99; Goods and Services GH¢36,292,141.00; Assets GH¢16,052,618.00; This is broken down into GOG- GH¢188,500,667.99; Development Partner Fund (Donor Funding)- GH¢1,746,469.00 and IGF GH¢3,455,159.00.

The actual total payment received for 2016 stood at GH¢ 156,537,974.56 which comprises of: Compensation of Employees GH¢ 140,022,953.53; Goods & Services GH¢ 4,927,112.24; Assets GH¢11,587,907.79. This is broken down into GOG GH¢ 134,256,270.63; Donor Fund GH¢1,142,069.98 and IGF GH¢21,139,633.95. The expenditure under Assets includes payments in respect of the Construction of the official residence of the Chief Justice of GH¢. 7,983,746.75.

In 2017, Parliament approved for the Service a budget of GH¢331,185,839.65 made up of GH¢293,649,147.00(**GOG**); GH¢26,179,743.00 (**Donor Funding**) and GH¢11,356,949.65(**IGF-NTR**). The breakdown of the approved budget are Compensation of Employees GH¢240,104,498.00; Goods and Services GH¢59,940,995.20; and Assets GH¢31,140,346.45.

However, as at the end August 2017 an amount of GH¢174,078,764.36 was released and transferred to the Service. This is made up of GH¢ 167,414,072.38 (**GOG**); GH¢ 1,536,700.00 (**Donor Funding**); and GH¢ 5,127,991.98 (**IGF-NTR**). These comprise Compensation of Employees (salary only) GH¢ 150,207,134.79; Compensation of Employees (Allowances) GH¢ 9,064,215.79; Goods and Services GH¢ 14,807,413.78; and Assets (CAPEX) nil.

6. KEY ACHIEVEMENTS FOR 2017

Management and Administration

Under this programme, the Service was able to achieve the following:

- Financial Clearance for Administrative and support staff of Ninety-one (91) persons have been secured in the course of the period for employment to fill vacant positions against a budget of (518)
- The Audit of the 2016 Financial Accounts has been completed by the Ghana Audit Service and final report received
- The actual construction of the official residence for the Chief Justice was completed and handed-over to the Service for occupation. The Service is in the process of furnishing the facility for use by close of the year
- Internal audit inspection was conducted for 75 different courts during the period

Court Administration

- Two hundred and seventy-one (271) Court staff was trained on various issues on Court administration. The period also saw One hundred (100) mediators trained on ADR
- Two hundred and ninety-four (294) Judges & Magistrates were trained in course of the period
- A total of two (2) new courts were opened during the period. It is expected that additional 3 courts will be opened by the end of the year
- The “Justice for all Programme” was held at Nine (9) prison houses for remand prisoners during the 2016/2017 legal. In all 550 cases were heard and reviewed.
- The Chief Justice’s forum for Eastern and Greater regions for court officers towards effective justice delivery was successfully held

Alternative Dispute Resolution (ADR)

- The ADR Directorate in collaboration with the JTI is currently training mediators and Registrars selected from Circuit and District Courts across the country. It is being funded by DANIDA
- Twenty (20) new courts have been earmarked to be connected to ADR before the end of the year against a budget of 20 courts.



1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 036 - Judicial Service (JS)

Year: 2018 | Currency: Value

Version 1

	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
03601 - Management And Administration	285,375,219	32,108,413	24,024,522	341,508,154	8,649,600	4,577,040	5,940,000	19,166,640				14,334,672		14,334,672
03601001 - General Administration	285,375,219	32,108,413	24,024,522	341,508,154	8,649,600	4,577,040	5,940,000	19,166,640				14,334,672		14,334,672
Grand Total	285,375,219	32,108,413	24,024,522	341,508,154	8,649,600	4,577,040	5,940,000	19,166,640				14,334,672		14,334,672

PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

1. Budget Programme Objectives

- To develop quality human resource for effective delivery of justice.
- To ensure efficient and effective use of both financial and material resources.
- To manage the information systems to achieve the Institutional goals.

2. Budget Programme Description

This programme coordinates activities through the office of the Chief Justice for both the Judiciary and the Judicial Service. It involves the provision of logistics, recruitment and training of staff and sensitization of the public on the functions of the Judiciary and the Judicial Service.

The programme also ensures the availability of funds and its judicious use to achieve the Service's mandate. The systematic collection and analysis of data for policy decision making is also part of the aforementioned programme. In addition, the Service uses the Court Automation System for easy access to case management, proceedings and judgments.

A major challenge is the high level of attrition of staff and the lack of succession plan. This affects the institutional memory of the Service.

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME1: Management and Administration

SUB PROGRAMME 1.1: General Administration (Office of the Chief Justice and Judicial Secretary)

1. Budget Sub-Programme Objectives

- To provide an effective and efficient administration of justice by the Judiciary and the Judicial Service without fear or favours.
- To propose to Government Judicial reforms for effective administration of justice

2. Budget Sub-Programme Description

General Administration sub-programme coordinates activities through the Office of the Chief Justice for both the Judiciary and the Judicial Service. It also includes the activities of the Courts.

The Service through the General Administration provides accommodation, library clothing, medicals, quinquennial leave, transportation, and logistics and manages user charges as well as responds to correspondence. It also is responsible for maintenance of operational standards. The activities here also include that of Department of Reforms and Projects as well as the Works department. The service again is responsible for organizing Legal year activities under this sub-programme.

The sub-programme also involves the activities of the Judicial Council, which makes proposals for the consideration of Government, Judicial reforms to improve the level of administration of justice and efficiency in the Judiciary. A total of 30 members contribute to the delivery of this sub-programme.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Response to correspondence	Number of working days	3	3	3	3	3	3
Legal year organized	Number organized	1	1	1	1	1	1
Procurement plan	Developed by	31 st January	31 st January	31 st January	31 st January	31 st January	31 st January

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise Chief Justice's Forum/Community Education & Sensitization in 4 Regional Capitals	Provision of Solar Energy (Phase One) for some offices and courts
Organise end of year Best Worker award and Get-Together for all staff nationwide	Rehabilitation of 20nos Bungalows for Judges
Organise a 2 day Sensitization Workshop for Parliamentary Select Committee on Judiciary	Procurement of Motor Vehicles for Judges and Directorates
Organise Legal Year Activities for Judges, Staff and Others	Furnishing of 40nos Judges' Bungalows nationwide
Organise Regional Working visit for the Chief Justice and Others to 9 regions	Procurement of Office Equipment and Furniture for court houses and offices
Enhance the capacity of the JTI to effectively undertake its responsibilities	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 036 - Judicial Service (JS)

Funding: All Source of Funding

Year: FY18 | **Currency:** GH Cedi

Version 1

	Budget	Indicative Year	Indicative Year
03601001 - General Administration	375,009,466	375,009,466	375,009,466
03601001 - General Administration	375,009,466	375,009,466	375,009,466
21 - Compensation of employees [GFS]	294,024,819	294,024,819	294,024,819
211 - Wages and salaries [GFS]	294,024,819	294,024,819	294,024,819
Goods and Services	51,020,125	51,020,125	51,020,125
22 - Use of goods and services	48,134,525	48,134,525	48,134,525
27 - Social benefits [GFS]	2,745,600	2,745,600	2,745,600
28 - Other expense	140,000	140,000	140,000
31 - Non financial assets	29,964,522	29,964,522	29,964,522
3111 - Buildings and Structures	11,410,000	11,410,000	11,410,000
3112 - Machinery and equipment	15,390,222	15,390,222	15,390,222
3113 - Other fixed assets	3,164,300	3,164,300	3,164,300

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME1: Management and Administration

SUB PROGRAMME 1.2: Finance

1. Budget Sub-Programme Objective

To improve resource mobilization, financial management and reporting

2. Budget Sub-Programme Description

This sub-programme seeks to ensure that financial resources, both long-term and short-term are obtained and utilized through the budgetary releases from the Consolidated Fund, retention of 15% of all revenue generated under the Non-Tax Revenue Retention, IGF and Donor funding in the most efficient and effective manner.

The Finance Department consists of the following:

- i. **Budget Unit** which is responsible for the preparation of annual financial estimates, providing advice on expenditure items, monitoring the financial performance, request for funds from Ministry of Finance (MOF) as well as serves as the focal unit liaising between MOF and the Service on all financial and budget matters
- ii. **Treasury Unit** is responsible for the preparation and submission of Cash Transcript, Bank Reconciliation Statements and approving Establishment Warrants for employees
- iii. **Non- Tax Revenue Unit** is responsible for monitoring and controlling revenue collection in the Judicial Service and onward transmission to Government chest to ensure leakage of revenue is curtailed.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Annual Estimates	Annual estimates produced by	30 th September	30 th September	30 th September	30 th September	30 th September	30 th September
Financial report	Number of Reports prepared	2	2	2	2	2	2
Appraisal/Validation	Number of Reports	N/A	N/A	2	2	2	2
Audit reports response	Submitted by	30 days after receipt audit reports	30 days after receipt audit reports	30 days after receipt audit reports	30 days after receipt audit reports	30 days after receipt of audit reports	30 days after receipt of audit reports
Contractors and Suppliers paid	Payment made Within	90days after receipt of invoice	90days after receipt of invoice	90days after receipt of invoice	90days after receipt of invoice	90days after receipt of invoice	90days after receipt of invoice

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise regional workshop on the improvement of revenue and prevention of revenue leakages for Cashiers, Accountants and Registrars	Procurement of Accounting Software/Training
Organise training for Regional Accountants, Administrators, Directors and Deputy Directors on Budget preparation	
Training for Accountants, Auditors and Counter Clerks on the New Public Financial Act, 2016 (ACT 921)	

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME1: Management and Administration

SUB PROGRAMME 1.3: Human Resource Management

1. Budget Sub-Programme Objective

To ensure that the Judicial Service has the required qualified and efficient Judges, Magistrates and Staff

2. Budget Sub-Programme Description

This sub-programme aims to build the capacity of the Judiciary (Judges), Magistrates and Staff of the Judicial Service through the appointment, recruitment, training, development and retaining of the most suitable qualified and competent human resource.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator		Past Years		Projections			
			2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Staff trained	Number of persons trained	Judges and Magistrates	614	294	500	550	600	650
		Other Staff	295	271	300	350	400	450
		Mediators	100	100	100	100	100	100
Judges/Magistrates Appointed	Number of Judges/Magistrates Appointed	Circuit Court	13	-	20	25	30	35
		Districts Magistrates (Professional)	7	-	10	20	20	40
		Districts Magistrates (Career)	-	-	0	0	0	0

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
	Superior Court Judges	15		17	29	21	25
	Other Staff	111	-	161	182	204	227

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations
Organise Workshop for Directors and Regional Administrative Officers on Change Management
Training on Effective Customer Care for High Court Registrars nationwide
Organise Induction course and Orientation for newly appointed Judges, Magistrates and Staff

Projects
Human Resource Management Information System

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME1: Management and Administration

SUB PROGRAMME 1.4: Monitoring, Evaluation, Statistics, ICT and Communication

1. Budget Sub-Programme Objectives

- To improve Monitoring and Evaluation of the performance of the Judiciary and the Judicial Service.
- To provide the Service with statistical data on performance of the Courts for policy-making.
- To ensure that all the Courts are fully automated, operational and maintained.
- To act as an interface between the Judicial Service and the public.
- To ensure effective dissemination of information.

2. Budget Sub-Programme Description

The sub-programme facilitates key stakeholder consultations for the planning and development of the Service and Legislation. It develops and undertakes periodic reviews of policy, plans and programmes to facilitate the achievement of Judicial Service vision and national priorities for the Judiciary.

Under this sub-programme, the Service also monitors government Budgetary allocations, donor support, ADR activities, caseload statistics, Nationwide physical infrastructure, Court Computerization, period of settling disputes in court, number of courts automated, number of judges and Magistrates called to the bench as against court users.

Software applications are deployed to optimize the working operations of the Courts and all other departments. The software applications collect, collate and analyse caseload statistical data on the performance of the nation's courts for policy-making and implementation, realistic budgeting, projections, procurements and forecasts.

The communication needs of the Service and the appropriate channel of communication to reach out to its internal and external public are identified. It is also responsible for organizing all public events of the organization and attending to the protocol/ travel needs of Judges, Magistrates and Staff.

There are Forty (40) employees delivering this sub-programme across the country.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Court computerized/ Automation	Percentage of courts computerized	94%	94%	96%	98%	98%	98%
	Percentage of Courts Automation	29%	30%	34%	43%	55%	60%
Record of Caseload Statistics	Number of cases recorded	91,573	90,877	92447	93881	95315	96749
	Number of cases dispose off	89,579	91,013	93321	95165	98209	100635
Annual Reports	Number of Reports published	1	1	1	1	1	1

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Conduct Court User Survey and Field Monitoring on On-Going projects	Microsoft Office Suite License
Research Data Collection on cases pending in Courts for over one year across the country	
Training for M & E Officers and Court Registrars on the new M&E System	

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME1: Management and Administration

SUB PROGRAMME 1.5: Internal Audit

1. Budget Sub-Programme Objective

Facilitate the strengthening of the internal control environment by furnishing management with on-going risk assessment, recommendations, analysis, reliable opinions and reports to assist management in the effective discharge of its responsibilities.

2. Budget Sub-Programme Description

The operations of this sub-programme include;

- Reviewing compliance with laws, regulations, other external requirement, internal policies, directives and other requirements.
- Collating and submitting timely reports to Audit Report Implementation Committee (ARIC) Management, Internal Audit Agency, Auditor General

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Courts Audited	Number of Courts audited and reports issued	138	75	170	180	200	220

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations
Organise an Audit Forum and Training on Computer Audit for Auditors across the regions
Conduct Audit Exercise of all Courts in Accra and Head Office

Projects

BUDGET PROGRAMME SUMMARY

PROGRAMME 2: COURT ADMINISTRATION

1. Budget Programme Objective

To interpret the Constitution and delivery of justice to the people of Ghana through efficient and effective administration of Justice

2. Budget Programme Description

This programme refers to the two main types of Courts, Superior Courts and the Lower Courts.

The Superior Courts are made up of the Supreme Court, the Court of Appeal, the High Courts and the Regional Tribunals. The Lower Courts are currently made up of the Circuit Court, District Court, Juvenile Court and Family Tribunals as established by an Act of Parliament.

The operations involved in the delivery of Justice include:

- Courts Automation: The use of ICT in the recording of proceedings of the Courts and also the allocation of cases to the various Judges
- The Judges and Scopists are trained on ICT.
- Training of Recorders on the use of transcribers at the Courts.
- Monitoring of the Bailiff System.
- Periodic Training of Registrars on Court procedures, financial matters, Court ethics and ICT.
- Training of Jurors and Panel members on Court procedures
- Training of other administrative staff on Court procedures and ethics.
- Periodic review of the rules of Court by an established committee.
- Public Education on judicial matters

The activities of the court Administration Programme are funded by GoG, Donor Funding and IGF

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: Court Administration

SUB PROGRAMME 2.1: Supreme Court

1. Budget Sub-Programme Objectives

- To Interpret the constitution of the Republic of Ghana
- To have appellate Jurisdiction over the Appeal Court

2. Budget Sub-Programme Description

The Supreme Court has supervisory jurisdiction over all courts and any adjudication authority and also the power to review its own decision.

The responsibilities of the Supreme Court as entrenched in Article 129 of the 1992 constitution of the Republic of Ghana:

- “The Supreme Court shall be the final court of appeal and shall have such appellate and other jurisdiction as may be conferred on it by this constitution or any other law”;
- “It shall not be bound to follow the decision of any other court”;
- “While treating its own previous decision as normally binding, depart from a previous decision when it appears to its right to do so; and
- “all other courts shall be bound to follow the decision of the supreme courts and the questions of law”

When one is not satisfied with any aspect of the judgment he or she files an appeal to the Supreme Court for the interpretation of that judgment. A panel is constituted to review cases from Appeal Court when one is not satisfied with a verdict.

There are fourteen (14) Justices of the Supreme Court excluding the Chief Justice.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Improved access to justice	Number of appeals from the National House of Chiefs	2	3	4	5	6	7
	Number of appeals from the Appeal Court	89	54	69	84	99	114
	Number of cases adjudicated from the National House of Chiefs	1	1	3	4	5	6
	Number of cases adjudicated from the Appeal Court	37	130	135	141	153	166
Constitutional review cases	Number of reviews	74	35	65	75	86	98

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations
Sponsor Chief Justice and Other Judges of the Superior Courts to the International Conference of Justices
Sponsor 20 Superior Court Judges on Quinquennial Leave

Projects

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: Court Administration

SUB PROGRAMME2.2: Appeal Court

1. Budget Programme Objective

To hear and determine, subject to the provision of the constitution appeal from a judgment decree or order from the high court and regional tribunal and such other appellate jurisdiction as maybe conferred on it by the constitution or any other law.

2. Budget Programme Description

The Court of Appeal has no original jurisdiction. It serves as the appellate Court for the High Courts, Regional Tribunals and the Circuit Courts, unless otherwise provided by law.

The court of appeal shall have jurisdiction throughout Ghana to hear and determine, subject to the provision of this constitution appeal from a judgment decree or order from the high court and regional tribunal and such other appellate jurisdiction as may be conferred on it by this constitution or any other law.

An odd number Panel is constituted by the chief Justice to sit on a case and a time set for the case to be heard. At the end of the legal year there were twenty-Six (26) Justices of the Court of Appeal.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Improved access to justice	Number of Civil Appeals	409	361	385	409	421	433
	Number of criminal Appeals	69	69	70	73	76	79
	Civil motions	746	932	1022	1082	1132	1222
	Criminal motions	76	19	44	69	81	93

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations
Organise Seminar for Justices of the Supreme and Appeal Courts on Conferencing and Discussion on emerging arrears of law

Projects
Complete the construction of Bungalows for Court of Appeal Judges/Officers in Accra
Continue work on Kumasi Court of Appeal

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: Court Administration

SUB PROGRAMME 2.3: High Court

1. Budget Sub-Programme Objectives

- To ensure justice delivery in civil and criminal cases
- Hear appeal in criminal cases from lower courts and civil cases in the district courts only.
- To ensure speedy trial in their specialized areas

2. Budget Sub-Programme Description

The High Court sub-programme covers activities of the High Court and the Specialized Courts of the Republic of Ghana.

The High Court is duly constituted by a single Judge unless She/he is required to sit with a jury or assessors. Unless otherwise specified by the Constitution, it has original jurisdiction in all matters, civil and criminal. It has appellate jurisdiction as may be conferred on it by the Constitution or any other law

Specialized courts like General Jurisdiction Courts, Land Courts, Commercial Courts, Labour and Human Rights Courts are established to deal with cases in their specialized areas. These courts are authorized to speed up the trial by recording proceedings and transcription is done thereafter.

Computer software is used in the distribution of cases in order to make sure litigants do not choose their preferred judges. Any one not satisfied with criminal cases from the lower courts appeals to the High Court for redress after she/he satisfies all conditions.

Again, the High Court serves as the appellate body for appeals from criminal judgment of the Circuit Court and all appeals from the District Court, the Juvenile Court and the Family Tribunal.

The high court has criminal division to handle criminal cases and civil division handles civil cases

The high court have supervisory jurisdiction over all lower courts and any lower adjudicating authority; and may, in the exercise of that jurisdiction, issue orders and directions for the purpose of enforcing or securing the enforcement of its supervisory powers. There are currently one hundred and eight (108) Justices of the High Court

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Provide access to justice in specialized areas	Regular High court cases filed	10,294	11,371	11,809	12,347	12,985	13,423
	Fast track High court cases filed	1,134	-	-	-	-	-
	Commercial and Specialized High Court cases filed	1,063	1,127	1,191	1,255	1319	1,383
Improved access to justice	Number of Civil cases filed	9,387	10,321	11,355	11,867	12,379	12,891
	Number of Civil cases concluded	7,168	7,643	7,975	7,854	6,975	8,086
	Number of Criminal cases filed	1675	1,635	1,675	1,715	1,795	1,835
	Number of Criminal cases concluded	876	1,152	1,415	1,675	1,806	1,937

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Sponsor 20 Senior Officers/Judges on overseas sponsored training and courses	
Sponsor Judges/Magistrates to the Commonwealth Magistrates and Judges Association	

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME2: Court Administration

SUB-PROGRAMME 2.4: Circuit Court

1. Budget Sub-Programme Objective

To ensure easy access to justice delivery at a reasonable cost by the citizenry

2. Budget Sub-Programme Description

The Circuit Court is one of the lower courts established by the Court Act. It has only original jurisdiction in both civil and criminal cases. It adjudicates or has original jurisdiction in all criminal cases except matters of other than treason offences and triable by indictment. In civil cases relief sought by litigants does not exceed GH¢10,000.00. It grants letter of Administration to people to administer the estate of deceased persons.

Persons aggrieved by judgment of a Circuit court in a civil matter appeals to the Appeal Court. Each Circuit Court is manned by a Circuit Judge. Its jurisdiction includes civil actions arising under contract or tort or for recovery of all liquidated claims not exceeding GH¢10,000.00, jurisdiction in all landlord and tenant cases, ownership, possession, occupation and title to land cases.

The Circuit Court also has jurisdiction in applications for probate and letters of administration where the value of property does not exceed GH¢10, 000 and jurisdiction in at matters involving custody of children.

The Circuit Court has original jurisdiction in all criminal matters other than treason and offences punishable by death.

Appeals from the Circuit Court in civil cases go to court of Appeal and in criminal cases to the High Court. Currently, there are sixty-Two (62) Circuit Court judges

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017 (June)	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Improved access to justice	Number of Civil cases filed	7,664	4765	5,897	7,022	7,134	8,266
	Number of Civil cases concluded	8,083	7009	7,546	8,085	8,622	9,159
	Number of Criminal cases filed	10,425	9651	10,431	11,011	11,791	12,571
	Number of Criminal cases concluded	10625	9458	10,043	10,628	11,213	11,800

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise Workshop on Human Trafficking for selected Circuit Court Judges	Re- roofing of former fast-track High Court Building (Circuit Courts)
Organise seminar for District and Circuit Court Registrars on Effective Administration of the Courts	Rehabilitation of Circuit Courts (selected)

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: Court Administration

SUB PROGRAMME 2.5: District Court

1. Budget Sub-Programme Objective

To bring justice to the door steps of the citizenry

2. Budget Sub-Programme Description

The District Court makes up the largest number of courts in the country and statistically handles the largest number of cases. It is the policy of the Judicial Service that each district in the country should have at least one Court.

Civil jurisdictions of this court include all personal actions arising under contract or tort for recovery of any liquidated sum where the amount claimed does not exceed GH¢ 5000.00

The District court has the responsibility to:

- Handle/try both civil and criminal cases
- Try family tribunal cases
- Grant letters of administration to the family of the deceased person to administer the estate
- Celebrates ordinance marriages
- Appeal from the district court goes to the high court

In criminal matters, they have jurisdiction to try summarily offences punishable by a fine not exceeding Five Hundred (500) penalty units or imprisonment for a term not exceeding (2) years or both. There is a total of one Hundred and Seventy-six (176) Magistrates at post. Sixty-one (61) of them are Professional Magistrates while One Hundred and Fourteen (115) Career Magistrates.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Improved access to justice	Number of Civil cases filed	34,165	34,234	34,941	35,648	36,355	37,062
	Number of Civil cases concluded	34,667	35,818	33,978	36,138	36,308	36,468
	Number of Criminal cases filed	28,623	27,640	28,620	29,600	30,,580	31,560
	Number of Criminal cases concluded	29,590	27,121	28,341	29,561	30,781	32,001

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations	Projects
Organise Gender Justice Workshop & Training for 50 Magistrates and other stakeholders	Continue work on the construction of Asante Asokore District Court Building
Workshop on Family Law and Juvenile Tribunal for 40 Panel members	Continue work on Anyinam Court Complex
Set up an ICT infrastructure to establish a linkage between the Lower Courts and the Superior Courts to ensure speedy trial and disposal of appeal cases	Rehabilitation of District Courts (Selected)
	Establish Environmental Courts to ensure efficient disposal of matters relating to illegal extraction and exploitation of natural resources

BUDGET PROGRAMME SUMMARY

PROGRAMME 3: ALTERNATE DISPUTE RESOLUTION

1. Budget Programme Objective

To have cases settled outside the traditional court system to reduce backlog of cases in affordable manner

2. Budget Programme Description

This programme involves the activities of both the Superior Courts and the Lower courts. The operations carried out to achieve the objective are as follows:

- Train the old and newly recruited mediators on alternative forms of dispute resolution in the form of mediation and arbitration
- Create public awareness on the existence and use of the Alternative Dispute Resolution (ADR)
- Train mediators on the new ADR Acts
- Train Judges and staff
- Training of Jurors and Panel members on Court procedures
- Training of other administrative staff on Court procedures and ethics.
- Periodic review of the rules of Court by an established committee.
- Public Education on judicial matters

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Service measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Service's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Court connected to ADR	Number of courts connected to ADR	67	67	75	85	90	120
Cases referred to ADR	Number of cases referred to ADR	1,372	1,255	1,555	1,650	1900	2,010
Cases mediated by ADR	Number of cases mediated by ADR	1,372	1,235	1,500	1,600	1,850	2,000
Cases settled	Number of cases settled	605	584	650	740	830	920
Settlement Percentage	Percentage of cases settled	44.0%	49.0%	47.3%	49.0%	47.9%	46.0%

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub- programme.

Operations
Organise Basic Training for newly recruited ADR Coordinators attached to District Courts
Organise refresher Course for Registrars, Clerks of CCADR Courts and Regional Coordinators
Organise ADR Week Celebration

Projects

